

GARWOOD BOARD OF EDUCATION, 400 Second Ave., Garwood, NJ 07027

**Regular Public Meeting
October 20, 2020**

I. Flag Salute / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk. I hereby call to order the Regular Public Meeting, Tuesday, October 20, 2020, at 7:00 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)		
Mr. DelConte (Albert)		
Miss Guerriero (Christine)		
Dr. Kjetsaa (Mary Ann)		
Ms. Koenig (Linda)		
Mrs. Ridente (Denise)		
Mr. Ryan (Timothy)		
Mrs. Scepkowski (Maureen)		
Mr. Trentacosta (Ralph)		

II. Executive Session

Be It Resolved, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, October 20, 2020, to discuss **Legal** and **Personnel** matters; and

Be It Further Resolved, that these matters will be made public when the need for confidentiality no longer exists.

Motion: _____ Second: _____ Time: _____

Motion to Adjourn Executive Session and reconvene Regular Meeting . . .

Motion: _____ Second: _____ Time: _____

III. Approve Minutes

Be It Resolved, that the Garwood Board of Education approves the minutes of the following meetings, as submitted:

Regular Meeting – September 15, 2020
Executive Session – September 15, 2020

<i>Motion:</i>	<i>Second:</i>			
Roll Call	Mrs. Barnes	Mr. DelConte	Miss Guerriero	Dr. Kjetsaa
Ms. Koenig	Mrs. Ridente	Mr. Ryan	Mrs. Scepkowski	Mr. Trentacosta

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IV. Budgeting for 2021/22 Presentation

V. Committee Reports

- A. Budget/Finance/Facilities
- B. Education/Personnel/Negotiations
- C. Strategic Planning/Policy

VI. Liaison Reports

- | | |
|-------------------------------------------------|---------------------|
| A. Clark Board of Education | Trustee Guerriero |
| B. Education Foundation of Garwood | Trustee Scepkowski |
| C. Garwood PTA | Trustee Barnes |
| D. School/Technology/Website | Trustee Trentacosta |
| E. Borough Council Representative | Trustee DelConte |
| F. Union County Educational Services Commission | Trustee Koenig |
| G. Union County School Boards Association | Trustee Ryan |
| H. Union County Vo-Tech | Trustee Ryan |
| I. Garwood Seniors Association | Trustee Kjetsaa |
| J. NJSBA | Trustee Guerriero |

VII. Superintendent's Report

VIII. Public Comment (Bylaw 9322)

Public Participation Meetings of the Garwood Board of Education are open to the public and all members of the community should feel free to attend. Public participation shall be governed by the following rules: **1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; **2)** Each statement made by a participant shall be limited to three minutes' duration; **3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **4)** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; **5)** the presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy.

IX. Resolutions

- A. Budget/Finance/Facilities

A1 Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.

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A2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims (*Attachment A2*):

September 16 thru October 16, 2020	\$850,488.98
Total	\$850,488.98

A3 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the October 2020 Budget Transfers #8516 thru #8519, in the amount of **\$693,103** (*Attachment A3*).

A4 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, accepts the Digital Divide Discretionary Grant Award (September 15, 2020), in the amount of \$21,019, to supplement education with academic or other activities for students.

A5 Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Garwood School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; now

Be It Resolved, that the Garwood Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan (Form M1) for the Garwood School District in compliance with Department of Education requirements.

A6 Be It Resolved, that the Garwood Board of Education, approves the Health and Safety Evaluation of School Buildings Checklist 2020-2021.

A7 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, authorizes the Interim SBA/Board Secretary to issue the following purchase order to RFP Solutions, Inc., 10-F Greenwood Avenue, Woodbury, NJ 08096, for the installation of the NEC IP Univerge SV9100 phone system and NEC Univerge UM8000 unified messaging system along with a new Bogen paging system; under State Contract No. A80809, Office of Information Technology (OIT), Statewide Cooperative Purchasing Partners, NEC Corporation; total cost of project \$47,543.00; and

Be It Further Resolved, that the Board of Education approves the withdrawal and transfer from Capital Reserve, in accordance with N.J.A.C. 6A:23A-14.1(h)2., to Capital Outlay, acct #12-000-400-450-000, to fund the cost of the project.

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- A8 Be It Resolved**, that the Garwood Board of Education approves participation in the New Jersey School Boards Association (NJSBA) Virtual Workshop 2020, October 20-22, 2020, in accordance with Bylaw 9200, registration for district Board of Education \$900 (prepaid).
- A9 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, authorizes the Interim SBA/Board Secretary to solicit bids for an Electronic LED sign.
- A10 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Settlement Agreement between the Garwood School District and the parents of RH and TH; and
Be It Further Resolved, that the Board authorizes the Board President and Board Secretary to execute said Agreement.

Budget/Finance/Facilities resolutions A1 thru A10				
<i>Motion:</i>	<i>Second:</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

B. Education/Personnel

Education

- B1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following ***out-of-district placements***:
1. Newmark High School (Student #7283271742), for the 2020/21 school year, July 1, 2020 thru June 30, 2021, 197 days at \$327.97 per day, total cost not to exceed \$64,216.09, acct #11-000-100-566-000.
 2. Collier School (Student #7145242192), for the 2020/21 school year, September 9, 2020 thru June 30, 2021, 180 days at \$347.00 per day, total cost not to exceed \$62,460.00, acct #11-000-100-566-000.

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- B2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Lincoln School Principal/Anti-Bullying Coordinator, approves the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights that was presented at the regular meeting of the Board held on September 15, 2020.

Personnel

- B3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator approves the employment of Sara Law, Paraprofessional (part-time), for the 2020/21 school year, not to exceed 25 hours per week, at \$15.00 per hour, no benefits.

- B4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the employment of the following Substitute Teachers, for the 2020/21 school year, at \$90.00 per day, pending criminal history background check and mantoux results:

1. Vanessa Schubring
2. Anthony Vastano

- B5 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves partial funding for certificated staff salaries from ESEA FY 2021 Consolidated Subgrant:

1. Victoria Sherby, Title I, \$20,706 (40%), acct #20-231-100-101-000
2. Armando Gonzalez. Title IIA, \$7,040 (11%), acct #20-270-100-101-000

- B6 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following **Leaves of Absence**:

1. Amanda Cohen, Sp Ed (Resource Room) Teacher, maternity leave (paid), from November 9 thru 20, 2020, using 10 sick days; FMLA from November 23, 2020 thru April 13, 2020 (unpaid with benefits), subject to EBC; returning to duty April 14, 2020.
2. Patricia Sala, Maintenance Department, medical leave (paid), from October 5 thru November 30, 2020, using 36 sick days, returning to duty December 1, 2020.

- B7 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following **separations**:

1. Patricia Sala, Maintenance Department, retirement, effective December 1, 2020.

- B8 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following certificated position for the 2020/21 school year:

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1. Teresa Parkhill, Interim Supervisor Curriculum/Instruction, part-time, effective November 1, 2020 thru June 30, 2021; stipend \$10,000, payable in 16 semi-monthly installments of \$625.00, November 2020 thru June 2021, acct #11-000-221-102-000.

B9 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Long-term Substitute (certified), for the 2020/21 school year:

1. Nicole Bosco, Long-term Substitute, at \$328.78 per diem, effective November 1, 2020 thru June 30, 2021, leave replacement for A. Cohen (salary based on MA+30/Step 1, \$59,837, prorated), pending satisfactory criminal history background check and mantoux results.

B10 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Substitute Custodians, at \$15.00 per hour, as needed, for the 2020/21 school year, pending satisfactory criminal history background check and mantoux results:

1. Maria Gutierrez
2. Luis Pardo

B11 Be It Resolved, that the Garwood Board of Education, authorizes the Chief School Administrator to issue Letters of Intent recommending the employment of certificated and non-certificated staff necessary to fill vacancies for the 2021/22 school year, subject to Board approval at the next scheduled regular meeting; in the event the Board does not approve CSA's recommendation, candidate to be paid per diem for services rendered; contract(s) to be issued following Board approval.

Education/Personnel/Negotiations resolutions B1 thru B11				
<i>Motion:</i>	<i>Second:</i>			
	<i>Yes</i>	<i>No</i>	<i>Abstain</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

C. Strategic Planning/Policy

C1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves second reading of the following updated **Policies**:

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- Policy 5141.22 Medical Marijuana
- Policy 5141.4 Missing, Abused and Neglected Children
- Policy 5141.8 Sports Related Concussion and Head Injury
- Policy 5142 Pupil Safety

C2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves first reading of the following updated **Policies**:

- Policy 5145.4 Equal Education Opportunity
- Policy 5145.5 Photographs of Pupils
- Policy 5145.6 Pupil Grievance Procedures
- Policy 5145.7 Gender Identity and Expression

Strategic Planning/Policy resolutions C1 and C2				
Motion:	Second:			
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)				
Mr. DelConte (Albert)				
Miss Guerriero (Christine)				
Dr. Kjetsaa (Mary Ann)				
Ms. Koenig (Linda)				
Mrs. Ridente (Denise)				
Mr. Ryan (Timothy)				
Mrs. Scepkowski (Maureen)				
Mr. Trentacosta (Ralph)				

X. Old/New Business

XI. Adjournment