

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
OCTOBER 16, 2018**

I. CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P <u> </u> Mr. A. DelConte	<u> </u> NP <u> </u> Ms. L. Koenig	<u> </u> P <u> </u> Ms. T. Roland
<u> </u> NP <u> </u> Mrs. S. Groning	<u> </u> NP <u> </u> Mrs. A. Langston	<u> </u> P <u> </u> Mrs. T. Simitz
<u> </u> P <u> </u> Dr. M. Kjetsaa	<u> </u> P* <u> </u> Mr. S. Piarulli	<u> </u> P <u> </u> Miss C. Guerriero

*Mr. Piarulli arrived at 7:13 during executive session

III. OTHERS PRESENT

<u> </u> P <u> </u> Dr. Teresa Quigley, Superintendent
<u> </u> P <u> </u> Mrs. Debra LeBrun, SBA/BS
<u> </u> P <u> </u> Ms. Shana Dunn, Board Attorney

IV. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> </u> X <u> </u> personnel matter, staff	<u> </u> <u> </u> safety and protection of property
<u> </u> <u> </u> personal matter, student	<u> </u> <u> </u> contract negotiations
<u> </u> <u> </u> litigation	<u> </u> X <u> </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 7:05 p.m.

Time returning to public session: 7:40 p.m.

V. FLAG SALUTE

VI. APPROVAL OF MINUTES

Minutes of the September 18, 2018 regular meeting
Minutes of the September 18, 2018 executive session meeting

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> M Ms. T. Roland
<u> </u> NP Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> S Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

VII. PRESENTATION – Gina Petrozelli – PARCC Scores

VIII. COMMITTEE REPORTS:

Policy C. Guerriero, Chairperson

Building & Grounds/Finance S. Groning, Chairperson
A. DelConte
T. Roland
S. Piarulli

Mr. DelConte reported that the meeting was held on 10/4. Discussed were the water infiltration on north wall; Domestic hot water pump; Mrs. LeBrun’s contract.

Education T. Simitz, Chairperson
C. Guerriero
M. Kjetsaa
A. Langston

Mrs. Simitz reported that the meeting was held on 10/9. Discussed were the special ed. transportation request that is on the agenda for approval; Staffing on the agenda for approval; Kindergarten Tea; Parent Partnership Program.

IX. LIAISON REPORTS:

Clark Board of Education C. Guerriero, Delegate

Miss. Guerriero reported that the meeting was held on 10/1. The PARCC results were presented; 2018-2019 goals were approved; 2018-2019 curriculum guides were approved; Anti bullying self assessment was accepted. All schools received 75 out of 78; Board members and administration

were approved to attend annual workshop in Atlantic City; ALJ open house on 10/12. Next meeting on 11/5 at 7:00 p.m.

Education Foundation of Garwood

T. Roland, Delegate

Ms. Roland reported that the next fundraiser is on 11/26 at the station; Grant deadlines were revised; Teacher Appreciation dinner will be held on 4/25; Next meeting on 10/22 at Rosie's.

Representative to the Borough Council

A. DelConte

Mr. DelConte reported on various items discussed at the 9/25 meeting. Garwood Police Department held a "Coffee with a Cop" event on 11/3 at Dunkin Donuts; Cadet Girl Scout Troop 42000 is painting the shed at Hartman Park to earn their Silver Award; Senior Brunch will take place at the Knights of Columbus on 10/21.

Union County Educational Services Commission

L. Koenig, Delegate

Alternates:

C. Guerriero/A. Langston/

M. Kjetsaa

Miss. Guerriero reported that a meeting was held on 10/3. The Board of Trustees approved the anti bullying self assessment; Contracts for various Boards of Education were approved; A variety of policies and regulations were approved. The next meeting is on 11/7.

Union County School Boards Association

T. Simitz, Delegate

Alternate: A. Langston

No report.

X. SUPERINTENDENT'S REPORT

Resolved that the Garwood Board of Education accepts the October 2018 Superintendent's report. Moved by: S. Piarulli Seconded by: T. Simitz Motion carried: All Ayes

Dr. Quigley discussed Mrs. McCarrick's retirement. Dr. Quigley and Mrs. Emmons discussed the professional development day on 10/8; Several staff members were certified in CPR as per state requirements; Staff was broken up into groups by discipline and the grade to discuss trends; Cross Curriculum instruction was also discussed. A representative from Imagine, A Center for Loss and Coping spoke to the staff about grief and support. Dr. Quigley spoke about the different theme weeks in October, Week of Respect, Fire Prevention Week, Safe Schools Week/Red Ribbon Week; The 4th grade trip to Sterling Mines and 7th grade trip to Stokes were discussed as well school picture day and the Strategic Planning Meeting.

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are

discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comment.

XI. HEARING OF CITIZENS

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

Joseph Miceli – Asked about comparison between the 3rd and 4th grade goals and the results of PARCC; Have PARCC results been compared with ALJ's; Middle school goal; ESEA carryover.

Maureen Scepkowski – Asked about in class support, basic skills, extra help at recess and homework club.

Bruce Paterson – Asked about in class support; How many classes have 2 teachers; How do we get more students to exceed; Does the data make us happy; Why is the state higher than us; What is the rumor on PARCC; Asked about mentor fee for Mrs. LeBrun; Lodging fee for Mrs. LeBrun for convention; Did the BOE receive his letter?

Richard McCormack – Mentioned how wonderful Mrs. McCarrick is. Asked what the definition of bullying is; A transgender bill; Police presence on Third Avenue.

Ralph Trentacosta – Can students still opt out of PARCC?

Michael Bonaccorso, Westfield Leader – How many more years is PARCC?

XII. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of August 2018.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the September 2018 bills in the amount of \$242,359.25.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of August 2018; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of August 2018 as submitted and certified.

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> Y Ms. T. Roland
<u> </u> NP Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> S Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> M Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

XIII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Supervisor of Buildings & Grounds, the use of the gym by the Garwood Lions Club for their annual Halloween Parade on October 31, 2018.
2. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the SBA/BS, approves the attached three-year Comprehensive Maintenance Plan for 2017-2018 expenditures; 2018-2019 budget; 2019-2020 projected.

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> Y Ms. T. Roland
<u> </u> NP Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> M Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> S Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

XIV. POLICY COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 2224	Nondiscrimination/Affirmative Action
Policy No. 2240	Research, Evaluation and Planning
Policy No. 2255	Action Planning for State Monitoring NJQSAC New Jersey Quality Single Accountability Continuum

2. Move to approve upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 2130	Principal Evaluation
Policy No. 2131	Chief School Administrator
Policy No. 2131.21	Holidays and Vacation Days
Policy No. 2210	Administrative Leeway in Absence of Board Policy

3. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 2232	Manuals, Directives, Bulletins, Announcements, Reports
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ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> S Ms. T. Roland
<u> </u> NP Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> Y Mrs. T. Simitz
<u> </u> M Dr. M. Kjetsaa	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

XV. COMMITTEE OF THE WHOLE

1. Move to approve, upon recommendation of the Chief School Administrator, the revised contract for Debi LeBrun as the Business Administrator/School Board Secretary for the 2018-2019 school year to include mentoring fees not to exceed \$2,000.
2. Move to approve with regrets, upon recommendation of the Chief School Administrator, the retirement of Karen McCarrick effective January 1, 2019.
3. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, rescinding Deborah Valencia as a part-time paraprofessional.
4. Move to approve with regrets, upon recommendation of the Chief School Administrator, the resignation of Sara Kahrman as a part-time teacher.
5. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the appointment of Sara Kahrman as a full-time paraprofessional with benefits for the 2018-2019 school year.
6. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Amanda Storti as a part-time elementary teacher on BA Step 1 and part-time paraprofessional with benefits for the 2018-2019 school year.
7. Move to approve upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Veronika Polonsky as a part-time paraprofessional at a rate of \$13.25 per hour in addition to part-time social worker for the 2018-2019 school year changing employment status to full time with benefits.
8. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, the appointment of the following as part-time paraprofessional at a rate of \$13.25 per hour not to exceed 25 hours per week for the 2018-2019 pending a satisfactory criminal history background check and mantoux results:

A. Stephanie Arias	B. Ryan Brinkerhoff
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9. Move to approve upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Gavin Parkhill as a part-time cafeteria/recess paraprofessional at a rate of \$10 per hour for the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results.

10. Move to approve upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Anthony Vastano as a substitute teacher for the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results.

11. Move to approve, upon recommendation of the Chief School Administrator, the appointment of the following for the 8th grade play positions pending a satisfactory criminal background check. The funding drawn from the plays proceeds will be used as compensation for services:

Play Production – Heather Linken – Choreographer - \$600.

Janelle Hartz – Sound - \$450.

Michael Hartz – Lights - \$450.

12. Move to approve, upon recommendation of the Chief School Administrator, the following board member to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2018 to October 26, 2018 at the following cost: transportation to be reimbursed at .31 cents per mile, meals and incidentals not to exceed \$49.00 for the first and last day and \$66.00 for the days in between. Lodging at a cost of 99.00 per night (excluding taxes) not to exceed three nights, and workshop registration of \$300 each person:

Mary Ann Kjetsaa – 2 nights

13. Move to approve, upon recommendation of the Chief School Administrator, Debra LeBrun to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2018 to October 26, 2018 at the following cost: transportation to be reimbursed at .31 cents per mile, meals and incidentals not to exceed \$49.00 for the first and last day and \$66.00 for the days in between and workshop registration of \$300.

14. Move to approve, upon recommendation of the Chief School Administrator, aid in lieu of transportation at the 2018-2019 rate for student 7329035642.

ROLL CALL:

 Y **Mr. A. DelConte**

 NP **Ms. L. Koenig**

 Y **Ms. T. Roland**

 NP **Mrs. S. Groning**

 NP **Mrs. A. Langston**

 S **Mrs. T. Simitz**

 Y* **Dr. M. Kjetsaa**

 M **Mr. S. Piarulli**

 Y **Miss C. Guerriero**

*Dr. Kjetsaa abstained from voting on item 12

XVI. OLD BUSINESS

XVII. NEW BUSINESS

Education Committee Meeting 11/5 at 7:30 p.m.

B&G/Finance Committee meeting 11/12 at 7:30 p.m.

XVIII. ADJOURNMENT

Motion to adjourn made at 9:12 p.m.

Moved by: S. Piarulli
Seconded by: T. Simitz
Motion carried: All Ayes

Legend: P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain

Respectfully submitted,

Debra LeBrun, SBA/BS