

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING AGENDA  
SEPTEMBER 17, 2019**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

**PLEASE TURN OFF CELL PHONES**

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte   | ___ Ms. L. Koenig   | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning   | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz     |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**III. OTHERS PRESENT**

\_\_\_ Dr. Teresa Quigley, Superintendent  
\_\_\_ Mrs. Debra LeBrun, SBA/BS  
\_\_\_ Mr. John Geppert, Board Attorney

**IV. FLAG SALUTE**

**V. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

|   |  |
|---|--|
| <input checked="" type="checkbox"/> personnel matter, staff | ___ safety and protection of property                      |
| ___ personal matter, student                                | ___ contract negotiations                                  |
| ___ litigation  | <input checked="" type="checkbox"/> other permitted by law |

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session: p.m.**

**Time returning to public session: p.m.**

**VI. APPROVAL OF MINUTES**

Minutes of the August 13, 2019 regular and executive sessions meetings

**ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte   | ___ Ms. L. Koenig   | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning   | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz     |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**VII. PRESENTATIONS**

Gwen Thornton – NJSBA – Committee of the Whole  
 Dr. Teresa Quigley – Strategic Planning  
 Mary Emmons and Theresa Parkhill - ABR

**VIII. COMMITTEE REPORTS:**

**Building & Grounds/Finance**

S. Groning, Chairperson  
 A. DelConte  
 S. Piarulli  
 R. Trentacosta

**Education/Policy**

M. Scepkowski, Chairperson  
 C. Guerriero  
 D. Ridente  
 T. Simitz

**IX. LIAISON REPORTS:**

**Clark Board of Education**

T. Simitz, Delegate

**Education Foundation of Garwood**

M. Scepkowski, Delegate



WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of August 2019 as submitted and certified.

- 4. Move to approve, the FY19 NJSIG, Safety Grant Submission and Acceptance: Be it Resolved that the Board of Education, upon recommendation by the School Business Administrator, authorize the submission of the FY19 NJSIG Safety Grant Application in the total of \$3,204.24 and hereby accept the award of funds upon subsequent approval of the application. The funds for this grant are to be disbursed in accordance with the provision of the grant.

**ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte   | ___ Ms. L. Koenig   | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning   | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz     |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**XIII. BUILDING AND GROUNDS COMMITTEE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation, with the Lincoln School Principal, the use of the gym, music room, cafeteria, and science room by Mr. Gonzalez for 8<sup>th</sup> grade play practices on the following Saturdays: 9/21; 10/5; 10/12; 10/19; 10/26; 11/2 and Thursday, 11/7. The date for the 8<sup>th</sup> grade play is November 22-23, 2019.

**ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte   | ___ Ms. L. Koenig   | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning   | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz     |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**XIV. EDUCATION COMMITTEE**

- 1. Move to approve, upon recommendation of the Chief School Administrator, the McRel Teacher/Administrator Evaluation for the 2019 - 2020 school year.

**ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte   | ___ Ms. L. Koenig   | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning   | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz     |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**XV. POLICY COMMITTEE**

- 1. Move to approve, upon the recommendation of the Chief School Administrator, the second reading of the following:

|                  |                                      |
|------------------|--------------------------------------|
| Policy 4111      | Recruitment, Selection and Hiring    |
| Policy 4111.1    | Nondiscrimination/Affirmative Action |
| Policy 4111.2    | Certification                        |
| Policy 4112.4    | Employee Health Examinations         |
| Policy 4112.6    | Personnel Records                    |
| Policy 4112.8    | Nepotism                             |
| Policy 4113/4114 | Assignment/Transfer                  |
| Policy 4115      | Supervision                          |

**ROLL CALL:**

- |                              |                            |                               |
|------------------------------|----------------------------|-------------------------------|
| ___ <b>Mr. A. DelConte</b>   | ___ <b>Ms. L. Koenig</b>   | ___ <b>Mrs. M. Scepkowski</b> |
| ___ <b>Mrs. S. Groning</b>   | ___ <b>Mr. S. Piarulli</b> | ___ <b>Mrs. T. Simitz</b>     |
| ___ <b>Miss C. Guerriero</b> | ___ <b>Mrs. D. Ridente</b> | ___ <b>Mr. R. Trentacosta</b> |

**XVI. COMMITTEE OF THE WHOLE**

- 1. Move to approve, with regrets, upon the recommendation of the Chief School Administrator, the resignation of Christine Silecchia effective September 1, 2019.
- 2. Move to approve, upon the recommendation of the Chief School Administrator, tenure status to the following certificated staff members:

Cheryl Paolino – Tenure date 9/8/2019

- 3. Move to approve, upon the recommendation of the Chief School Administrator and the Lincoln School Principal, a maternity/disability leave of absence for Stephanie Zultanky to commence on or about November 27, 2019 until March 2, 2020. Twenty accumulated paid sick days will be used during leave of absence.
- 4. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Tamara Benc to continue mentoring Kathryn Bree for the 2019-2020 school year in order to complete the required 30 weeks in accordance with the negotiated teachers’ contract (\$550).
- 5. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following as mentors for the 2019-2020 school year in accordance with the negotiated teachers’ contract (\$550):

- A. Cheryl Paolino – Cara Musella
- B. Crystal Spagnuolo – Danielle Libutti

- 6. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of the following substitute teachers for the 2019-2020 school year pending a satisfactory criminal history background check and mantoux results:

A. Megan Campbell      B. Lauren DelMonico      C. Jennifer Polizzi

- 7. Move to approve, upon the recommendation of the Chief School Administrator, Reappointment of the following substitute personnel for the 2019-2020 school year:

**Substitute Teachers/Substitute Paraprofessionals/Substitute Nurse/Substitute Secretary**

|                |                    |                 |
|----------------|--------------------|-----------------|
| Archer, Monica | Brinkerhoff, Ryan  | Coates, Denise  |
| Emmons, Meghan | Koutsoulis, Sophia | Graham, Russell |
| Piarulli, Kara | Quinty, Megan      | Silverman, Amy  |

- 8. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following to the extra-curricular positions for the 2019 - 2020 school year as per the negotiated agreement:

Homework Club

A. Tamara Benc      B. Patricia Elias      C. Fran Florio  
 D. Janine Murray      E. Cheryl Paolino

- 9. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the following individuals for home instruction for the 2019-2020 school year at the approved hourly rate of pay of \$45.00:

A. Sarina Drummond      B. Janine Murray

- 10. Move to approve, upon the recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the following field trips the 2019-2020 school year::

|               |  |
|---------------|--|
| Kindergarten  | Von Thun’s Farm                                |
| First Grade   | Turtle Back Zoo                                |
| Second Grade  | NJ Sea Grant Consortium                        |
| Third Grade   | Liberty Hall Museum                            |
| Fourth Grade  | Sterling Mining Museum                         |
| Fifth Grade   | Liberty Science Center                         |
| Sixth Grade   | Somerset County Environmental Education Center |
| Seventh Grade | Stokes State Forest                            |

- 11. Move to approve, Dr. Teresa Quigley, Chief School Administrator, to attend the Superintendents’ Study Council, Women’s Leadership Breakfast on 9/25/19 at Morris-Union Jointure Commission, New Providence, NJ. The workshop registration fee is \$25.00.

**ROLL CALL:**

|                       |                     |                        |
|-----------------------|---------------------|------------------------|
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| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. ADJOURNMENT**

Motion to adjourn made at p.m.

Moved by:  
Seconded by:  
Motion carried:

Legend:

- P = Present
- M = Moved motion
- S = Seconded motion
- Y = Yes Vote
- N = No Vote
- AB = Abstain

Respectfully submitted,

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Debra LeBrun, SBA/BS