

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING AGENDA  
SEPTEMBER 18, 2018**

**I. CALL TO ORDER**

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

**PLEASE TURN OFF CELL PHONES**

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

<input type="checkbox"/> Mr. A. DelConte	<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Dr. M. Kjetsaa	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Miss C. Guerriero

**III. OTHERS PRESENT**

Dr. Teresa Quigley, Superintendent  
 Mrs. Debra LeBrun, SBA/BS  
 Mr. John Geppert, Board Attorney

**IV. FLAG SALUTE**

**V. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<input checked="" type="checkbox"/> personnel matter, staff	<input type="checkbox"/> safety and protection of property
<input type="checkbox"/> personal matter, student	<input type="checkbox"/> contract negotiations
<input type="checkbox"/> litigation	<input checked="" type="checkbox"/> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session: p.m.**

**Time returning to public session: p.m.**

**VI. APPROVAL OF MINUTES**

Minutes of the August 14, 2018 regular meeting  
Minutes of the August 14, 2018 executive session meeting

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**VII. COMMITTEE REPORTS:**

**Policy** C. Guerriero, Chairperson

**Building & Grounds/Finance** S. Groning, Chairperson  
A. DelConte  
T. Roland  
S. Piarulli

**Education** T. Simitz, Chairperson  
C. Guerriero  
M. Kjetsaa  
A. Langston

**VIII. LIAISON REPORTS:**

**Clark Board of Education** C. Guerriero, Delegate  
**Education Foundation of Garwood** T. Roland, Delegate

**Representative to the Borough Council** A. DelConte

**Union County Educational Services Commission** L. Koenig, Delegate  
Alternates:  
C. Guerriero/A. Langston/  
M. Kjetsaa



**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XII. BUILDING AND GROUNDS COMMITTEE**

1. Move to approve, upon recommendation of the Chief School Administrator, in cooperation, with the Lincoln School Principal, the use of the gym, music room, cafeteria, and science room by Mr. Gonzalez for 8<sup>th</sup> grade play practices on the following Saturdays: 9/29; 10/6; 10/13; 10/20; 10/27; and 11/3. The date for the 8<sup>th</sup> grade play is November 16-17, 2018.

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XIII. EDUCATION COMMITTEE**

1. Move to approve, upon recommendation of the Chief School Administrator, the following district goals for the 2018-2019 school year:
  1. To develop a strategic plan for implementation in fall of 2019
  2. To expand the I-STEAM program
  3. To roll out the new phonics (foundations) program K-3 for struggling readers
  
2. Move to approve, upon recommendation of the Chief School Administrator, the following board goals for the 2018-2019 school year:
  1. To provide support for the development of the district’s strategic plan
  2. To receive training on the new superintendent evaluation and complete the evaluation process in the statutorily required time frame
  3. To develop team norms and more effective team skills.
  
3. Move to approve, upon recommendation of the Chief School Administrator, the McRel Teacher Evaluation for the 2018 - 2019 school year.

**ROLL CALL:**

___ <b>Mr. A. DelConte</b>	___ <b>Ms. L. Koenig</b>	___ <b>Ms. T. Roland</b>
___ <b>Mrs. S. Groning</b>	___ <b>Mrs. A. Langston</b>	___ <b>Mrs. T. Simitz</b>
___ <b>Dr. M. Kjetsaa</b>	___ <b>Mr. S. Piarulli</b>	___ <b>Miss C. Guerriero</b>

**XIV. POLICY COMMITTEE**

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 2130	Principal Evaluation
Policy No. 2131	Chief School Administrator
Policy No. 2131.21	Holidays and Vacation Days
Policy No. 2210	Administrative Leeway in Absence of Board Policy

2. Move to approve upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 2000	Concepts and Roles in Administration; Goals and Objectives
Policy No. 2100	Administrative Staff Organization
Policy No. 2121	Line of Responsibility

**ROLL CALL:**

___ <b>Mr. A. DelConte</b>	___ <b>Ms. L. Koenig</b>	___ <b>Ms. T. Roland</b>
___ <b>Mrs. S. Groning</b>	___ <b>Mrs. A. Langston</b>	___ <b>Mrs. T. Simitz</b>
___ <b>Dr. M. Kjetsaa</b>	___ <b>Mr. S. Piarulli</b>	___ <b>Miss C. Guerriero</b>

**XV. COMMITTEE OF THE WHOLE**

1. Move to approve with regrets, upon recommendation of the Chief School Administrator, the resignation of Debra Delise effective September 1, 2018.
2. Move to approve, upon recommendation of the Chief School Administrator, the termination of Peter Balos effective August 17, 2018.
3. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Deborah Valencia as a part-time paraprofessional without benefits not to exceed 25 hours per week at a salary of \$13.25 per hour pending a satisfactory criminal history background check and mantoux results.
4. Move to approve, upon recommendation by the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Amanda Storti as a full time paraprofessional at a salary of \$15.64 per hour for the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results.

- 5. Move to approve, upon recommendation by the Chief School Administrator, in cooperation with the SBA/BS the appointment of Cristina Domingues as a part time business office clerk not to exceed 10 hours per week at a salary of \$15.60 per hour for the 2018-2019 school year.
- 6. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Sara Kahrman as a part-time elementary teacher on BA Step 1 and part-time paraprofessional with benefits.
- 7. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of the following substitute teachers for the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results:

A. Ryan Brinkerhoff                      B. Sarah Palmer                      C. Deborah Valencia

- 8. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following staff member to the extra-curricular position for the 2018-2019 school year to be remunerated in accordance with the negotiated agreement:

Outdoor Education Teacher (Stokes) – Heather Linken

- 9. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the 4<sup>th</sup> grade field trip to Sterling Mining Museum on October 5, 2018.

- 10. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal/Anti-Bullying Coordinator, the Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights that was presented at the August 14, 2018 board of education meeting.

- 11. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following to the extra-curricular positions for the 2018 - 2019 school year as per the negotiated agreement:

Near Space Club – Denise Cafiero

Homework Club

A. Tamara Benc                      B. Patricia Elias                      C. Fran Florio  
D. Janine Murray                      E. Cheryl Paolino                      F. Lisa Zatorsky

- 12. Move to approve upon the recommendation of the Chief School Administrator, tenure status to the following certificated staff members:

Diane Leshowitz – Tenure date 10/14/18

**ROLL CALL:**

<u>      </u> Mr. A. DelConte	<u>      </u> Ms. L. Koenig	<u>      </u> Ms. T. Roland
<u>      </u> Mrs. S. Groning	<u>      </u> Mrs. A. Langston	<u>      </u> Mrs. T. Simitz
<u>      </u> Dr. M. Kjetsaa	<u>      </u> Mr. S. Piarulli	<u>      </u> Miss C. Guerriero

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u>  X  </u> personnel matter, staff	<u>      </u> safety and protection of property
<u>      </u> personal matter, student	<u>      </u> contract negotiations
<u>      </u> litigation	<u>  X  </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session:     p.m.**

**Time returning to public session:     p.m.**

**XIX. ADJOURNMENT**

Motion to adjourn made at     p.m.

Moved by:  
Seconded by:  
Motion carried:

Legend:     P = Present  
              M = Moved motion  
              S = Seconded motion  
              Y = Yes Vote  
              N = No Vote  
              AB = Abstain

Respectfully submitted,

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Debra LeBrun, SBA/BS