

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
DECEMBER 19, 2017**

I. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P Mrs. S. Groning	<u> </u> P Mrs. A. Langston	<u> </u> P Mrs. T. Simitz
<u> </u> P Dr. M. Kjetsaa	<u> </u> NP Mr. S. Piarulli	<u> </u> NP Mr. A. Watkins
<u> </u> NP Ms. L. Koenig	<u> </u> P Ms. T. Roland	<u> </u> P Miss C. Guerriero

III. OTHERS PRESENT

 P Dr. Teresa Quigley, Superintendent
 P Mr. Eric Larson, SBA/BS
 P Mr. John Geppert, Board Attorney

IV. FLAG SALUTE

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> X </u> personnel matter, staff	<u> </u> safety and protection of property
<u> </u> personal matter, student	<u> </u> contract negotiations
<u> </u> litigation	<u> </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 6:36 p.m.

Time returning to public session: 7:43 p.m.

VI. PRESENTATION – Honor Society Students for 1st Marking Period
Denise Cafiero - ISTEAM
Annual Audit Report – Mr. Steve McDermott, Surplee, Clooney & Co.

VII. APPROVAL OF MINUTES

Minutes of the November 21, 2017 regular meeting
Minutes of the November 21, 2017 executive session meeting

ROLL CALL:

<u>_S_ Mrs. S. Groning</u>	<u>__Y_ Mrs. A. Langston</u>	<u>__Y_ Mrs. T. Simitz</u>
<u>_M_ Dr. M. Kjetsaa</u>	<u>__Y_ Mr. S. Piarulli</u>	<u>_AB_ Mr. A. Watkins</u>
<u>_NP_ Ms. L. Koenig</u>	<u>__Y_ Ms. T. Roland</u>	<u>__Y_ Miss C. Guerriero</u>

VIII. COMMITTEE REPORTS:

Building & Grounds/Finance	S. Groning, Chairperson A. Langston T. Roland L. Koenig
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Mr. Spera reported on the insurance inspection; the Architect’s Facilities Audit; The testing of the gym floor for mercury - the result is within acceptable limits.

Education/Policy & Public Relations	T. Simitz, Chairperson S. Piarulli C. Guerriero M. Kjetsaa
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Completed the 1000 series of policies.

IX. LIAISON REPORTS:

Clark Board of Education	C. Guerriero
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Mrs. Simitz mentioned a busing issue at Clark.

Education Foundation of Garwood

T. Roland

The fundraiser at Rosie’s raised \$450; There have been 4 grant applications submitted; The next meeting is 1/11 at 6:30 at The Station; The appreciation dinner is on 4/26 at the Westwood.

New Jersey School Board Association

A. Langston/L. Koenig

Union County Educational Services Commission

A. Watkins/L. Koenig

Union County School Boards Association

A. Langston/T. Simitz

X. SUPERINTENDENT’S REPORT

Resolved that the Garwood Board of Education accepts the Superintendent’s report.

Dr. Quigley reported that there was one reported HIB case and it was for bullying; Thankful to Ms. Cafiero for her efforts in her position; Thankful to Mrs. Emmons, Mr. Spera and Mr. Gonzalez for handling technology issues; Holiday concert was great; Recognized Mr. Castillo as a candidate for Technology Coordinator; Thanked Mr. Watkins for his board efforts.

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

Mr. Patterson asked about the following items: financial reserves, the budget process, the CAP for the audit, item #3 under Committee of the Whole, Homework Club, whether the BOE has had any input on Hartman Park development.

Mr. Patterson also commented on Ms. Cafiero’s NASA trip and stated that he appreciated Mrs. Faggiano’s help over the years.

Mrs. Blumenstock commented that Council is looking to renovate Hartman Park and would like to communicate with the BOE about the development.

XII. FINANCE COMMITTEE

- 1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of October 2017.
- 2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$ 803,111.52
- 3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of October 2017; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of October 2017 as submitted and certified.

- 4. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, that the Corrective Action Plan in response to the recommendations in the Annual Audit and prepared by the Business Administrator, be accepted and direct the implementation of the stated plan.

ROLL CALL:

<u> </u> M_ Mrs. S. Groning	<u> </u> Y_ Mrs. A. Langston	<u> </u> Y_ Mrs. T. Simitz
<u> </u> Y_ Dr. M. Kjetsaa	<u> </u> Y_ Mr. S. Piarulli	<u> </u> S_ Mr. A. Watkins
<u> </u> NP_ Ms. L. Koenig	<u> </u> Y_ Ms. T. Roland	<u> </u> Y_ Miss C. Guerriero

XIII. POLICY COMMITTEE

- 1. Move to approve, upon recommendation of the Chief School Administrator the second reading of the following:

Policy No. 1312	Community Complaints and Inquiries
Policy No. 1314	Fundraising
Policy No. 1322	Contests for Pupils
Policy No. 1330	Use of School Facilities/Equipment - revised
Policy No. 1410	Local Units
Policy No. 1600	Relations Between Other Entities and the District - revised

ROLL CALL:

<u>Y</u> Mrs. S. Groning	<u>Y</u> Mrs. A. Langston	<u>S</u> Mrs. T. Simitz
<u>M</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Mr. A. Watkins
<u>NP</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland	<u>Y</u> Miss C. Guerriero

XIV. COMMITTEE OF THE WHOLE

1. Move to approve, upon recommendation of the Chief School Administrator the findings and decisions presented at the November 21, 2017 board meeting regarding bullying incidents G-2 and G-3.

2. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the SBA/BS the Organization Meeting of the board on January 3, 2018 at 7:00 p.m. in Lincoln School.

3. Move to terminate the Business Services Subcontract Agreement with Mountainside BOE for the services of a School Business Administrator/Board Secretary as of Eric Larson’s last day of employment at Mountainside.

4. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Patricia Elias to mentor Nicole Tarantino for the 2017-2018 school year in accordance with the negotiated teachers’ contract.

5. Move to approve with regrets, upon recommendation of the Chief School Administrator, the retirement of Elizabeth Faggiano effective February 1, 2018.

ROLL CALL: Items 1 - 5

<u>M</u> Mrs. S. Groning	<u>Y</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>S</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Mr. A. Watkins
<u>NP</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland	<u>Y</u> Miss C. Guerriero

6. Move to approve, upon recommendation of the Chief School Administrator, the appointment of Luis Castillo as the Technology Coordinator from January 1, 2018 to June 30, 2018 at a salary of \$30,000 pending a satisfactory criminal history background check and mantoux results.

7. Move to approve, upon recommendation of the Chief School Administrator the appointment of the following substitute personnel for the 2017-2018 school year:

- A. Denise Coates – Teacher
- B. Patricia Romero-Chu – Paraprofessional and Secretary

8. Move to approve, upon recommendation of the Chief School Administrator the following revised hourly rates effective November 22, 2017:

- A. Mary Corrine Furstenburg - \$12.00 per hour
- B. Laura Knutson - \$13.25 per hour

9. Move to approve, upon recommendation of the Chief School Administrator and the Lincoln School Principal the following individual to complete field work during the spring semester for a Bachelors in Social Work:

Rachel Brooks, Seton Hall University – Patti Stott

10. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the appointment of Educational Consortium for Telecommunications Savings as the district’s E-rate consultants.

11. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the following to the extra-curricular positions for the 2017 - 2018 school year as per the negotiated agreement. Clubs must have a minimum of 15 participants and a maximum of 20 participants.

Homework Club – Mrs. Zatorsky and Mrs. Zultanky

ROLL CALL: Items 6 - 11

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| <u> </u> Y_ Mrs. S. Groning | <u> </u> Y_ Mrs. A. Langston | <u> </u> S_ Mrs. T. Simitz |
| <u> </u> Y_ Dr. M. Kjetsaa | <u> </u> Y_ Mr. S. Piarulli | <u> </u> M_ Mr. A. Watkins |
| <u> </u> NP_ Ms. L. Koenig | <u> </u> Y_ Ms. T. Roland | <u> </u> Y_ Miss C. Guerriero |

XV. OLD BUSINESS

Miss. Guerriero discussed timelines for Board Goals.

XVI. NEW BUSINESS - None

XVII. ADJOURNMENT

Motion to adjourn made at 8:55 p.m.

Moved by: S. Piarulli
Seconded by: S. Groning
Motion carried: All Ayes

Legend: P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain

Respectfully submitted,

Eric Larson, SBA/BS