

**Garwood Board of Education Regular Public Meeting Minutes  
September 15, 2020**

Minutes of the proceedings of the **Regular Public Meeting** held on **September 15, 2020**. *The Board President convened the meeting at 7:00 pm via Google Meet.* Members of the community were provided a link on the District website to join the meeting via Google Meet.

**I. Flag Salute / Sunshine Statement / Call to Order / Roll Call**

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk.

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)	X	
Mr. DelConte (Albert)	X	
Miss Guerriero (Christine)	X	
Dr. Kjetsaa (Mary Ann)	X	
Ms. Koenig (Linda)	X	
Mrs. Ridente (Denise)	X	
Mr. Ryan (Timothy)	X	
Mrs. Scepkowski (Maureen)	X	
Mr. Trentacosta (Ralph)	X	

**Attendance** (participating via Google Meet)

Dr. Theresa Quigley, Chief School Administrator  
 Dr. Dennis R. Frohnepfel, Interim SBA/Board Secretary  
 Mrs. Mary Emmons, Principal  
 John Geppert, Jr., Esq., Board Counsel

**II. Executive Session**

**Be It Resolved**, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, September 15, 2020, to discuss **Legal** and **Personnel** matters; and

**Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

*Trustee Ryan motioned to convene Executive Session at 7:08 pm; seconded by Trustee Kjetsaa; carried by unanimous vote.*

*Trustee Kjetsaa motioned to adjourn Executive Session and reconvene the Regular Meeting at 7:37 pm; seconded by Trustee Guerriero; carried by unanimous vote.*

**III. Approve Minutes**

**Be It Resolved**, that the Garwood Board of Education approves the minutes of the following meetings, as revised:

Regular Meeting – August 11, 2020  
 Executive Session – August 11, 2020

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*Trustee Barnes motioned to approve the minutes of the Regular Public Meeting and Executive Session, as revised; seconded by Trustee Ryan; carried by unanimous roll call vote.*

**IV. ABR Presentation - Mary Emmons and Theresa Parkhill**

**V. Committee Reports**

- |  |                             |
|--|-----------------------------|
| <b>A. Budget/Finance/Facilities</b>        | Trustee Guerriero reported  |
| <b>B. Education/Personnel/Negotiations</b> | Trustee Ridente reported    |
| <b>C. Strategic Planning/Policy</b>        | Trustee Scepkowski reported |

**VI. Liaison Reports**

- |  |                                 |
|--|---------------------------------|
| <b>A. Clark Board of Education</b>               | Trustee Guerriero reported      |
| <b>B. Education Foundation of Garwood</b>        | Trustee Scepkowski reported     |
| <b>C. Garwood PTA</b>                            | Trustee Barnes reported         |
| <b>D. School/Technology/Website</b>              | Trustee Trentacosta (No report) |
| <b>E. Borough Council Representative</b>         | Trustee DelConte (No report)    |
| <b>F. Union County Educational Services Comm</b> | Trustee Koenig reported         |
| <b>G. Union County School Boards Association</b> | Trustee Ryan (No report)        |
| <b>H. Union County Vo-Tech</b>                   | Trustee Ryan reported           |
| <b>I. Garwood Seniors Association</b>            | Trustee Kjetsaa (No report)     |
| <b>J. NJSBA</b>                                  | Trustee Guerriero (No report)   |

**VII. Superintendent's Report**

Thank you Mrs. Parkhill and Mrs. Emmons for the excellent presentation. Thank you Jon and Cris for working so hard to have all the chromebooks ready for school and tonight for the virtual BOE meeting. Thank you Mrs. Emmons for all her hard work to prepare what is essential two schools opening. Thank you PTA for the Grab and Go Breakfast. Thank you EFG for the \$600 donation for COVID help.

Teachers had PD and are working hard to teach on-site and remote learners at the same time. Each day is better as we navigate it. I participated in a school security webinar and we are still required to have a monthly fire drill and lock down drill- remote learners will not be allowed to participate.

There was no HIB this month. Reviewed the CHAIN OF COMMAND.

*Trustee Guerriero motioned to accept the Superintendent's Report; seconded by Trustee Koenig; carried by unanimous vote.*

**VIII. Public Comment (Bylaw 9322)**

**IX. Resolutions**

- A. Budget/Finance/Facilities**

**A1 Be It Further Resolved**, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.

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**A2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims (*Attachment A2*):

June 30, 2020	\$11,911.77
August 20 thru September 15, 2020	\$682,294.71
<b>Total</b>	<b>\$694,206.68</b>

**A3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the June 2020 Budget Transfers #8495 thru #8499, total \$43,869.61 (*Attachment A3*).

**A4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the September 2020 Budget Transfers #8502 thru #8504, in the amount of \$123,781.43 (*Attachment A4*).

**A5 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the CARES Act – Coronavirus Relief Funds School District Subaward Agreement; and  
**Be It Further Resolved**, that the Garwood School District accepts the letter from the County of Union, Office of the County Manager, dated August 14, 2020, as a conditional notice of approval of a Subaward not to exceed \$15,099.43, for the period July 1, 2020 thru December 18, 2020.

**A6 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the lease of (1) Postbase Vision S-3 with 5lb Scale Mailing System, NJ State Contract T-0200, Jersey Mail Systems #41265, FP-USA #41263, Term of Contract 48 months, monthly payment \$45.00, acct #11-000230-530-000.

Budget/Finance/Facilities resolutions A1 thru A6				
<b>Motion:</b> Trustee Ryan	<b>Second:</b> Trustee Barnes			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			

**B. Education/Personnel/Negotiations**

**Education**

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**B1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following **out-of-district placements**:

Shepard Preparatory High School (Student #4973265995), for the 2020/21 school year, September 2, 2020 thru June 30, 2021, 183 days at \$299.73 per day, total cost not to exceed \$54,850.59, acct #11-000-100-566-000 and acct #20-250-100-500-000.

CHA Learning Centers t/a Honor Ridge Academy High School (Student #5409812320), for the 2020/21 school year, July 6, 2020 thru June 20, 2021, 213 days at \$428.00 per day, total cost not to exceed \$91,164, acct #20-250-100-500-000.

**Personnel**

**B2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the appointment of Lisa Ventura, Orton-Gillingham Teacher for related services (student #9972409490), 90 minutes per week, at \$100 per hour, for the 2020/21 school year, total cost not to exceed \$7,000, acct #11-000-216-100-320-000.

**B3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, accepts the resignation of Cheryl Paolino, Sp Ed Teacher, effective November 15, 2020.

**Negotiations**

**B4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the Memorandum of Agreement between the Garwood Board of Education and Garwood Education Association, in accordance with the terms and conditions of said Agreement, for the 2020/21 school year, July 1, 2020 thru June 30, 2021, subject to the ratification of the Garwood Education Association.

Education/Personnel/Negotiations resolutions B1 thru B4				
<i>Motion:</i> Trustee Kjetsaa	<i>Second:</i> Trustee Guerriero			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X		B4	
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X		B2	
Mr. Trentacosta (Ralph)	X			

**C. Strategic Planning/Policy**

**C1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves first reading of the following updated **Policies**:

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- Policy 5141.22      Medical Marijuana
- Policy 5141.4      Missing, Abused and Neglected Children
- Policy 5141.8      Sports Related Concussion and Head Injury
- Policy 5142        Pupil Safety
- Policy 5142.1      Safety Patrols

**C2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves second reading of the following **Policies**:

- Policy 1250        Visitors
- Policy 3510        Operation and Maintenance of Plant
- Policy 3541.33    Transportation Safety
- Policy 5141.2      Illness
- Policy 5141.3      Health Examinations and Immunizations
- Policy 6173.1      Remote Learning

Strategic Planning/Policy resolutions C1 and C2				
	<b>Motion:</b> Trustee Guerriero		<b>Second:</b> Trustee Barnes	
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Ms. Koenig (Linda)	X			
Mrs. Ridente (Denise)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			

**X. Old/New Business**

Under new business Trustee Trentacosta recommended to the Board that any board related meetings, public or committee, to be held virtually and to adhere to our updated Visitor's Policy (Policy 1250) which was approved in second reading during the meeting. While other board members agreed the public meetings to be held virtually, they would like to keep the committee meetings format left to the individual committees to decide. Trustee Trentacosta still believes for the safety of the school, the committees do meet virtually, but agreed to let each committee decide if that is something Dr. Quigley is comfortable with. Trustee Barnes asked about a survey of virtual learning parents for feedback to assess the experience?

**XI. Adjournment**

Trustee Koenig motioned to adjourn at 9:36 pm; seconded by Trustee Kjetsaa; carried by unanimous vote.

Respectfully submitted,

Dennis R. Frohnapfel, Ed.D.  
Interim SBA/Board Secretary