

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING AGENDA  
NOVEMBER 21, 2017**

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

**PLEASE TURN OFF CELL PHONES**

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

_____ Mrs. S. Groning	_____ Mrs. A. Langston	_____ Mrs. T. Simitz
_____ Dr. M. Kjetsaa	_____ Mr. S. Piarulli	_____ Mr. A. Watkins
_____ Ms. L. Koenig	_____ Ms. T. Roland	_____ Miss C. Guerriero

**III. OTHERS PRESENT**

\_\_\_\_\_ Dr. Teresa Quigley, Superintendent  
\_\_\_\_\_ Mr. Eric Larson, SBA/BS  
\_\_\_\_\_ Mr. John Geppert, Board Attorney

**IV. FLAG SALUTE**

**V. ANNOUNCEMENT OF UNOFFICIAL RESULTS OF SCHOOL ELECTION:**

3 – Three year terms: Ms. Linda Koenig – 380  
Mr. Albert DelConte – 404  
Miss. Christine Guerriero – 387

Mr. Joseph Miceli – 322  
Mrs. Kimberly Ficcarra – 292  
Ms. Arlene Yanogacio – 184

1 – One year term: Dr. Mary Ann Kjetsaa - 424

**VI. APPROVAL OF MINUTES**

Minutes of the October 20, 2017 regular meeting  
Minutes of the October 20, 2017 executive session meeting

**ROLL CALL:**

_____ Mrs. S. Groning	_____ Mrs. A. Langston	_____ Mrs. T. Simitz
_____ Dr. M. Kjetsaa	_____ Mr. S. Piarulli	_____ Mr. A. Watkins
_____ Ms. L. Koenig	_____ Ms. T. Roland	_____ Miss C. Guerriero

**VII. PRESENTATION – Rescheduled Testing Report**

**VIII. COMMITTEE REPORTS:**

<b>Building &amp; Grounds/Finance</b>	S. Groning, Chairperson A. Langston T. Roland L. Koenig
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<b>Education/Policy &amp; Public Relations</b>	T. Simitz, Chairperson S. Piarulli C. Guerriero M. Kjetsaa
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**IX. LIAISON REPORTS:**

<b>Clark Board of Education</b>	C. Guerriero
<b>Education Foundation of Garwood</b>	T. Roland
<b>Representative to the Borough Council</b>	
<b>Union County Educational Services Commission</b>	A. Watkins/L. Koenig
<b>Union County School Boards Association</b>	A. Langston/T. Simitz

**X. SUPERINTENDENT’S REPORT**

Resolved that the Garwood Board of Education accepts the Superintendent’s report.

\*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

**XI. HEARING OF CITIZENS**

**The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.**

**XII. FINANCE COMMITTEE**

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of September 2017.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$ \$869,087.48.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of September 2017; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of September 2017 as submitted and certified.

**ROLL CALL:**

_____ Mrs. S. Groning	_____ Mrs. A. Langston	_____ Mrs. T. Simitz
_____ Dr. M. Kjetsaa	_____ Mr. S. Piarulli	_____ Mr. A. Watkins
_____ Ms. L. Koenig	_____ Ms. T. Roland	_____ Miss C. Guerriero

**XIII. BUILDING AND GROUNDS COMMITTEE**

- 1. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Supervisor of Building and Grounds, the use of the gym by the Garwood Recreation Department from November 27, 2017 thru February 28, 2018, Monday thru Thursday between 6:00 p.m. and 9:00 p.m. at a cost of \$250.
- 2. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Supervisor of Buildings and Grounds, the District Wide Facilities Audit proposal from Architect Solutions Architecture at a cost of \$14,500.

**ROLL CALL:**

___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. T. Roland	___ Miss C. Guerriero

**XIV. POLICY COMMITTEE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 1312	Community Complaints and Inquiries
Policy No. 1314	Fundraising
Policy No. 1322	Contests for Pupils
Policy No. 1330	Use of School Facilities/Equipment - revised
Policy No. 1410	Local Units
Policy No. 1600	Relations Between Other Entities and the District - revised

- 2. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 1200	Participation by the Public
Policy No. 1220	Ad Hoc Advisory Committees
Policy No. 1230	School-Connected Organizations
Policy No. 1250	Visitors

- 3. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 1251	Loitering
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**ROLL CALL:**

___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. T. Roland	___ Miss C. Guerriero

**XV. COMMITTEE OF THE WHOLE**

1. Move to approve, upon recommendation of the Chief School Administrator and Board Counsel for Special Education, the Settlement Agreement and Release for student 6907098229 and authorizes the payment of the costs for the 2017–2018 school year, ESY 2017 and the 2018 – 2019 school year in accordance with its terms.
2. Move to approve, upon recommendation of the Chief School Administrator, the tuition contract for the 2017-2018 school year with the Department of Children and Families, Education Office for payment of tuition to the Garwood BOE.
3. Move to approve, upon recommendation of the Chief School Administrator, board member Amanda Langston to attend the annual delegate assembly in West Windsor, NJ on November 18, 2017 from 9:00 a.m. to 12:00 p.m. at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee for the workshop.
4. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, appointment of the following staff to the extra-curricular position for the 2017-2018 school year as per the negotiated agreement:

Yearbook Advisor – Margaret Hak

5. Move to approve, upon recommendation of the Chief School Administrator, submission of employment contract for Eric Larson as Business Administrator/Board Secretary at a salary of \$90,000 to the County Executive Superintendent for approval.
6. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, appointment of the following as substitute teachers at the approved rate of pay for the 2017-2018 school year pending a satisfactory criminal background check and mantoux test:

- |                  |                      |
|------------------|----------------------|
| A. Jeanine Allen | B. Monica Archer     |
| C. Diane Killmer | D. Sophia Koutzoulis |

7. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Nicole Tarantino as a part-time elementary teacher on BA Step 1 and part-time paraprofessional with benefits pending a criminal history background check and mantoux results.
8. Move to approve with regrets, upon recommendation of the Chief School Administrator, the resignation of Anthony Mondri effective November 22, 2017.
9. Move to approve, upon recommendation of the Chief School Administrator and the Lincoln School Principal the following individual for student teaching from January 2, 2018-April 13, 2018:

Kathryn Bree, University of Phoenix - Karen Mc Carrick

10. Move to approve, upon recommendation of the Chief School Administrator and the Lincoln School Principal, the following field trips:

- A. Student Council, November 29, 2017, 9/11 Memorial
- B. 8<sup>th</sup> Grade, December 7, 2017, T. Jefferson and A. Hamilton

Mrs. Benc, Mrs Drummond and Mrs. Emmons

11. Move to approve, upon recommendation of the Chief School Administrator, the Memorandum of Agreement between Education and Law Enforcement Officials.

12. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Certified School Nurse the 2017-2018 Nursing Plan.

13. Move to approve, upon recommendation of the Chief School Administrator, agreements between the Garwood Board of Education and the following nursing services to provide substitute nursing services for the 2017-2018 school year:

- A. Bayada Nursing Services
- B. Horizon Healthcare Staffing

14. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, appointment of the following staff to the extra-curricular positions for the 2017-2018 school year as per the negotiated agreement. Clubs must have a minimum of 10 participants and a maximum of 20 participants:

School Spirit Club – Tamara Benc

**ROLL CALL:**

- |                     |                      |                       |
|---------------------|----------------------|-----------------------|
| ___ Mrs. S. Groning | ___ Mrs. A. Langston | ___ Mrs. T. Simitz    |
| ___ Dr. M. Kjetsaa  | ___ Mr. S. Piarulli  | ___ Mr. A. Watkins    |
| ___ Ms. L. Koenig   | ___ Ms. T. Roland    | ___ Miss C. Guerriero |

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

- |                                |   |
|--------------------------------|---|
| _____ personnel matter, staff  | _____ safety and protection of property |
| _____ personal matter, student | _____ contract negotiations             |
| _____ litigation               | _____ other permitted by law            |

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session:      p.m.**

**Time returning to public session:      p.m.**

**XIX. ADJOURNMENT**

Motion to adjourn made at      p.m.

Moved by:  
Seconded by:  
Motion carried:

- Legend: E = Excused  
P = Present  
M = Moved motion  
S = Seconded motion  
Y = Yes Vote  
N = No Vote  
AB = Abstain  
NP = Not present

Respectfully submitted,

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Eric Larson, SBA/BS