

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
MAY 16, 2017**

I. CALL TO ORDER

The meeting was called to order at 7:32 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL

<u> </u> P <u> </u> Mrs. S. Groning	<u> </u> P <u> </u> Ms. K. Patterson	<u> </u> P* <u> </u> Mrs. T. Simitz
<u> </u> P <u> </u> Ms. L. Koenig	<u> </u> P <u> </u> Mr. S. Piarulli	<u> </u> P <u> </u> Mr. A. Watkins
<u> </u> P <u> </u> Mrs. A. Langston	<u> </u> P <u> </u> Ms. T. Roland	<u> </u> P <u> </u> Miss C. Guerriero

*Mrs. Simitz called in at 7:35 p.m.

III. OTHERS PRESENT

<u> </u> P <u> </u> Dr. Teresa Quigley, Superintendent
<u> </u> P <u> </u> Mr. Eric Larson, SBA/BS
<u> </u> P <u> </u> Mr. John Geppert, Board Attorney

IV. PRESENTATION – None

V. FLAG SALUTE

VI. APPROVAL OF MINUTES

Minutes of the April 18, 2017 regular meeting
Minutes of the April 18, 2017 executive session meeting
Minutes of the May 2, 2017 special budget hearing meeting

ROLL CALL:

<u> </u> Y <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Ms. K. Patterson	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> AB <u> </u> Ms. L. Koenig	<u> </u> M <u> </u> Mr. S. Piarulli	<u> </u> AB <u> </u> Mr. A. Watkins
<u> </u> S <u> </u> Mrs. A. Langston	<u> </u> Y <u> </u> Ms. T. Roland	<u> </u> Y <u> </u> Miss C. Guerriero

VII. CORRESPONDENCE

Letters sent:	Parents/Guardians	Field Day
Letters received:	Mrs. Builes-Dally Mrs. Planer Mrs. Rosenberg State of New Jersey	Maternity Leave Maternity leave Retirement (30) e-mail blasts
GBOE e-mail:	Councilman Sarno Mr. Petruzzelli	Meeting Statement

VIII. COMMITTEE REPORTS

Building & Grounds/Finance S. Groning, Chairperson
A. Langston
T. Roland
L. Koenig

Mrs. Langston reported. The committee met on 5/11. Discussed were the following: maintenance projects; furniture replacement program; superintendent’s contract; activity fees for 2017-2018.

Education/Policy & Public Relations T. Simitz, Chairperson
K. Patterson
S. Piarulli
C. Guerriero

Ms. Patterson reported. The committee met on 5/10. Discussed were the following: 7000 series for 2nd reading; superintendent’s evaluation; NJ School Performance Report; non-tenure renew process; 2016-2017 calendar update.

Negotiations S. Groning, Chairperson
A. Langston
T. Roland

Negotiations are completed.

IX. LIAISON REPORTS

Clark Board of Education C. Guerriero

Budget hearing and regular meeting held on 5/2. Discussed were the following: adopted the 2017-2018 budget. Next meeting is 6/13.

Education Foundation of Garwood T. Roland

EFG dinner on 4/27 had approximately 100 people.

Representative to the Borough Council

Mr. Piarulli reported on various items from the council meeting.

Union County Educational Services Commission A. Watkins/L. Koenig

Mr. Watkins – No report.

Union County School Boards Association A. Langston/T. Simitz

Mrs. Langston reported that the next meeting is 5/17.

X. SUPERINTENDENT’S REPORT

Dr. Quigley reported on the following: recognized students who participate in Students in Government Night; 1 incident of HIB; this week is Special Education Week and Food Allergy Awareness Week; allergy season is in full swing; Performance Reports will be on the school website; art show items are being shown in the school; instrumental concert; EFG dinner was a wonderful evening; 5/18 is the curriculum fair. Mrs. K. McCarrick gave examples of some items for the fair. Next week is 4th grade play and field day; Mrs. Rosenberg has been a part-time speech language specialist for 21 years and is retiring.

Resolved that the Garwood Board of Education accepts the **May 2017** Superintendent’s report.
Moved by: S. Groning Seconded by A. Watkins All ayes

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

Mrs. Ridente, 532 Locust Ave. – spoke in support of Mr. Gonzalez as an excellent teacher.

Mr. Collings, 238 Second Ave. – spoke in support of Mr. Gonzalez.

Various students spoke in support of Mr. Gonzalez.

Mrs. Scepkowski, 408 Hazel Ave. – spoke in favor of Mr. Gonzalez.

Mrs. Piarulli, 55 Fourth Ave. – asked about pupils speaking at bd. meetings; she feels Mr. Gonzalez needs improvement working with special needs pupils; she questioned if any correspondence was received regarding Mr. Gonzalez; she stated her child is afraid to tell her about Mr. Gonzalez for fear of negative consequences.

Mrs. Herz, 61 Fourth Ave. – asked about future teacher placements and duly certified teachers.

Mrs. Hak, 233 fourth Ave. – spoke in favor of Mr. Gonzalez.

Mrs. Parkhill, 236 Locust Ave. – commented about the appearance of becoming a district which has a practice of not re-hiring teachers up for tenure.

Mr. Paterson, 325 Willow Ave. – letter to editor in Westfield leader had inaccuracies in the article; asked about the following: dissemination of budget information to non-finance committee board members; evaluation process for Dr. Quigley; items #6 and #8 under Committee of the Whole; progress of the send/receive agreement with Clark.

Co-GEA presidents spoke in support of Mr. Gonzalez.

XII. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of **March 2017**.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$819,028.22.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of **March 2017**; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of **March 2017** as submitted and certified.

4. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, a withdrawal from the Maintenance Reserve of \$78,230 for the following: \$47,600 for repair of the parking lot and playground; \$19,000 for repair plaster walls in five (5) classrooms; and \$11,630 to drain and flush water systems and install back flow preventer.
5. Move to approve, upon recommendation of the Chief School Administrator and the Special Services Department, the agreement between Trinitas Children's Therapy Services and the Garwood Public Schools for occupational and/or physical therapy for the 2017-2018 school year including the extended school year.

6. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the 2017-2018 special education tuition contract with the Union County Education Services Commission. This contract covers any and all students attending one or more schools operated by the Commission.
7. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the Union County Vocational-Technical Schools tuition contract at a rate of \$6,000 per student for the 2017-2018 school year.
8. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the following schedule of local tax levy payments from the Borough of Garwood for the 2017-2018 school year in accordance with the following schedule:

Date	General Fund	Debt Service	Total
July 12, 2017	\$653,714.17	\$407,100.00	\$1,060,814.17
August 9, 2017	653,714.17		653,714.17
September 13, 2017	653,714.17		653,714.17
October 11, 2017	653,714.17		653,714.17
November 8, 2017	653,714.17		653,714.17
December 13, 2017	653,714.17		653,714.17
January 10, 2018	621,079.50	112,750.00	733,829.50
February 14, 2018	621,079.50		621,079.50
March 14, 2018	621,079.50		621,079.50
April 11, 2018	621,079.50		621,079.50
May 9, 2018	621,079.50		621,079.50
June 13, 2018	621,079.50		621,079.50
TOTALS	\$7,648,762.00	\$519,850.00	\$8,168,612.00

ROLL CALL (for items 1-8):

<u> </u> M Mrs. S. Groning	<u> </u> Y Ms. K. Patterson	<u> </u> S Mrs. T. Simitz
<u> </u> Y Ms. L. Koenig	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Mr. A. Watkins
<u> </u> Y Mrs. A. Langston	<u> </u> Y Ms. T. Roland	<u> </u> Y Miss C. Guerriero

9. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the renewal of the base year contract with Maschio’s Food Service, Inc. for the period of 7/1/2017 through 6/30/2018 as per the addendum. The management fee as stated in the contract is \$7,604. per year (\$760.40 per month for 10 months), and Maschio’s guarantees \$5,000 back to the district.

10. Move to approve, upon recommendation by the Chief School Administrator and the SBA/BS, approves the following activity fees for the 2017-2018 school year:

\$ 45.00 per student per middle school sport
 \$ 120.00 per student for Stokes

ROLL CALL (for items 9-10):

<u> </u> S <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Ms. K. Patterson	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mr. S. Piarulli	<u> </u> Y <u> </u> Mr. A. Watkins
<u> </u> M <u> </u> Mrs. A. Langston	<u> </u> Y <u> </u> Ms. T. Roland	<u> </u> Y <u> </u> Miss C. Guerriero

*Motion #9 and #10 were voted on after executive session.

XIII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator and the Supervisor of Building and Grounds, the Garwood Recreation Department to use the Lincoln School cafeteria and black top for summer recreation from June 26 thru August 4, 2017 Monday thru Friday from 8:30 a.m. to noon.

ROLL CALL:

<u> </u> M <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Ms. K. Patterson	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mr. S. Piarulli	<u> </u> Y <u> </u> Mr. A. Watkins
<u> </u> Y <u> </u> Mrs. A. Langston	<u> </u> S <u> </u> Ms. T. Roland	<u> </u> Y <u> </u> Miss C. Guerriero

XIV. EDUCATION COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the following summer 2017 out-of-district placements:

<u>Student</u>	<u>Estimated Cost</u>	<u>Transportation Required</u>	<u>Cost Includes Trans.</u>
CRCDD	\$7,066.50	Yes	No
Aide	\$2,500.78		
ECLCLR	\$275.10 per diem	Yes	No
Bell#7DR	\$175.00 per diem	Yes	No
AKJE	\$11,695.32	Yes	No
Aide	TBD		

2. Move to approve, upon the recommendation of the Chief School Administrator, the Superintendent to make application for the 2016-2017 Special Education Extraordinary Aid.

ROLL CALL:

<u> </u> Y <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Ms. K. Patterson	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> M <u> </u> Ms. L. Koenig	<u> </u> S <u> </u> Mr. S. Piarulli	<u> </u> Y <u> </u> Mr. A. Watkins
<u> </u> AB <u> </u> Mrs. A. Langston	<u> </u> Y <u> </u> Ms. T. Roland	<u> </u> Y <u> </u> Miss C. Guerriero

XV. POLICY COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 7110 – Long Range Facilities Planning – revised
 Policy No. 7115 – Developing Educational Specifications – revised

2. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 7010 – Goals and Objectives in Long Range Facilities Planning
 Policy No. 7114.1 – Alterations, Additions and Repairs
 Policy No. 7116 – Evaluation Existing Facilities
 Policy No. 7400 – Construction Contracts

ROLL CALL:

<u> </u> M <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Ms. K. Patterson	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mr. S. Piarulli	<u> </u> Y <u> </u> Mr. A. Watkins
<u> </u> S <u> </u> Mrs. A. Langston	<u> </u> Y <u> </u> Ms. T. Roland	<u> </u> Y <u> </u> Miss C. Guerriero

XVI. COMMITTEE OF THE WHOLE

1. Move to approve, upon the recommendation of the Chief School Administrator and the Lincoln School Principal, an unpaid maternity/disability leave of absence for Rebecca Planer to commence on or about September 5, 2017 to on or about November 28, 2017.
2. Move to approve, upon the recommendation of the Chief School Administrator and the Lincoln School Principal, an unpaid maternity/disability leave of absence for Claudia Builes-Dally to commence on or about September 5, 2017 to on or about November 28, 2017. Estimate return to work will be November 29, 2017.
3. Move to approve, with regrets, upon recommendation of the Chief School Administrator, the retirement of Karen Rosenberg effective July 1, 2017.
4. Move to approve, with regrets, upon recommendation of the Chief School Administrator, the resignation of Kaitlin McGuire, part-time paraprofessional, effective May 15, 2017.
5. Move to approve, upon the recommendation of the Chief School Administrator, that Mrs. Emmons accompany the 2016-2017 8th grade class on their overnight class trip to Gettysburg, Penn. with no additional compensation.

- 6. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the Preschool Disabled Summer Program in Lincoln School for 2017.
- 7. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the Learning/Language Disabled Summer Program in Lincoln School for 2017.
- 8. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the following certified staff, as per the negotiated contract, for the special education summer programs:

Special Education Teacher – Janine Murray and Cheryl Paolino
 Speech Teacher – Tara Ridente
 Paraprofessional – Patricia Elias and Tara Ridente

ROLL CALL (for items 1-8):

<u> </u> M Mrs. S. Groning	<u> </u> Y Ms. K. Patterson	<u> </u> S Mrs. T. Simitz
<u> </u> Y Ms. L. Koenig	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Mr. A. Watkins
<u> </u> Y Mrs. A. Langston	<u> </u> Y Ms. T. Roland	<u> </u> Y Miss C. Guerriero

- 9. Move to approve, upon recommendation of the Chief School Administrator, board member Amanda Langston to attend the annual delegate assembly in West Windsor, NJ on May 20, 2017 from 9:00 a.m. to 12:00 p.m. at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee for the workshop.

ROLL CALL:

<u> </u> M Mrs. S. Groning	<u> </u> Y Ms. K. Patterson	<u> </u> S Mrs. T. Simitz
<u> </u> Y Ms. L. Koenig	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Mr. A. Watkins
<u> </u> AB Mrs. A. Langston	<u> </u> Y Ms. T. Roland	<u> </u> Y Miss C. Guerriero

- 10. Move to approve, upon recommendation of the Chief School Administrator, the Memorandum of Agreement between the Garwood Board of Education and the Garwood Education Association, as signed by both parties, and the Salary Guides attached, and to authorize the Board President to sign the final contract with the Garwood Education Association.

ROLL CALL:

<u> </u> M Mrs. S. Groning	<u> </u> Y Ms. K. Patterson	<u> </u> Y Mrs. T. Simitz
<u> </u> Y Ms. L. Koenig	<u> </u> Y Mr. S. Piarulli	<u> </u> S Mr. A. Watkins
<u> </u> Y Mrs. A. Langston	<u> </u> Y Ms. T. Roland	<u> </u> Y Miss C. Guerriero

*Motion #10 was voted on after executive session.

XVII. OLD BUSINESS

Ms. Koenig – possibility of replacing the dogwood tree out front in memory of people who served in WWII.

5/23 council meeting representative from the board is needed and should contact Dr. Quigley.

XVIII. NEW BUSINESS

Education/Policy committee meeting to be 6/8 at 6:45 pm and Building & Ground/Finance committee meeting to be 6/8 at 9:00 a.m.

Ms. Roland announced that Garwood will be presenters at the October NJSBA convention.

XIX. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

- | | |
|--|---|
| <u> X </u> personnel matter, staff | <u> </u> safety and protection of property |
| <u> </u> personal matter, student | <u> X </u> contract negotiations |
| <u> </u> litigation | <u> </u> other permitted by law |

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 8:33 p.m.

Time returning to public session: 10:02 p.m.

XX. ADJOURNMENT

Motion to adjourn made at 10:05 p.m.

Moved by: L. Koenig
Seconded by: S. Groning
Motion carried: All ayes

- Legend: E = Excused
P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain
NP = Not present

Respectfully submitted,

Eric Larson, SBA/BS