

**Regular Public Meeting
November 17, 2020**

I. Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk. I hereby call to order the Regular Public Meeting, Tuesday, November 17, 2020, at 7:00 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)		
Mr. DelConte (Albert)		
Miss Guerriero (Christine)		
Dr. Kjetsaa (Mary Ann)		
Ms. Koenig (Linda)		
Mrs. Ridente (Denise)		
Mr. Ryan (Timothy)		
Mrs. Scepkowski (Maureen)		
Mr. Trentacosta (Ralph)		

II. Executive Session

Be It Resolved, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, November 17, 2020, to discuss **Legal** and **Personnel** matters; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Motion: _____ Second: _____ Time: _____

Motion to Adjourn Executive Session and reconvene Regular Meeting . . .

Motion: _____ Second: _____ Time: _____

III. Flag Salute

IV. Approve Minutes

Be It Resolved, that the Garwood Board of Education approves the minutes of the following meetings, as submitted:

- Regular Meeting – September 15, 2020
- Executive Session – September 15, 2020
- Regular Meeting – October 20, 2020
- Executive Session – October 20, 2020

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Motion:				Second:					
Roll Call		<i>Mrs. Barnes</i>		<i>Mr. DelConte</i>		<i>Miss Guerriero</i>		<i>Dr. Kjetsaa</i>	
<i>Ms. Koenig</i>		<i>Mrs. Ridente</i>		<i>Mr. Ryan</i>		<i>Mrs. Scepkowski</i>		<i>Mr. Trentacosta</i>	

Y= Yes N = No A = Abstain

V. Presentation (Update on School Goals) Dr. Teresa Quigley

VI. Committee Reports

- A. Budget/Finance/Facilities
- B. Education/Personnel/Negotiations
- C. Strategic Planning/Policy

VII. Liaison Reports

- | | |
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| A. Clark Board of Education | Trustee Guerriero |
| B. Education Foundation of Garwood | Trustee Scepkowski |
| C. Garwood PTA | Trustee Barnes |
| D. School/Technology/Website | Trustee Trentacosta |
| E. Borough Council Representative | Trustee DelConte |
| F. Union County Educational Services Commission | Trustee Koenig |
| G. Union County School Boards Association | Trustee Ryan |
| H. Union County Vo-Tech | Trustee Ryan |
| I. Garwood Seniors Association | Trustee Kjetsaa |
| J. NJSBA | Trustee Guerriero |

VIII. Superintendent's Report

IX. Public Comment (Bylaw 9322)

Public Participation Meetings of the Garwood Board of Education are open to the public and all members of the community should feel free to attend. Public participation shall be governed by the following rules: **1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; **2)** Each statement made by a participant shall be limited to three minutes' duration; **3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **4)** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; **5)** the presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy.

X. Resolutions

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A. Budget/Finance/Facilities

A1 Be It Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.

A2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims (*Attachment A2*):

October 17 thru November 13, 2020	\$592,749.25
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A3 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the October 2020 Budget Transfers #8520 and #8521, in the amount of \$77,543 (*Attachment A3*).

A4 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the updated Notice of Award as First Amendment to Grant Agreement, CARES Act – Coronavirus Relief Funds School District Subaward Agreement; and
Be It Further Resolved, that the Garwood School District accepts the letter from the County of Union, Office of the County Manager, dated October 16, 2020, notice of approval of a Subaward not to exceed \$17,900.

A5 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, authorizes the Interim SBA/Board Secretary to issue purchase order to D&B Service Group, 444 J. F. Kennedy Drive, Unit B, Bloomfield, NJ 07003, to repair and service Lincoln School Gym Unit, scope of services in accordance with Service and Repair Proposal #Q-00047287, total cost not to exceed \$6,998.00; and
Be It Further Resolved, that the Board of Education approves the withdrawal and transfer from Maintenance Reserve, in accordance with N.J.A.C. 6A:26A-4.2(d), to Maintenance of Plant, acct #11-000-261-420-000, to fund the cost of the project.

A6 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, authorizes the Interim SBA/Board Secretary to facilitate the update of the District Wide Facilities Plan (LRFP) to include the following projects:

- ▶ Intercom/Telephone/Clocks installation project
- ▶ Second Avenue Parking Lot repaving project
- ▶ Lincoln School Gym Floor replacement project
- ▶ Garwood BOE/Lincoln School Outdoor LED Sign installation project

A7 Whereas, the district received a revised State Aid Notice indicating an increase in Extraordinary Aid, for the 2019/20 school year, in the amount of \$121,983, an increase of \$11.105; now

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Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, accepts the revised State Aid and allocates this additional unbudgeted Extraordinary Aid, in the amount of \$11,150 to acct #11-000-262-444-000 (Lease Purchase Payments/Energy Savings Improvement Program).

Budget/Finance/Facilities resolutions A1 thru A7				
<i>Motion:</i>	<i>Second:</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

B. Education/Personnel/Negotiations

Education

- B1** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator approves, the findings and decisions presented at the regular meeting of the board held on October 20, 2020 regarding bullying incidents J-1.
- B2** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Memorandum of Agreement between Education and Law Enforcement Officials.
- B3** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, in cooperation with the Certified School Nurse, approves the 2019/20 Nursing Plan.
- B4** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following ***out-of-district placements***:
 1. Summit Board of Education (Student ID#6261388054), for the 2020/21 school year, July 7 thru 31, 2020 (ESY), total cost not to exceed \$1,537, acct #11-000-100-562-000.
 2. Summit Board of Education (Student 6261388054), for the 2020/21 school year, September 1, 2020 thru June 30, 2021, 180 days at \$229.67, total cost not to exceed \$41,340, acct #11-000-100-562-000.

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3. The Craig School (Student ID#3576467689), for the 2020/21 school year, November 9, 2020 thru June 18, 2021, 139 days at \$233.64 per day, total cost not to exceed \$32,476, acct #11-000-100-566-000.
4. Children's Specialized Hospital, to provide early intervention services and speech therapy, as needed, at hourly rate \$102.00, for the 2020/21 school year, acct #11-000-216-320-000.

B5 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Education Services Agreement with Educere, LLC, 455 Pennsylvania Ave., Fort Washington, PA 19034, to facilitate access to virtual education courses and other educational services, viz-a-viz, participating education providers, fees reflect the cost to access the Course ONLY, total cost not to exceed \$500, acct #11-150-100-101-000.

Personnel

B6 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Long-term Substitute (certified), for the 2020/21 school year:

1. Eileen McGuire, Long-term Substitute, at \$300.20 per diem, effective November 23, 2020 thru June 30, 2021, replacement for C. Paolino (salary based on MA/Step 1, \$55,537, prorated), pending satisfactory criminal history background check and mantoux results.

B7 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the employment of Maria Poveda, full-time custodian w/benefits, for the 2020/21 school year, at \$18.25 per hour, effective November 16, 2020 thru June 30, 2021, replacing Patricia Sala.

B8 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following extra-curricular assignments, for the 2020/21 school year, compensation in accordance with GEA negotiated agreement:

1. Tamara Benc, Student Council Advisor, stipend \$765
2. Armando Gonzalez, Yearbook Advisor, stipend \$765

B9 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Employee Coverage Waivers, for the 2020/21 school year, payments in accordance with the GEA negotiated agreement, payable in two (2) equal installments on December 15, 2020 and June 15, 2021:

1. Kathryn Bree \$3,214.50
2. Maria Cortese \$3,000.00 per employment contract
3. Patricia Elias \$4,000.00
4. Francisco Florio \$4,000.00

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- 5. Jacqueline Grogan \$3,000.00 per employment contract
- 6. Laura Knutson \$3,000.00 per employment contract
- 7. Diane Leshowitz \$4,000.00
- 8. Danielle Libutti \$1,607.25 (half year payable on December 15, 2020)
- 9. Cara Musella \$3,214.50
- 10. Heather O'Dell \$3,214.50
- 11. Kelly Ryder \$3,000.00 per employment contract
- 12. Nicole Tarantino \$3,214.50
- 13. Michele Tortorici \$3,000.00 per employment contract

Education/Personnel/Negotiations resolutions B1 thru B9				
<i>Motion:</i>	<i>Second:</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

C. Strategic Planning/Policy

C1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves second reading of the following updated **Policies**:

- Policy 5145.4 Equal Education Opportunity
- Policy 5145.5 Photographs of Pupils
- Policy 5145.6 Pupil Grievance Procedures
- Policy 5145.7 Gender Identity and Expression

C2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves first reading of the following updated **Policies**:

- Policy 5145.11 Questioning and Apprehension
- Policy 5145.12 Search and Seizure
- Policy 5200 Nonpublic School Pupils

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Strategic Planning/Policy resolutions C1 and C2				
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	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

X. Old/New Business

XI. Adjournment