

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
MARCH 19, 2019**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

III. OTHERS PRESENT

___ Dr. Teresa Quigley, Superintendent
___ Mrs. Debra LeBrun, SBA/BS
___ Mr. John Geppert, Board Attorney

IV. FLAG SALUTE

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<input checked="" type="checkbox"/> personnel matter, staff	___ safety and protection of property
___ personal matter, student	___ contract negotiations
___ litigation	<input checked="" type="checkbox"/> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

VI. APPROVAL OF MINUTES

Minutes of the February 19, 2019 regular and executive session meetings

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

VII. PRESENTATION – Teen Arts

VIII. COMMITTEE REPORTS:

Building & Grounds/Finance	S. Groning, Chairperson A. DelConte S. Piarulli R. Trentacosta
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Education/Policy	M. Scepkowski, Chairperson C. Guerriero D. Ridente T. Simitz
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IX. LIAISON REPORTS:

Clark Board of Education	T. Simitz, Delegate
Education Foundation of Garwood	M. Scepkowski, Delegate
New Jersey School Board Association on December & June	L. Koenig, Delegate Alternate: S. Piarulli
Representative to the Borough Council	A. DelConte, Delegate

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of January 2019 as submitted and certified.

4. Resolved that the GBOE, Chief School Administrator, in cooperation with the SBA/BS, introduces and approves the preliminary budget for the 2019-2020 school year and authorizes its submission to the Interim Executive County Superintendent of Schools for approval in accordance with statute, as follows:

General Fund	\$ 8,851,415
Special Revenue	\$ 98,248
Debt Service	<u>\$ 526,625</u>
TOTAL BUDGET	\$ 9,476,288; and

Resolved, that said budget shall include the local tax levy for the 2019-2020 fiscal year as follows:

General Fund	\$7,949,970
Debt Service	<u>\$ 526,625</u>
TOTAL TAX LEVY	\$8,476,595; and

Resolved, that the preliminary budget be advertised in The Westfield Leader in accordance with form established by the N.J. Department of Education, and that the public hearing on the budget be held on Tuesday, April 30, 2019 at 7:30 p.m. in Lincoln School, 400 Second Ave. in Garwood, New Jersey at the regularly scheduled GBOE meeting.

WHEREAS, the Garwood Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, N.J.A.C. 6A:23B-1.1 et seq. requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, a Board of Education may establish, for regular district business travel only, an annual school year threshold of \$1500 per staff member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30); and

WHEREAS, travel and related expenses not in compliance with N.J.A.C. 6A:23B-1.1 et seq., but deemed by the Board of Education to be necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; now THEREFORE, BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23B-1.1 et seq. as being necessary and unavoidable as noted on the approved Board of Education Out of District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23B-1.2(b), to a maximum expenditure of \$20,000 for all staff and Board members.

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

XIII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the use of the gym by to demonstrate new voting machines to the public.
2. Move to approve, upon the recommendation of the Chief School Administrator, the use of the school parking lot for Touch a Truck on April 7, 2019.

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Mrs. M. Scepkowski
___ Mrs. S. Groning	___ Mr. S. Piarulli	___ Mrs. T. Simitz
___ Miss C. Guerriero	___ Mrs. D. Ridente	___ Mr. R. Trentacosta

XIV. POLICY COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy 3290	Investing
Policy 3320	Purchasing Procedures
Policy 3326	Payment for Goods and Services
Policy 3327	Relations with Vendors
Policy 3400	Accounts
Policy 3440	Inventories
Policy 3450	Moneys in School Building

2. Move to approve upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy 3240	Preschool Tuition Income
Policy 3250	Income From Fees, Fines, Charges
Policy 3260/3270	Sale and Disposal of Books, Equipment and Supplies/ Sale, Licensing and Rental of Property
Policy 3280	Gifts, Grants and Bequests
Policy 5113	Attendance, Absences, and Excuses
Policy 5114	Suspension and Expulsion
Policy 5131	Conduct/Discipline
Policy 5131.6	Drugs, Alcohol, Steroids, Tobacco

ROLL CALL:

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|-----------------------|---------------------|------------------------|
| ___ Mr. A. DelConte | ___ Ms. L. Koenig | ___ Mrs. M. Scepkowski |
| ___ Mrs. S. Groning | ___ Mr. S. Piarulli | ___ Mrs. T. Simitz |
| ___ Miss C. Guerriero | ___ Mrs. D. Ridente | ___ Mr. R. Trentacosta |

XV. COMMITTEE OF THE WHOLE

1. Move to approve, upon recommendation of the Chief School Administrator, the findings and decisions presented at the February 19, 2019 board meeting regarding bullying incidents H-3 and H-4.
2. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the appointment of Laura Knutson as a full-time paraprofessional with benefits at a salary of \$13.51 per hour for the remainder of the 2018-2019 school year.
3. Move to approve, upon recommendation by the Chief School Administrator, in cooperation with the SBA/BS the appointment of Jacqueline Grogan as a part time business office clerk not to exceed 15 hours per week at a salary of \$15.60 for the remainder of the 2018-2019 school year changing employment status to full time with benefits.
4. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the appointment of the Sara Law as a part-time paraprofessional without benefits not to exceed 25 hours per week at a salary of \$13.25 per hour for the remainder of the 2018-2019 school year.
5. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of the following as substitute personnel for the remainder of the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results:

Carol Hart - Teacher

6. Move to approve, upon recommendation of the Chief School Administrator, the following staff to attend the Are You Prepared? Required Inservice Training for Bus Drivers and Bus Aides on April 8, 2019 at the following cost: transportation to be reimbursed at .31 cents per mile and registration fee of \$25 per participant.

A. Tom Spera

B. Cheryl DiStefano

7. Move to approve, upon recommendation of the Chief School Administrator, Thomas Spera to attend the NJ School Buildings & Grounds Association convention in Atlantic City, NJ from March 10, 2019 to March 13, 2019 at the following cost: transportation to be reimbursed at .31 cents per mile, meals and incidentals not to exceed \$49.00 for the first and last day and \$66.00 for the days in between, lodging at a cost of \$97 per night not to exceed 3 nights and convention registration of \$200.

ROLL CALL:

___ Mr. A. DelConte
___ Mrs. S. Groning
___ Miss C. Guerriero

___ Ms. L. Koenig
___ Mr. S. Piarulli
___ Mrs. D. Ridente

___ Mrs. M. Scepkowski
___ Mrs. T. Simitz
___ Mr. R. Trentacosta

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

Motion to adjourn made at p.m.

Moved by:
Seconded by:
Motion carried:

Legend: P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain

Respectfully submitted,

Debra LeBrun, SBA/BS