

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
MARCH 20, 2017**

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, Suburban News and Clark Patriot are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

___ Mrs. S. Groning	___ Ms. K. Patterson	___ Mrs. T. Simitz
___ Ms. L. Koenig	___ Mr. S. Piarulli	___ Mr. A. Watkins
___ Mrs. A. Langston	___ Ms. T. Roland	___ Miss C. Guerriero

III. OTHERS PRESENT

___ Dr. Teresa Quigley, Superintendent
___ Mr. Eric Larson, SBA/BS
___ Mr. John Geppert, Board Attorney

IV. FLAG SALUTE:

V. PRESENTATION: Resolution for Mrs. Ficarra and Mr. McDermott

VI. APPROVAL OF MINUTES

Minutes of the February 21, 2017 regular meeting
Minutes of the February 21, 2017 executive session meeting

ROLL CALL:

___ Mrs. S. Groning	___ Ms. K. Patterson	___ Mrs. T. Simitz
___ Ms. L. Koenig	___ Mr. S. Piarulli	___ Mr. A. Watkins
___ Mrs. A. Langston	___ Ms. T. Roland	___ Miss C. Guerriero

VII. CORRESPONDENCE

Letters sent:	Parents/Guardians Parents/Guardians	Educator of the Year Recipient Westfield Board of Health Information
Letters received:	State of New Jersey	(17) e-mail blasts
GBOE e-mail:	None	

VIII. COMMITTEE REPORTS:

Building & Grounds/Finance	S. Groning, Chairperson A. Langston T. Roland L. Koenig
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Education/Policy & Public Relations	T. Simitz, Chairperson K. Patterson S. Piarulli C. Guerriero
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Negotiations	S. Groning, Chairperson A. Langston T. Roland
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VIX. LIAISON REPORTS:

Clark Board of Education	C. Guerriero
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Education Foundation of Garwood	T. Roland
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Representative to the Borough Council

Union County Educational Services Commission	A. Watkins/L. Koenig
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Union County School Boards Association	A. Langston/T. Simitz
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X. SUPERINTENDENT’S REPORT

Be it resolved that the Garwood Board of Education accepts the **March 2017** Superintendent’s report.

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals

when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

XII. FINANCE COMMITTEE

1. Resolved that the GBOE approves the attached list of budget transfer for the month of January 2017.
2. Resolved that the GBOE, as recommended by the Chief School Administrator, in cooperation with the SBA/BS, approves the payment of the bills in the amount of \$806,084.66.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of **January 2017**; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of **January 2017** as submitted and certified.

ROLL CALL:

___ Mrs. S. Groning	___ Ms. K. Patterson	___ Mrs. T. Simitz
___ Ms. L. Koenig	___ Mr. S. Piarulli	___ Mr. A. Watkins
___ Mrs. A. Langston	___ Ms. T. Roland	___ Miss C. Guerriero

4. Resolved that the GBOE, Chief School Administrator, in cooperation with the SBA/BS, introduces and approves the preliminary budget for the 2017-2018 school year and authorizes its submission to the Interim Executive County Superintendent of Schools for approval in accordance with statute, as follows:

General Fund	\$8,363,629.
Special Revenue	\$ 125,045.
Debt Service	<u>\$ 519,850.</u>
TOTAL BUDGET	\$9,008,524.; and

Resolved, that said budget shall include the local tax levy for the 2017-2018 fiscal year as follows:

General Fund	\$7,648,762.
Debt Service	<u>\$ 519,850.</u>
TOTAL TAX LEVY	\$8,168,612.; and

Resolved, that the preliminary budget be advertised in The Westfield Leader in accordance with form established by the N.J. Department of Education, and that the public hearing on the budget be held on Tuesday, May 2, 2017 at 7:30 p.m. in Lincoln School, 400 Second Avenue in Garwood, New Jersey.

WHEREAS, the Garwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

ROLL CALL:

____ Mrs. S. Groning	____ Ms. K. Patterson	____ Mrs. T. Simitz
____ Ms. L. Koenig	____ Mr. S. Piarulli	____ Mr. A. Watkins
____ Mrs. A. Langston	____ Ms. T. Roland	____ Miss C. Guerriero

XIII. EDUCATION COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the following out-of-district special education student for the 2016-2017 school year:

<u>Student</u>	<u>Estimated Cost</u>	<u>Transportation Required</u>	<u>Cost Includes Trans.</u>
GAKR	\$34,235.78	Yes	No

ROLL CALL:

<u> </u> Mrs. S. Groning	<u> </u> Ms. K. Patterson	<u> </u> Mrs. T. Simitz
<u> </u> Ms. L. Koenig	<u> </u> Mr. S. Piarulli	<u> </u> Mr. A. Watkins
<u> </u> Mrs. A. Langston	<u> </u> Ms. T. Roland	<u> </u> Miss C. Guerriero

2. Move to approve, upon the recommendation of the Chief School Administrator, an agreement between Bayada Nursing Services and the Garwood Public Schools for nursing transportation services for student 1710JA for the 2016-2017 school year including the extended school year.

ROLL CALL:

<u> </u> Mrs. S. Groning	<u> </u> Ms. K. Patterson	<u> </u> Mrs. T. Simitz
<u> </u> Ms. L. Koenig	<u> </u> Mr. S. Piarulli	<u> </u> Mr. A. Watkins
<u> </u> Mrs. A. Langston	<u> </u> Ms. T. Roland	<u> </u> Miss C. Guerriero

3. Move to approve, upon the recommendation of the Chief School Administrator, transportation for student 1710TJ to Lincoln School as required by state regulation. Transportation costs will be reimbursed by the state.

ROLL CALL:

<u> </u> Mrs. S. Groning	<u> </u> Ms. K. Patterson	<u> </u> Mrs. T. Simitz
<u> </u> Ms. L. Koenig	<u> </u> Mr. S. Piarulli	<u> </u> Mr. A. Watkins
<u> </u> Mrs. A. Langston	<u> </u> Ms. T. Roland	<u> </u> Miss C. Guerriero

XIV. POLICY COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

- Policy No. 6010 – Goals and Objectives – revised
- Policy No. 6114 – Emergencies and Disaster Preparedness – revised
- Policy No. 6140 – Curriculum Adoption – revised
- Policy No. 6141 – Curriculum Design/Development – revised
- Policy No. 6142 – Subject Fields – revised
- Policy No. 6142.4 – Physical Education and Health – revised
- Policy No. 6142.10 – Internet Safety and Technology – revised
- Policy No. 6145 – Extracurricular Activities – revised

Policy No. 6145.1/6145.2 – Intramural Competition: Interscholastic Competition
– revised

Policy No. 6146 – Graduation Requirements – revised

Policy No. 6162.5 – Research – revised

Policy No. 6163.1 – Media Center/Library – revised

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

2. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 6171.4 – Special Education – revised

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

3. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 6164.4 – Child Study Team – revised
 Policy No. 6171 – Special Instructional Programs – revised
 Policy No. 6171.1 – Remedial Instruction – revised
 Policy No. 6171.2 – Gifted and Talented – revised
 Policy No. 6171.3 – At-Risk and Title I – revised
 Policy No. 6172 – Alternative Educational Programs – revised
 Policy No. 6173 – Home Instruction – revised
 Policy No. 6178 – Early Childhood Education/Preschool – revised
 Policy No. 6200 – Adult/Community Education – new
 Policy No. 6300 – Evaluation of the Instructional Program – revised

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

XV. COMMITTEE OF THE WHOLE

1. Move to approve, upon the recommendation of the Chief School Administrator, the findings and decisions presented at the February 21, 2017 board meeting regarding bullying incidents F-11 and F-12.

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

2. Move to approve, upon recommendation of the Chief School Administrator, the location change of the second grade field trip, previously approved on September 20, 2016, from Monmouth Museum to Sandy Hook, New Jersey.

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

3. Move to approve, upon recommendation of the Chief School Administrator, Maria Cortese as a substitute secretary at the approved hourly rate of \$12.00 and substitute paraprofessional at the approved hourly rate of \$10.00.

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

4. Move to approve, upon recommendation of the Chief School Administrator, Sharan Burke as the overnight 8th grade trip nurse.

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

5. Move to approve, upon the recommendation of the Chief School Administrator, Tamara Benc to attend Schoolwide’s Literacy Workshop-Different Ways to Assess Students as Readers and Writers: at the Crowne Plaza Fairfield in Fairfield, NJ on March 30, 2017 from 8:00 a.m. to 2:30 p.m. at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee for the workshop.

ROLL CALL:

<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland	<input type="checkbox"/> Miss C. Guerriero

- 6. Move to approve, upon the recommendation of the Chief School Administrator, Sarah Toth, student at Rider University, to do her practicum in Curriculum-Based Assessment and Intervention Methods.

ROLL CALL:

<u> </u> Mrs. S. Groning	<u> </u> Ms. K. Patterson	<u> </u> Mrs. T. Simitz
<u> </u> Ms. L. Koenig	<u> </u> Mr. S. Piarulli	<u> </u> Mr. A. Watkins
<u> </u> Mrs. A. Langston	<u> </u> Ms. T. Roland	<u> </u> Miss C. Guerriero

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XIVIII. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> X </u> personnel matter, staff	<u> </u> safety and protection of property
<u> </u> personal matter, student	<u> X </u> contract negotiations
<u> </u> litigation	<u> X </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

XIX. ADJOURNMENT

Motion to adjourn made at	p.m.	Moved by:
		Seconded by:
		Motion carried:

Legend: E = Excused P = Present M = Moved motion S = Seconded motion
 Y = Yes Vote N = No Vote AB = Abstain NP = Not present

Respectfully submitted,

Eric Larson, SBA/BS