

**Garwood Board of Education Regular Public Meeting Minutes
December 15, 2020**

Minutes of the proceedings of the **Regular Public Meeting** held on **December 15, 2020**. *The Board President convened the meeting at 7:00 pm via Google Meet.* Members of the community were provided a link on the District website to join the meeting via Google Meet.

I. Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk.

Board Member	Present	Absent
Mrs. Barnes (Adrienne)	X	
Mr. DelConte (Albert)	X	
Miss Guerriero (Christine)	X	
Dr. Kjetsaa (Mary Ann)	X	
Ms. Koenig (Linda)	X	
Mrs. Ridente (Denise)	X	
Mr. Ryan (Timothy)	X	
Mrs. Scepkowski (Maureen)		X
Mr. Trentacosta (Ralph)	X	

Administration:

Dr. Teresa Quigley, Chief School Administrator
 Dr. Dennis R. Frohnafel, Interim SBA/Board Secretary
 John Geppert, Jr., Esq., Board Attorney

II. Executive Session

Be It Resolved, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, December 15, 2020, to discuss **Legal** and **Personnel** matters; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Kjetsaa motioned to convene Executive Session at 7:04 pm; seconded by Trustee Guerriero; carried by unanimous vote.

Trustee Guerriero motioned to adjourn Executive Session and reconvene the Regular Meeting at 7:28 pm; seconded by Trustee Kjetsaa; carried by unanimous vote.

III. Flag Salute

IV. Approve Minutes

Be It Resolved, that the Garwood Board of Education approves the minutes of the Regular Meeting and Executive Session, held on November 17, 2020, as submitted.

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Trustee Barnes motioned to approve the minutes, as submitted; second by Trustee Ryan; carried by unanimous roll call vote; Trustee Koenig abstaining on Regular Meeting minutes; Trustee Scepkowski absent.

V. Presentation (Update re Board Goals by Board President Trentacosta)

VI. Committee Reports

- A. Budget/Finance/Facilities
- B. Education/Personnel/Negotiations
- C. Strategic Planning/Policy
- D. School/Technology/Website

Dr. Quigley, R. Trentacosta, T. Parkill, D. Cafiero, Dr. Kjetsaa, D. Ridente, J. Zhindon, A. Gonzalez met on 12/07/20. **1)** Mrs. Parkhill reviewed the agenda and stated the objectives. **2)** Jonnathan Zhindon, Tech Coordinator, presented information on the "Explorer" template. **3)** The committee viewed a prototype of the Explorer template. Further information was requested regarding the view spacing and how the new template would appear on mobile, desktop, and laptop devices. **4)** Website changes, CST webpage has a listing of the child study team members with direct links to contact information as well as the informational CST slide presentation; The Mission Statement was added to the "About Us" tab to make it easier to locate; Organization of the Parent page links based on the work done by last year's committee was implemented. A number of suggestions were made and discussed for future Website additions and/or changes. Next Meeting, January 8, 2021.

VII. Liaison Reports

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|--|----------------------------|
| A. Clark Board of Education | Trustee Guerriero reported |
| B. Education Foundation of Garwood | Trustee Kjetsaa reported |
| C. Garwood PTA | Trustee Barnes reported |
| D. Borough Council Representative | No report |
| E. Union County Educational Services Commission | Trustee Koenig reported |
| F. Union County School Boards Association | No Report |
| G. Union County Vo-Tech | Trustee Ryan reported |
| H. Garwood Seniors Association | No report |
| I. NJSBA | Trustee Guerriero reported |

VIII. Superintendent's Report

- Congratulations to the Honor Society students, certificates will be mailed home
- Received a Certificate of Recognition from NJ Safe Routes to School
- Received a Certificate of Recognition from NJSBA School Leader Award, thank you to Miss Guerriero who applied for the award
- (1) report of bullying deemed conflict
- Snow Day
- Thank you to Linda Koenig for her service; she is a historian of Garwood and she embodies the motto small town with a big heart

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Trustee Kjetsaa motioned to accept the Superintendent's Report; seconded by Trustee Barnes; carried by unanimous vote.

IX. Public Comment (Bylaw 9322)

X. Resolutions

A. Budget/Finance/Facilities

A1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the A148 (Board Secretary's) and A149 (Treasurer's) reports for the months: **1)** July 1-31, 2020; **2)** August 1-31, 2020; **3)** September 1-30, 2020; **4)** October 1-31, 2020; **5)** November 1-30, 2020 and

Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.

A2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims:

November 14 thru December 14, 2020	\$461,257.69
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A3 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Use of School Facilities:

Garwood Public Library, December 5 and 12, 2020, from 10:00 am to 1:00 pm, use of driveway outside blacktop, Cardboard Santa Photo Opportunity.

A4 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves Direct Energy Business Marketing, LLC, d/b/a Direct Energy Business, 194 Wood Avenue South, 2nd Floor, Iselin, NJ 08830, to provide natural gas through ESCNJ Cooperative, for the period commencing December 1, 2020 and ending November 30, 2022.

Budget/Finance/Facilities resolutions A1 thru A4				
Motion: Trustee Guerriero	Second: Trustee Ridente			
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)				X
Mr. Trentacosta (Ralph)	X			

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B. Education/Personnel/Negotiations

Personnel

B1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following salary adjustments:

1. Mary K. Emmons, Principal, annual salary \$130,000, prorated, effective January 1, 2021

B2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Employee Coverage Waivers, for the 2020/21 school year, payments in accordance with the GEA negotiated agreement, payable in two (2) equal installments on December 15, 2020 and June 15, 2021:

1. Nicole M. Bosco \$2,571.60 (\$964.35 payable Dec 15 and \$1,607.25 payable June 15)
2. Danielle Libutti \$1,285.80 (revised adjustment payable Dec 15 ONLY)

B3 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the employment of the following Substitute Teachers, as needed, for the 2020/21 school year, effective January 1 thru June 30, 2021, pending criminal history background check and mantoux results:

1. Carrie Bree
2. Emma Knutson
3. Ross Wildes

Education/Personnel/Negotiations resolutions				
<i>Motion:</i> Trustee Kjetsaa	<i>Second:</i> Trustee Ridente			
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X	*B1		
Mr. DelConte (Albert)	X		B1	
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)				X
Mr. Trentacosta (Ralph)	X			

* Approving any salary adjustments is not appropriate during this pandemic

C. Strategic Planning/Policy

C1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves second reading of the following updated **Policies**:

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Policy 5145.11
Policy 5145.12
Policy 5200

Questioning and Apprehension
Search and Seizure
Nonpublic School Pupils

Strategic Planning/Policy resolution C1				
Motion: Trustee Guerriero		Second: Trustee Ryan		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)				X
Mr. Trentacosta (Ralph)	X			

X. Old Business (none)

XI. Adjournment

Trustee Koenig motioned to adjourn at 8:20 pm; seconded by Trustee Guerriero; carried by unanimous vote.

Respectfully submitted,

Dennis R. Frohnafel, Ed.D.
Interim SBA/Board Secretary

Approved January 19, 2021