

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
MARCH 17, 2020**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Ralph Trentacosta in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P <u> </u> Mrs. A. Barnes	<u> </u> P <u> </u> Mr. A. DelConte	<u> </u> P <u> </u> Miss C. Guerriero
<u> </u> P <u> </u> Dr. M. Kjetsaa	<u> </u> P <u> </u> Ms. L. Koenig	<u> </u> P <u> </u> Mrs. D. Ridente
<u> </u> P <u> </u> Mr. T. Ryan	<u> </u> P <u> </u> Mrs. M. Scepkowski	<u> </u> P <u> </u> Mr. R. Trentacosta

III. OTHERS PRESENT

 P Dr. Teresa Quigley, Superintendent
 P Mrs. Ana Pfalzgraf, SBA/BS
 P Ms. Carolyn Chaudry, Board Attorney

IV. FLAG SALUTE

V. SUPERINTENDENT'S REPORT

Dr. Quigley discussed the Governor's legislative bill and Executive Order regarding Covid-19; Bylaw 9322.

Resolved that the Garwood Board of Education accepts the March 2020 Superintendent's report.
Moved by: M. Scepkowski Seconded by: A. Barnes Motion carried: R. Trentacosta

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

VI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

B. Paterson, 225 Willow Ave. – Asked about the 2% increase and the banked CAP.

VII. FINANCE COMMITTEE

- 1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of January 2020.
- 2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$553,882.02.

3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of January 2020; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of January 2020 as submitted and certified.

4. Resolved that the GBOE, Chief School Administrator, in cooperation with the SBA/BS, introduces and approves the preliminary budget for the 2020-2021 school year and authorizes its submission to the Interim Executive County Superintendent of Schools for approval in accordance with statute, as follows:

General Fund	\$ 9,312,961
Special Revenue	\$ 99,774
Debt Service	<u>\$ 530,300</u>
TOTAL BUDGET	\$ 9,943,035 ; and

Resolved, that said budget shall include the local tax levy for the 2020-2021 fiscal year as follows:

General Fund	\$ 8,183,873
Debt Service	<u>\$ 530,300</u>
TOTAL TAX LEVY	\$ 8,714,173 ; and

Resolved, that the preliminary budget be advertised in The Westfield Leader in accordance with form established by the N.J. Department of Education, and that the public hearing on the budget be held on Monday, April 20, 2020 at 7:00 p.m. in Lincoln School, 400 Second Ave. in Garwood, New Jersey at the regularly scheduled GBOE meeting.

WHEREAS, the Garwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now

THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

5. Resolved that the GBOE, Chief School Administrator, in cooperation with the SBA/BS, approves the use of \$74,904 in banked CAP funds for the budget for the 2020-2021 school year and authorizes its submission to the Interim Executive County Superintendent of Schools for approval.

VIII. POLICY COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy 5118	Non-Residents
Policy 5125	Student Records
Policy 5126	Awards for Achievement
Policy 5127	Commencement Activities
Policy 5131.1	Harassment, Intimidation and Bullying
Policy 5131.5	Vandalism/Violence
Bylaw 9322	Public and Executive Sessions (As Amended)

Miss. Guerriero questioned the wording on Bylaw 9322.

2. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy 4119.21	Conflict of Interest (as revised)
Policy 4150	Family Leave and Medical Leave
Policy 4233	Political Activities
Policy 5119	Transfers
Policy 5120	Assessment of Individual Needs
Policy 5124	Reporting to Parents/Guardians
Bylaw 9322	Public and Executive Sessions (As Amended)

IX. EDUCATION COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the revised 2019-2020 school calendar.
2. Move to approve, upon the recommendation of the Chief School Administrator and the Special Services Department, the Summer Program in Lincoln School for 2020 from June 22, 2020 through July 20, 2020 (no Fridays).

X. COMMITTEE OF THE WHOLE

1. Move to approve, with regrets, upon the recommendation of the Chief School Administrator, the resignation of Luis Castillo effective March 13, 2020.
2. Move to approve, with regrets, upon the recommendation of the Chief School Administrator, the resignation of Stephanie Arias effective February 28, 2020.
3. Move to approve, upon the recommendation of the Chief School Administrator and the Lincoln School Principal, an extended leave of absence for Stephanie Zultanky from March 3, 2020 until on or about April 3, 2020.
4. Move to approve, upon the recommendation of the Chief School Administrator, the appointment of Oscar Lucero as the Assistant Supervisor of Buildings & Grounds at a salary of \$22,500 for the remainder of the 2019-2020 school year.
5. Move to approve, upon the recommendation of the Chief School Administrator, the appointment of Cristofer Orellana as a Technology Contractor at a salary of \$39.00 per hour not to exceed 20 hours per week for the remainder of the 2019-2020 school year pending a satisfactory criminal history background check and mantoux results.
6. Move to approve, upon the recommendation of the Chief School Administrator, Veronika Polonsky to attend a presentation on Social Emotional Character Development on April 21, 2020 at the NJ State Bar Foundation in New Brunswick at no cost.

7. Move to approve, upon the recommendation of the Chief School Administrator, Mary Emmons to attend the Union County Inclusive Schools Presentation on February 20, 2020 at the UCVT in Scotch Plains at no cost.

ROLL CALL FOR:

- Finance Committee Items 1-5**
- Policy Committee Items 1-2**
- Education Committee Item 1-2**
- Committee of the Whole Items 1-7**

<u>S</u> Mrs. A. Barnes	<u>Y*</u> Mr. A. DelConte	<u>Y</u> Miss C. Guerriero
<u>Y</u> Dr. M. Kjetsaa	<u>Y</u> Ms. L. Koenig	<u>Y</u> Mrs. D. Ridente
<u>Y</u> Mr. T. Ryan	<u>M</u> Mrs. M. Scepkowski	<u>Y</u> Mr. R. Trentacosta

*Mr. DelConte abstained from COW item # 7

Dr. Kjetsaa asked how on-line learning was working.

**Mrs. Pfalzgraf left at 7:30 p.m. due to 8:00 p.m. curfew ordinance.

XI. ADJOURNMENT

Motion to adjourn made at p.m.

Moved by:
 Seconded by:
 Motion carried:

Legend: P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain

Respectfully submitted,

Ana Pfalzgraf, SBA/BS