

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING MINUTES  
MARCH 20, 2017**

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

**PLEASE TURN OFF CELL PHONES**

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, Suburban News and Clark Patriot are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

|   |   |  |
|---|---|--|
| <u>  </u> <b>P</b> <u>  </u> Mrs. S. Groning  | <u>  </u> <b>P</b> <u>  </u> Ms. K. Patterson | <u>  </u> <b>P</b> <u>  </u> Mrs. T. Simitz    |
| <u>  </u> <b>P</b> <u>  </u> Ms. L. Koenig    | <u>  </u> <b>P</b> <u>  </u> Mr. S. Piarulli  | <u>  </u> <b>P</b> <u>  </u> Mr. A. Watkins    |
| <u>  </u> <b>P</b> <u>  </u> Mrs. A. Langston | <u>  </u> <b>P</b> <u>  </u> Ms. T. Roland    | <u>  </u> <b>P</b> <u>  </u> Miss C. Guerriero |

**III. OTHERS PRESENT**

|   |
|---|
| <u>  </u> <b>P</b> <u>  </u> Dr. Teresa Quigley, Superintendent |
| <u>  </u> <b>P</b> <u>  </u> Mr. Eric Larson, SBA/BS            |
| <u>  </u> <b>P</b> <u>  </u> Mr. John Geppert, Board Attorney   |

**IV. FLAG SALUTE:**

**V. PRESENTATION:** Resolution for Mrs. Ficarra and Mr. McDermott

**VI. APPROVAL OF MINUTES**

Minutes of the February 21, 2017 regular meeting  
Minutes of the February 21, 2017 executive session meeting

**ROLL CALL:**

|   |   |  |
|---|---|--|
| <u>  </u> <b>M</b> <u>  </u> Mrs. S. Groning  | <u>  </u> <b>Y</b> <u>  </u> Ms. K. Patterson | <u>  </u> <b>Y</b> <u>  </u> Mrs. T. Simitz    |
| <u>  </u> <b>AB</b> <u>  </u> Ms. L. Koenig   | <u>  </u> <b>Y</b> <u>  </u> Mr. S. Piarulli  | <u>  </u> <b>S</b> <u>  </u> Mr. A. Watkins    |
| <u>  </u> <b>Y</b> <u>  </u> Mrs. A. Langston | <u>  </u> <b>Y</b> <u>  </u> Ms. T. Roland    | <u>  </u> <b>Y</b> <u>  </u> Miss C. Guerriero |

**VII. CORRESPONDENCE**

|                   |  |   |
|-------------------|--|---|
| Letters sent:     | Parents/Guardians<br>Parents/Guardians | Educator of the Year Recipient<br>Westfield Board of Health Information |
| Letters received: | State of New Jersey                    | (17) e-mail blasts  |
| GBOE e-mail:      | None                                   |   |

**VIII. COMMITTEE REPORTS:**

|                                       |  |
|---------------------------------------|--|
| <b>Building &amp; Grounds/Finance</b> | S. Groning, Chairperson<br>A. Langston<br>T. Roland<br>L. Koenig |
|---------------------------------------|--|

Mrs. Groning reported on the following: budget was reviewed for a vote tonight.

|  |   |
|--|---|
| <b>Education/Policy &amp; Public Relations</b> | T. Simitz, Chairperson<br>K. Patterson<br>S. Piarulli<br>C. Guerriero |
|--|---|

Mrs. Simitz reported the committee met on 3/15. Discussed were the following: items on the agenda were reviewed.

|                     |   |
|---------------------|---|
| <b>Negotiations</b> | S. Groning, Chairperson<br>A. Langston<br>T. Roland |
|---------------------|---|

Mrs. Groning reported on the following: negotiations are on-going.

**VIX. LIAISON REPORTS:**

|                                 |              |
|---------------------------------|--------------|
| <b>Clark Board of Education</b> | C. Guerriero |
|---------------------------------|--------------|

Bd. meeting was 3/6. Approved were the following: maternity leaves; key club to attend district convention; music department to attend a music conference; 5<sup>th</sup> gr. class trip Spirit cruise line; 2017-2018 calendar. Policies were adopted. Student of the month was announced. Music and drama department presenting The Adams Family Musical 3/23-3/25 at 7:00 p.m. Special Education Transition program starting in September. Donations from Whole Foods and a Clark couple were accepted.

Special meeting was 3/13. Board adopted tentative 2017-2018 budget. Next meeting is 4/4.

|  |           |
|--|-----------|
| <b>Education Foundation of Garwood</b> | T. Roland |
|--|-----------|

\$1,700 was raised at the last fundraiser. 4/27 is 13<sup>th</sup> EFG dinner. Tickets are \$45 person.

## **Representative to the Borough Council**

Mrs. Langston and Mrs. Simitz reported. The following were discussed at the council meeting: new chief of police was announced; units on South Ave. are progressing; Green Team was kicked off; Easter egg hunt 3/25; budget was approved.

### **Union County Educational Services Commission** A. Watkins/L. Koenig

No report.

### **Union County School Boards Association** A. Langston/T. Simitz

No report.

## **X. SUPERINTENDENT'S REPORT**

Dr. Quigley reported on the following: One (1) incident of HIB; one (1) snow day left; QSAC team on 3/21 and results will be reported later; Mr. Burke's athletic achievements were recognized; Mrs. Planer discussed the Teen Arts Festival; Mrs. Drummond spoke about the visit to the courthouse sponsored by Draw-the-line; Ms. Paolino discussed an activity involving soda tabs which will culminate in a trip to Ronald McDonald House; Sophia Malcolm and Elizabeth Fitzharris are Garwood's students of the month; Read Across America went well; D.A.R.E. pool party and Are You Smarter than a 5<sup>th</sup> Grader? are in March; PTA meeting included a presentation by T. Gambino on school safety which was well received.

Be it resolved that the Garwood Board of Education accepts the **March 2017** Superintendent's report. Moved by: S. Groning Seconded by T. Simitz All Ayes

\*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

## **XI. HEARING OF CITIZENS**

**The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.**

Mr. Paterson, 325 Willow Ave. – had a question on the tentative 2017-2018 budget submission; PARCC legislation to eliminate the test; special needs spending for Garwood.

Mrs. K. McCarrick – 348 Locust Ave. – Item #2 under Education Committee

**XII. FINANCE COMMITTEE**

1. Resolved that the GBOE approves the attached list of budget transfer for the month of January 2017.
2. Resolved that the GBOE, as recommended by the Chief School Administrator, in cooperation with the SBA/BS, approves the payment of the bills in the amount of \$806,084.66.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of **January 2017**; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of **January 2017** as submitted and certified.

4. Resolved that the GBOE, Chief School Administrator, in cooperation with the SBA/BS, introduces and approves the preliminary budget for the 2017-2018 school year and authorizes its submission to the Interim Executive County Superintendent of Schools for approval in accordance with statute, as follows:

|                 |                    |
|-----------------|--------------------|
| General Fund    | \$8,363,629.       |
| Special Revenue | \$ 125,045.        |
| Debt Service    | <u>\$ 519,850.</u> |
| TOTAL BUDGET    | \$9,008,524.; and  |

Resolved, that said budget shall include the local tax levy for the 2017-2018 fiscal year as follows:

|                |                    |
|----------------|--------------------|
| General Fund   | \$7,648,762.       |
| Debt Service   | <u>\$ 519,850.</u> |
| TOTAL TAX LEVY | \$8,168,612.; and  |

Resolved, that the preliminary budget be advertised in The Westfield Leader in accordance with form established by the N.J. Department of Education, and that the public hearing on the budget be held on Tuesday, May 2, 2017 at 7:30 p.m. in Lincoln School, 400 Second Avenue in Garwood, New Jersey.

WHEREAS, the Garwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

**ROLL CALL:**

  **M** **Mrs. S. Groning**        **Y** **Ms. K. Patterson**        **Y** **Mrs. T. Simitz**  
  **Y** **Ms. L. Koenig**        **N** **Mr. S. Piarulli**        **Y** **Mr. A. Watkins**  
  **Y** **Mrs. A. Langston**        **S** **Ms. T. Roland**        **Y** **Miss C. Guerriero**

**XIII. EDUCATION COMMITTEE**

1. Move to approve, upon the recommendation of the Chief School Administrator, the following out-of-district special education student for the 2016-2017 school year:

| <u>Student</u> | <u>Estimated Cost</u> | <u>Transportation Required</u> | <u>Cost Includes Trans.</u> |
|----------------|-----------------------|--------------------------------|-----------------------------|
| GAKR           | \$34,235.78           | Yes                            | No                          |

**ROLL CALL:**

  **S** **Mrs. S. Groning**        **Y** **Ms. K. Patterson**        **Y** **Mrs. T. Simitz**  
  **Y** **Ms. L. Koenig**        **Y** **Mr. S. Piarulli**        **M** **Mr. A. Watkins**  
  **Y** **Mrs. A. Langston**        **Y** **Ms. T. Roland**        **Y** **Miss C. Guerriero**

2. Move to approve, upon the recommendation of the Chief School Administrator, an agreement between Bayada Nursing Services and the Garwood Public Schools for nursing transportation services for student 1710JA for the 2016-2017 school year including the extended school year not to exceed \$22,000.

**ROLL CALL:**

  **S** **Mrs. S. Groning**        **Y** **Ms. K. Patterson**        **Y** **Mrs. T. Simitz**  
  **Y** **Ms. L. Koenig**        **Y** **Mr. S. Piarulli**        **M** **Mr. A. Watkins**  
  **Y** **Mrs. A. Langston**        **Y** **Ms. T. Roland**        **Y** **Miss C. Guerriero**

- 3. Move to approve, upon the recommendation of the Chief School Administrator, transportation for student 1710TJ to Lincoln School as required by state regulation. Transportation costs will be reimbursed by the state.

**ROLL CALL:**

**S** **Mrs. S. Groning**       **Y** **Ms. K. Patterson**       **Y** **Mrs. T. Simitz**  
 **Y** **Ms. L. Koenig**       **Y** **Mr. S. Piarulli**       **M** **Mr. A. Watkins**  
 **Y** **Mrs. A. Langston**       **Y** **Ms. T. Roland**       **Y** **Miss C. Guerriero**

**XIV. POLICY COMMITTEE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 6010 – Goals and Objectives – revised  
 Policy No. 6114 – Emergencies and Disaster Preparedness – revised  
 Policy No. 6140 – Curriculum Adoption – revised  
 Policy No. 6141 – Curriculum Design/Development – revised  
 Policy No. 6142 – Subject Fields – revised  
 Policy No. 6142.4 – Physical Education and Health – revised  
 Policy No. 6142.10 – Internet Safety and Technology – revised  
 Policy No. 6145 – Extracurricular Activities – revised  
 Policy No. 6145.1/6145.2 – Intramural Competition: Interscholastic Competition – revised  
 Policy No. 6146 – Graduation Requirements – revised  
 Policy No. 6162.5 – Research – revised  
 Policy No. 6163.1 – Media Center/Library – revised

**ROLL CALL:**

**Y** **Mrs. S. Groning**       **Y** **Ms. K. Patterson**       **Y** **Mrs. T. Simitz**  
 **Y** **Ms. L. Koenig**       **S** **Mr. S. Piarulli**       **Y** **Mr. A. Watkins**  
 **M** **Mrs. A. Langston**       **Y** **Ms. T. Roland**       **Y** **Miss C. Guerriero**

- 2. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 6171.4 – Special Education – revised

**ROLL CALL:**

**Y** **Mrs. S. Groning**       **Y** **Ms. K. Patterson**       **Y** **Mrs. T. Simitz**  
 **Y** **Ms. L. Koenig**       **S** **Mr. S. Piarulli**       **Y** **Mr. A. Watkins**  
 **M** **Mrs. A. Langston**       **Y** **Ms. T. Roland**       **Y** **Miss C. Guerriero**

- 3. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

- Policy No. 6164.4 – Child Study Team – revised
- Policy No. 6171 – Special Instructional Programs – revised
- Policy No. 6171.1 – Remedial Instruction – revised
- Policy No. 6171.2 – Gifted and Talented – revised
- Policy No. 6171.3 – At-Risk and Title I – revised
- Policy No. 6172 – Alternative Educational Programs – revised
- Policy No. 6173 – Home Instruction – revised
- Policy No. 6178 – Early Childhood Education/Preschool – revised
- Policy No. 6200 – Adult/Community Education – new
- Policy No. 6300 – Evaluation of the Instructional Program – revised

**ROLL CALL:**

- |  |  |   |
|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>S</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>M</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

**XV. COMMITTEE OF THE WHOLE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, the findings and decisions presented at the February 21, 2017 board meeting regarding bullying incidents F-11 and F-12.

**ROLL CALL:**

- |  |  |   |
|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

- 2. Move to approve, upon recommendation of the Chief School Administrator, the location change of the second grade field trip, previously approved on September 20, 2016, from Monmouth Museum to Sandy Hook, New Jersey.

**ROLL CALL:**

- |  |  |   |
|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

- 3. Move to approve, upon recommendation of the Chief School Administrator, Maria Cortese as a substitute secretary at the approved hourly rate of \$12.00 and substitute paraprofessional at the approved hourly rate of \$10.00.

**ROLL CALL:**

|  |  |   |
|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

- 4. Move to approve, upon recommendation of the Chief School Administrator, Sharan Burke as the overnight 8<sup>th</sup> grade trip nurse.

**ROLL CALL:**

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|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

- 5. Move to approve, upon the recommendation of the Chief School Administrator, Tamara Benc to attend Schoolwide’s Literacy Workshop-Different Ways to Assess Students as Readers and Writers: at the Crowne Plaza Fairfield in Fairfield, NJ on March 30, 2017 from 8:00 a.m. to 2:30 p.m. at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee for the workshop.

**ROLL CALL:**

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| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

- 6. Move to approve, upon the recommendation of the Chief School Administrator, Sarah Toth, student at Rider University, to do her practicum in Curriculum-Based Assessment and Intervention Methods.

**ROLL CALL:**

|  |  |   |
|--|--|---|
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. S. Groning</b>  | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. K. Patterson</b> | <u>  </u> <b>S</b> <u>  </u> <b>Mrs. T. Simitz</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Ms. L. Koenig</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Mr. S. Piarulli</b>  | <u>  </u> <b>M</b> <u>  </u> <b>Mr. A. Watkins</b>    |
| <u>  </u> <b>Y</b> <u>  </u> <b>Mrs. A. Langston</b> | <u>  </u> <b>Y</b> <u>  </u> <b>Ms. T. Roland</b>    | <u>  </u> <b>Y</b> <u>  </u> <b>Miss C. Guerriero</b> |

**XVI. OLD BUSINESS**

Mrs. Langston asked where the tapings of the meeting are being posted; Purse bingo was a significant success; Mrs. Langston received her Certificated Board Member award by the NJ School Boards Association.

**XVII. NEW BUSINESS**

Ms. Koenig announced that it is Garwood’s birthday of 114 years.



**XIVIII. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board will not return to public session to take action:

- |  |   |
|--|---|
| <u>  X  </u> personnel matter, staff   | <u>      </u> safety and protection of property |
| <u>      </u> personal matter, student | <u>  X  </u> contract negotiations              |
| <u>      </u> litigation               | <u>  X  </u> other permitted by law             |

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session: 8:29 p.m.**

**Time returning to public session: 9:00 p.m.**

**XIX. ADJOURNMENT**

Motion to adjourn made at 9:00 p.m.

Moved by: S. Groning  
Seconded by: A. Watkins  
Motion carried: All Ayes

- Legend: E = Excused  
P = Present  
S = Seconded motion  
Y = Yes Vote  
N = No Vote  
AB = Abstain  
NP = Not present

Respectfully submitted,

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Eric Larson, SBA/BS