

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
OCTOBER 15, 2019**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

III. OTHERS PRESENT

___ Dr. Teresa Quigley, Superintendent
___ Mrs. Debra LeBrun, SBA/BS
___ Mr. John Geppert, Board Attorney

IV. FLAG SALUTE

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

___ <u>X</u> personnel matter, staff	___ safety and protection of property
___ personal matter, student	___ contract negotiations
___ litigation	___ <u>X</u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

VI. APPROVAL OF MINUTES

Minutes of the September 17, 2019 regular and executive session meetings

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

VII. PRESENTATION – NJSLA Testing Reports – Mrs. Emmons

VIII. COMMITTEE REPORTS:

Building & Grounds/Finance

S. Groning, Chairperson
A. DelConte
S. Piarulli
R. Trentacosta

Education/Policy

M. Scepkowski, Chairperson
C. Guerriero
D. Ridente
T. Simitz

IX. LIAISON REPORTS:

Clark Board of Education

T. Simitz, Delegate

Education Foundation of Garwood

M. Scepkowski, Delegate

Representative to the Borough Council

A. DelConte, Delegate

Union County Educational Services Commission

L. Koenig, Delegate
 Alternates:
 C. Guerriero
 M. Scepkowski

Union County School Boards Association

S. Groning, Delegate
 Alternate: M. Scepkowski

X. SUPERINTENDENT’S REPORT

Resolved that the Garwood Board of Education accepts the October 2019 Superintendent’s report. Moved by: _____ Seconded by: _____ Motion carried: _____

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

XII. FINANCE COMMITTEE

- 1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of September 2019.
- 2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the September 2019 bills in the amount of \$1,343,165.44.
- 3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of September 2019; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of September 2019 as submitted and certified.

- 4. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the SBA/BS, the approval of the 5 year term copier lease with Atlantic for at a monthly cost of \$1,550.

ROLL CALL:

___ Mr. A. DelConte ___ Ms. L. Koenig ___ Mrs. M. Scepkowski
___ Mrs. S. Groning ___ Mr. S. Piarulli ___ Mrs. T. Simitz
___ Miss C. Guerriero ___ Mrs. D. Ridente ___ Mr. R. Trentacosta

XIII. BUILDING AND GROUNDS COMMITTEE

- 1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Supervisor of Buildings & Grounds, the use of the gym by the Garwood Lions Club for their annual Halloween Parade on October 31, 2019.

ROLL CALL:

___ Mr. A. DelConte ___ Ms. L. Koenig ___ Mrs. M. Scepkowski
___ Mrs. S. Groning ___ Mr. S. Piarulli ___ Mrs. T. Simitz
___ Miss C. Guerriero ___ Mrs. D. Ridente ___ Mr. R. Trentacosta

XIV. EDUCATION COMMITTEE

- 1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Special Services Department, approval of student 3034043780 to attend Honor Ridge Academy for the 2019 - 2020 school year at an estimated tuition cost of \$76,000.00.

ROLL CALL:

___ Mr. A. DelConte ___ Ms. L. Koenig ___ Mrs. M. Scepkowski
___ Mrs. S. Groning ___ Mr. S. Piarulli ___ Mrs. T. Simitz
___ Miss C. Guerriero ___ Mrs. D. Ridente ___ Mr. R. Trentacosta

XV. POLICY COMMITTEE

- 1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy 4117.4	Reduction in Force/Abolish a Position
Policy 4117.41	Non-Renewal
Policy 4119.21	Conflict of Interest
Policy 4119.22	Conduct and Dress
Policy 4119.23	Employee Substance Abuse
Policy 4119.26	Electronic Communication by School Staff
Policy 4121	Substitute Teachers
Bylaw 9271.1	Board Member Use of Internet Social Networks and Other Forms Electronic Communication

ROLL CALL:

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|------------------------------|----------------------------|-------------------------------|
| ___ Mr. A. DelConte | ___ Ms. L. Koenig | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

XVI. COMMITTEE OF THE WHOLE

- 1. Move to approve, with regrets, upon the recommendation of the Chief School Administrator, the resignation of Sara Kahrman effective October 25, 2019.
- 2. Move to approve, with regrets, upon the recommendation of the Chief School Administrator, the retirement of Eileen Satkin effective November 5, 2019.
- 3. Move to approve, upon the recommendation of the Chief School Administrator, the appointment of Amanda Cohen as a Special Education Teacher on Step 1 + BA (\$51,012) for the 2019-2020 school year pending a satisfactory criminal history background check and mantoux results.
- 4. Move to approve, upon the recommendation of the Chief School Administrator, the change of employment status for Sara Law from part-time to full-time with benefits paraprofessional at a rate of \$13.61 per hour for the 2019-2020 school year.
- 5. Move to approve, upon the recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the appointment of Mireya Kolfenback as part-time security personnel without benefits at a salary of \$12.00 per hour for the 2019-2020 school year.
- 6. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal/Anti-Bullying Coordinator, the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights that was presented at the September 17, 2019 board of education meeting.

- 7. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following to the extra-curricular position for the 2019 - 2020 school year as per the negotiated agreement. Clubs must have a minimum of 15 participants and a maximum of 20 participants:

- Art Club – Rebecca Planner – October – December
- Pep Club – Tamara Benc – December - February
- Wellness Club – Sarina Drummond – January - March
- Backstage Crew Club – Carol DelConte – April – May
- Newspaper Club – Carol DelConte & Nicole Tarantino – April - June

- 8. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following to the extra-curricular position for the 2019 - 2020 school year as per the negotiated agreement. Clubs must have a minimum of 15 participants and a maximum of 20 participants:

- 9. Move to approve, upon the recommendation of the Chief School Administrator, the appointment of the following for the 8th grade play positions pending a satisfactory criminal background check. The funding drawn from the play’s proceeds will be used as compensation for services:

- Play Production – Heather Linken – Choreographer - \$600.
- Janelle Hartz – Sound - \$450.
- Michael Hartz – Lights - \$450.

- 10. Move to approve, upon recommendation of the Chief School Administrator, the following board member(s) to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2019 to October 23, 2019 at the following cost: transportation to be reimbursed at .35 cents per mile, meals and incidentals not to exceed \$59.00 per day, lodging at a cost of \$94.00 per night (excluding taxes) not to exceed three nights, and workshop registration of \$375 each person:

- A. Tina Simitz
- B. Maureen Scepkowski

- 11. Move to approve, upon recommendation of the Chief School Administrator, Debra LeBrun to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2019 to October 24, 2019 at the following cost: transportation to be reimbursed at .35 cents per mile, meals and incidentals not to exceed \$59.00 per day and workshop registration of \$375.

- 12. Move to approve, upon recommendation of the Chief School Administrator, aid in lieu of transportation at the 2019-2020 rate for student 7329035642.

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

XVII. OLD BUSINESS

XVIII. NEW BUSINESS

XIX. ADJOURNMENT

Motion to adjourn made at p.m.

Moved by:
Seconded by:
Motion carried:

Legend: P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain

Respectfully submitted,

Debra LeBrun, SBA/BS