

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING AGENDA  
MAY 19, 2020**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Board President Ralph Trentacosta via Google Meets and immediately convene to executive session.

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

___ Mrs. A. Barnes	___ Mr. A. DelConte	___ Miss C. Guerriero
___ Dr. M. Kjetsaa	___ Ms. L. Koenig	___ Mrs. D. Ridente
___ Mr. T. Ryan	___ Mrs. M. Scepkowski	___ Mr. R. Trentacosta

**III. OTHERS PRESENT**

\_\_\_ Dr. Teresa Quigley, Superintendent  
\_\_\_ Mrs. Ana Pfalzgraf, SBA/BS  
\_\_\_ Mr. John Geppert, Board Attorney

**IV. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<input checked="" type="checkbox"/> personnel matter, staff	___ safety and protection of property
___ personal matter, student	___ contract negotiations
___ litigation	<input checked="" type="checkbox"/> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session:     p.m.**

**Time returning to public session:     p.m.**

**V. FLAG SALUTE**

**VI. APPROVAL OF MINUTES**

Minutes of the May 5, 2020 special meeting

**ROLL CALL:**

_____ Mrs. A. Barnes	_____ Mr. A. DelConte	_____ Miss C. Guerriero
_____ Dr. M. Kjetsaa	_____ Ms. L. Koenig	_____ Mrs. D. Ridente
_____ Mr. T. Ryan	_____ Mrs. M. Scepkowski	_____ Mr. R. Trentacosta

**VII. COMMITTEE REPORTS:**

**Building & Grounds/Finance/Budget**

A. DelConte  
C. Guerriero  
L. Koenig  
R. Trentacosta

**Education/Negotiations**

M. Kjetsaa  
D. Ridente  
T. Ryan

**Strategic Planning/Policy/Superintendent Evaluation**

A. Barnes  
C. Guerriero  
M. Kjetsaa  
M. Scepkowski

**VIII. SUPERINTENDENT’S REPORT**

Resolved that the Garwood Board of Education accepts the May 2020 Superintendent’s report.

Moved by:

Seconded by:

Motion carried:

\*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for

any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

## **IX. HEARING OF CITIZENS**

**The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.**

## **X. FINANCE COMMITTEE**

1. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the contract with Suplee, Clooney & Company for the 2020-2021 school year audit at a rate of \$20,885.
2. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the 2020-2021 special education tuition contract with the Union County Education Services Commission. This contract covers any and all students attending one or more schools operated by the Commission.
3. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the 2020-2021 coordinated transportation services agreement with the Union County Education Services Commission. This contract covers special education transportation and non-public transportation if applicable.
4. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the agreement between Trinitas Children's Therapy Services and the Garwood Public Schools for occupational and/or physical therapy for the 2020-2021 school year including the extended school year.
5. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the Union County Vocational-Technical Schools tuition contract at a rate of \$6,000 per student for the 2020-2021 school year.
6. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, all checks dated prior to July 1, 2019 be canceled and funds will be reentered as miscellaneous revenue.
7. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the following schedule of local tax levy payments from the Borough of Garwood for the 2020-2021 school year in accordance with the following schedule:

Garwood Monthly Tax Levy Payments 20-21			
	General	Debt	
Date	Fund	Service	Total
July 11, 2020	681,989.50	433,450.00	1,115,439.50
August 8, 2020	681,989.50		681,989.50
September 12, 2020	681,989.50		681,989.50
October 10, 2020	681,989.50		681,989.50
November 14, 2020	681,989.50		681,989.50
December 12, 2020	681,989.50		681,989.50
January 9, 2021	681,989.33	96,850	778,839.33
February 13, 2021	681,989.33		681,989.33
March 13, 2021	681,989.33		681,989.33
April 10, 2021	681,989.33		681,989.33
May 8, 2021	681,989.33		681,989.33
June 12, 2021	681,989.33		681,989.33
<b>TOTALS</b>	<b>8,183,873.00</b>	<b>530,300.00</b>	<b>8,714,173.00</b>

8. WHEREAS, the Garwood Board of Education adopted a tentative budget on March 17, 2020 to be submitted to the Executive County Superintendent of Schools for approval;  
 and WHEREAS, the tentative budget was approved by the Executive County Superintendent of Schools; and

WHEREAS, the Garwood Board of Education voted on that budget at the May 5, 2020 Special Budget meeting and the total amount of the budget for General Fund Expenses remains at **\$9,362,961**.

NOW BE IT FURTHER RESOLVED, that the 2020-2021 School Budget be adopted as follows:

General Fund	\$9,362,961
Restricted Special Revenue	\$99,774
Debt Service	\$530,300
Total Budget	\$9,993,035

AND, BE IT FURTHER RESOLVED, that the following General Fund and Debt Service Fund Tax Levies be approved to support the 2020-2021 budget:

General Fund	\$8,183,873
Debt Service	\$530,300
Total Budget	\$9,993,035

AND BE IT FURTHER RESOLVED that, \$74,904.00 of Banked Cap will be utilized in the 2020-2021 budget;

AND BE IT FURTHER RESOLVED that, \$0 of Capital Reserve will be utilized in the 2020-2021 budget.

**ROLL CALL:**

____ Mrs. A. Barnes	____ Mr. A. DelConte	____ Miss C. Guerriero
____ Dr. M. Kjetsaa	____ Ms. L. Koenig	____ Mrs. D. Ridente
____ Mr. T. Ryan	____ Mrs. M. Scepkowski	____ Mr. R. Trentacosta

**XI. EDUCATION COMMITTEE**

1. Move to approve, upon the recommendation of the Chief School Administrator, the attached revised 2019-2020 school calendar.
2. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the revised Summer Program in Lincoln School for 2020 from July 6, 2020 through August 13, 2020 (no Fridays).
3. Move to approve, upon the recommendation of the Chief School Administrator, the submission of the application for and subsequent receipt of the 2019-2020 Special Education Extraordinary Aid.

- 4. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the following summer 2020 out-of-district placements:

<u>Student</u>	<u>Estimated Cost</u>
5813376195	\$7,500.00
Aide	\$2,500.00
5693087093	\$7,500.00
7329035642	\$7,200.00
9972409490	\$8,200.00
8715104138	\$7,100.00

**ROLL CALL:**

_____ Mrs. A. Barnes	_____ Mr. A. DelConte	_____ Miss C. Guerriero
_____ Dr. M. Kjetsaa	_____ Ms. L. Koenig	_____ Mrs. D. Ridente
_____ Mr. T. Ryan	_____ Mrs. M. Scepkowski	_____ Mr. R. Trentacosta

**XII. COMMITTEE OF THE WHOLE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, the appointment of the attached non-tenured certificated staff for the 2019-2020 school year.
- 2. Move to approve, upon the recommendation of the Chief School Administrator, the revised District Public Health-Related School Closure Covid-19 Plans.
- 3. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the following certified staff, as per the negotiated contract, for the special education summer programs:

Special Education Teacher – Janine Murray, Cheryl Paolino,  
Elizabeth DeSante and Peggy Hak (\$30/hour)  
Speech Teacher – Tara Ridente (\$30/hour)

**ROLL CALL:**

_____ Mrs. A. Barnes	_____ Mr. A. DelConte	_____ Miss C. Guerriero
_____ Dr. M. Kjetsaa	_____ Ms. L. Koenig	_____ Mrs. D. Ridente
_____ Mr. T. Ryan	_____ Mrs. M. Scepkowski	_____ Mr. R. Trentacosta

**XIII. OLD BUSINESS**

**XIV. NEW BUSINESS**

Resolution opposing the possibility of a delayed receipt of school monies from the Borough of Garwood.

**XV. ADJOURNMENT**

Motion to adjourn made at      p.m.

Moved by:  
Seconded by:  
Motion carried:

Legend:      P = Present  
                 M = Moved motion  
                 S = Seconded motion  
                 Y = Yes Vote  
                 N = No Vote  
                 AB = Abstain

Respectfully submitted,

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Ana Pfalzgraf, SBA/BS