

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
DECEMBER 17, 2019**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the LincolnSchool.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of LincolnSchool.

II. ROLL CALL:

<input type="checkbox"/> P	Mr. A. DelConte	<input type="checkbox"/> P*	Ms. L. Koenig	<input type="checkbox"/> P	Mrs. M. Scepkowski
<input type="checkbox"/> P	Mrs. S. Groning	<input type="checkbox"/> P	Mr. S. Piarulli	<input type="checkbox"/> P	Mrs. T. Simitz
<input type="checkbox"/> P	Miss C. Guerriero	<input type="checkbox"/> P	Mrs. D. Ridente	<input type="checkbox"/> P	Mr. R. Trentacosta

- Ms. L. Koenig arrived at 7:21

III. OTHERS PRESENT

P Dr. Teresa Quigley, Superintendent
 P Mr. John Geppert, Board Attorney

IV. FLAG SALUTE upon return to public session 7:29

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

- L. Koenig arrived at 7:21 pm

<input checked="" type="checkbox"/> X	personnel matter, staff	<input type="checkbox"/>	safety and protection of property
<input type="checkbox"/>	personal matter, student	<input type="checkbox"/>	contract negotiations
<input type="checkbox"/>	litigation	<input checked="" type="checkbox"/> X	other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 7:05 p.m.

Time returning to public session: 7:28 p.m.

VI. APPROVAL OF MINUTES

Minutes from June 11, 2019 executive session

Minutes from November 12, 2019 COW meeting minutes

Minutes of the November 19, 2019 regular and executive session meetings

- Typo corrections 6/11, 11/12 updated (pg. 1, 7:33, pg. 2 Clark BOE, pg. 3, USBA, ISTEAM)

ROLL CALL:

<u> </u> Y <u> </u> Mr. A. DelConte	<u> </u> Y <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mrs. M. Scepkowski
<u> </u> M <u> </u> Mrs. S. Groning	<u> </u> S <u> </u> Mr. S. Piarulli	<u> </u> Y <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Miss C. Guerriero	<u> </u> Y <u> </u> Mrs. D. Ridente	<u> </u> Y <u> </u> Mr. R. Trentacosta

RESCIND APPROVAL OF MINUTES

ROLL CALL:

<u> </u> Y <u> </u> Mr. A. DelConte	<u> </u> M <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mrs. M. Scepkowski
<u> </u> Y <u> </u> Mrs. S. Groning	<u> </u> Y <u> </u> Mr. S. Piarulli	<u> </u> S <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Miss C. Guerriero	<u> </u> Y <u> </u> Mrs. D. Ridente	<u> </u> Y <u> </u> Mr. R. Trentacosta

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<u> </u> Y <u> </u> Miss C. Guerriero	<u> </u> S <u> </u> Mrs. D. Ridente	<u> </u> M <u> </u> Mr. R. Trentacosta

*Sue Groning, Sal Piarulli, Al DelConte AB from 6/11

*Linda Koenig, AB from Executive Session 11/19/19

* Tina Simitz AB from Executive Session and Regular Session 11/19/19

VII. PRESENTATIONS –

Mrs. Tamara Benc 2019 Exemplary Educator
Board Resolutions presented to Susan Groning, Salvatore Piarulli and Tina Simitz
Honor Society

VIII. LIAISON REPORTS:

Clark Board of Education

T. Simitz, Delegate

Full Day for Clark on Friday 12/20

Education Foundation of Garwood

Next meeting Jan. 8th, fund raiser event at Station in January

M. Scepkowski, Delegate

New Jersey School Board Association

No report

L. Koenig, Delegate
Alternate: S. Piarulli

Representative to the Borough Council

No report

A. DelConte, Delegate

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C. Guerriero
M. Scepkowski

Union County School Boards Association

S. Groning, Delegate
Alternate: M. Scepkowski

IX. SUPERINTENDENT'S REPORT

Holiday shop, holiday concert, Active shooter workshop, GT students program, Boston trip

SP – questioned Dr. Quigley about school safety workshop

There was one reported HIB incident which was deemed not HIB.

Resolved that the Garwood Board of Education accepts the December 2019 Superintendent's report.

Moved by: S. Groning Seconded by: D. Ridente Motion carried: ALL

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks

that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

X. HEARING OF CITIZENS

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

Mr. Paterson questioned number of honor roll students and what KC funding supports
Mr. McCormick clarified funds collected and donated by Knights of Columbus
Mrs. Lewis commented on previous vote, noting policy for hiring substitutes, also thanked and commended out going board members and Exemplary Educator, Mrs. Benc

XI. FINANCE COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of November 2019.
2. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$ 608,781.73.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of November 2019; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of November 2019 as submitted and certified.

4. Move to approve upon the recommendation of the Chief School Administrator, in cooperation of the SBA/BS, the transfer of \$18,799.46 from capital reserves for change orders for the Washington School HVAC project. DOE Project # 1710-070-19-1000.
5. Move to approve, upon the recommendation of the Chief School Administrator and the SBA/BS, the donation of \$1,362.00 from the Knights of Columbus.

ROLL CALL:

<u>Y*</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Mrs. M. Scepkowski
<u>M</u> Mrs. S. Groning	<u>S</u> Mr. S. Piarulli	<u>Y*</u> Mrs. T. Simitz
<u>Y</u> Miss C. Guerriero	<u>Y</u> Mrs. D. Ridente	<u>Y</u> Mr. R. Trentacosta

- A. DelConte AB from #2 check number 013823
- T. Simitz AB from #2 check number 013942

XII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the Clark Soccer Club’s request to use the gym for one hour per week for practice on 12/13, 1/3, 1/10, 1/17, 1/24, 1/31, 2/7, 2/21 and 2/28.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Mrs. M. Scepkowski
<u>S</u> Mrs. S. Groning	<u>Y</u> Mr. S. Piarulli	<u>M</u> Mrs. T. Simitz
<u>Y</u> Miss C. Guerriero	<u>Y</u> Mrs. D. Ridente	<u>Y</u> Mr. R. Trentacosta

XIII. POLICY COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the first and second reading of the following:

Bylaw 9010.1	Board Member Attendance Policy
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2. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy 4122	Student Teachers/Interns
Policy 4123	Classroom Aides (Paraprofessionals)
Policy 4131/4131.1	Staff Development, In-Service Education/Visitation/Conferences
Policy 4138	Non-school Employment
Policy 4138.2	Private Tutoring
Policy 4147	Employee Safety
Policy 4151	Attendance Patterns
Policy 4151.1	Personal Illness and Injury/Health Hardship
Policy 4222	Noninstructional Aides

Bylaw 9322	Public and Executive Sessions
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ROLL CALL:

Y Mr. A. DelConte Y Ms. L. Koenig Y Mrs. M. Scepkowski
Y Mrs. S. Groning S Mr. S. Piarulli Y Mrs. T. Simitz
Y Miss C. Guerriero M Mrs. D. Ridente Y Mr. R. Trentacosta

XIV. COMMITTEE OF THE WHOLE

1. Move to approve, upon the recommendation of the Chief School Administrator, the findings and decisions presented at the November 19, 2019 board meeting regarding bullying incident I-2.
2. Move to approve, upon the recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the 8th grade field trip to Boston, MA on May 28 - 29, 2019.
3. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the SBA/BS the Organization Meeting of the board on January 6, 2020 at 7:00 p.m. in Lincoln School.
4. Move to approve, Dr. Teresa Quigley to attend the following required professional Development in order to maintain the School Safety Specialist certificate:
 - A. Active Shooter Incident Management at Morris County Public Safety Training Academy, Morristown on December 12, 2019
 - B. Mental Health First Aid Training at Mahwah High School Think Tank, Mahwah on December 19, 2019
5. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, Tamara Benc for home instruction for the 2019-2020 school year at the approved hourly rate of pay of \$45.00.
6. Move to approve, upon the recommendation of the Chief School Administrator, submission of employment contract for Ana Pfalzgraf as Business Administrator/Board Secretary from January 2, 2020 to June 30, 2020 at a salary of \$42,500 to the County Executive Superintendent for approval pending a satisfactory criminal history background check and mantoux results.

ROLL CALL:

Y* Mr. A. DelConte Y Ms. L. Koenig S Mrs. M. Scepkowski
Y Mrs. S. Groning Y Mr. S. Piarulli Y Mrs. T. Simitz
Y Miss C. Guerriero M Mrs. D. Ridente Y Mr. R. Trentacosta

- A. DelConte AB from number 4

XV. OLD BUSINESS

**Best Practice draft document is in the shared drive, should be reviewed and signed in January
Discussion of COW vs. committee meetings**

XVI. NEW BUSINESS

Question regarding reorganization on board in January

XVII. ADJOURNMENT

Motion to adjourn made at 8:40 p.m.

Moved by: S. Groning
Seconded by: S. Piarulli
Motion carried: All

Legend: P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain

Respectfully submitted,

Maureen Scepkowski