

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
DECEMBER 20, 2016**

CALL TO ORDER:

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, Suburban News and Clark Patriot are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

MOMENT OF SILENCE:

FLAG SALUTE:

ROLL CALL:

_____ Mrs. K. Ficarra	_____ Mrs. A. Langston	_____ Ms. T. Roland
_____ Mrs. S. Groning	_____ Mr. B. McDermott	_____ Mr. A. Watkins
_____ Ms. L. Koenig	_____ Ms. K. Patterson	_____ Miss C. Guerriero

OTHERS PRESENT:

_____ Dr. Teresa Quigley, Superintendent
_____ Mr. Eric Larson, SBA/BS
_____ Mr. John Geppert, Board Attorney

PRESENTATION: Honor Society Students for 1st Marking Period
Annual Audit Report – Mr. Steve McDermott, Suplee, Clooney & Co.

CORRESPONDENCE:

Letters sent: None

Letters received: State of New Jersey (18) e-mail blasts

GBOE e-mail: None

APPROVAL OF MINUTES:

1. Be it resolved that the GBOE approves the minutes of the November 15, 2016 Regular Meeting and that same be made a part of the official record.
2. Be it resolved that the GBOE approves the minutes of the November 15, 2016 Executive Session Meeting and that same be made a part of the official record.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

COMMITTEE REPORTS:

Building & Grounds/Finance	S. Groning, Chairperson K. Ficarra L. Koenig
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Education/Policy & Public Relations	B. McDermott, Chairperson A. Langston K. Patterson T. Roland
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Negotiations

LIAISON REPORTS:

Clark Board of Education	C. Guerriero
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Education Foundation of Garwood	T. Roland
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New Jersey School Board Association	A. Langston
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Representative to the Borough Council

Union County Educational Services Commission	A. Watkins
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Union County School Boards Association	A. Watkins
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SUPERINTENDENT’S REPORT:

Be it resolved that the Garwood Board of Education accepts the **December 2016** Superintendent’s report.

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

HEARING OF CITIZENS:

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

FINANCE COMMITTEE:

1. Be it resolved that the GBOE, as recommended by the Superintendent, in cooperation with the SBA/BS, approves the attached line item transfers.

ROLL CALL:

____ Mrs. K. Ficarra	____ Mrs. A. Langston	____ Ms. T. Roland
____ Mrs. S. Groning	____ Mr. B. McDermott	____ Mr. A. Watkins
____ Ms. L. Koenig	____ Ms. K. Patterson	____ Miss C. Guerriero

2. WHEREAS, the Garwood Board of Education, as recommended by the Superintendent, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of **October 2016**; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of **October 2016** as submitted and certified.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

3. Be it resolved that the GBOE, as recommended by the Superintendent, in cooperation with the SBA/BS, approves the payment of the bills in the amount of \$585,169.23.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

4. Be it resolved that the GBOE, as recommended by the Superintendent, in cooperation with the SBA/BS, accepts the Comprehensive Annual Financial Report for the Garwood Board of Education for the fiscal year ended June 30, 2016 and the accompanying Auditor’s Management Report on Administrative Findings – Financial and Compliance for the fiscal year ended June 30, 2016, as submitted to the board by the accounting firm of Suplee, Clooney and Company; and let it be recognized that no corrective action plan is required.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

POLICY COMMITTEE:

1. Be it resolved that the GBOE, as recommended by the Superintendent, approves the second reading of the following:

- Policy No. 6154- Homework/Makeup Work – revised
- Policy No. 6156 – Instructional Planning/Scheduling – revised
- Policy No. 6160 – Instructional Services and Resources – revised
- Policy No. 6161.1 – Guidelines for Evaluation and Selection of Instructional Materials – revised
- Policy No. 6161.2 – Complaints Regarding Instructional Materials – revised
- Policy No. 6162.4 – Community Resources – revised
- Policy No. 6162.5 – Research – revised
- Policy No. 6163.1 – Media Center/Library – revised
- Policy No. 6164.1 – Intervention and Referral Services for General Education Pupils – revised
- Policy No. 6164.2 – Guidance Services – revised

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

COMMITTEE OF THE WHOLE:

1. Be it resolved that the GBOE, as recommended by the Superintendent, in cooperation with the Lincoln School Principal, affirm the findings and decisions presented at the November 2016 board meeting regarding the bullying incidents F-4 and F-5.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

2. Be it resolved that the BOE, as recommended by the Superintendent, in cooperation with the SBA/BS approves the Organization Meeting of the board on January 4, 2017 at 7:30 p.m. in Lincoln School.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

3. Be it resolved that the GBOE, approves Teresa Quigley to attend the Changes to Funding and Requirements: From NCLB to ESSA Seminar in Monroe Township, NJ on November 30, 2016 at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

4. Be it resolved that the GBOE, approves Tom Dovidio to attend the Cisco Systems Conference in Edison, NJ on December 8, 2016 at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

- 5. Be it resolved that the GBOE, approves Amanda Langston and Christine Guerriero to attend the NJSBA Semiannual Delegate Assembly at Mercer County Community College on December 10, 2016 at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

- 6. Be it resolved that the GBOE, approves Amanda Langston to attend the NJSBA Seminar on Bargaining at the Table in West Trenton, NJ on January 21, 2017 at the following cost: transportation to be reimbursed at .31 cents per mile and registration fee of \$149.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

- 7. Be it resolved that the GBOE, approves Tom Dovidio to attend the NJASA Techspo 2017 Conference in Atlantic City, NJ on January 26-27, 2017 at the following cost: transportation to be reimbursed at .31 cents per mile; registration fee of \$425, including food and drink; and hotel for one night \$99.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

- 8. Be it resolved that the GBOE, approves Patricia Stott and Tom Dovidio to attend the 2017 Partnership for Assessment of Readiness for College and Careers (PARCC) in Monroe Township, NJ on February 13, 2017 at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee.

ROLL CALL:

___ Mrs. K. Ficarra	___ Mrs. A. Langston	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mr. B. McDermott	___ Mr. A. Watkins
___ Ms. L. Koenig	___ Ms. K. Patterson	___ Miss C. Guerriero

- 9. Be it resolved that the GBOE, as recommended by the Superintendent, approves the following field trip:

1/20/2017 – Middle School Basketball Teams – Monmouth University

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

10. Be it resolved that the GBOE, as recommended by the Superintendent, in cooperation with the Lincoln School Principal, approves the appointment of Stephanie Zultanky as a maternity leave replacement teacher on Step 3+BA prorated for Mrs. Dohner in accordance with the negotiated contract pending a criminal history background check and mantoux results.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

11. Be it resolved that the GBOE, as recommended by the Superintendent, approves the agreement between Rutgers University and the GBOE to accept Rutgers students enrolled in Introduction to Education on the following dates: February 10, 2017, February 17, 2017, February 24, 2017, March 4, 2017 and a make-up on March 10, 2017.

ROLL CALL:

<input type="checkbox"/> Mrs. K. Ficarra	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mr. B. McDermott	<input type="checkbox"/> Mr. A. Watkins
<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. K. Patterson	<input type="checkbox"/> Miss C. Guerriero

OLD BUSINESS:

NEW BUSINESS:

EXECUTIVE SESSION:

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<input type="checkbox"/> personnel matter, staff	<input type="checkbox"/> safety and protection of property
<input type="checkbox"/> personal matter, student	<input checked="" type="checkbox"/> contract negotiations
<input type="checkbox"/> litigation	<input type="checkbox"/> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

ADJOURNMENT:

Motion to adjourn made at p.m.

Moved by:
Seconded by:
Motion carried:

Legend: E = Excused
P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain
NP = Not present

Respectfully submitted,

Eric Larson, SBA/BS