

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
APRIL 17, 2018**

I. CALL TO ORDER

The meeting was called to order at 6:35 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> NP Ms. T. Roland
<u> </u> P Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> P Mrs. T. Simitz
<u> </u> P Dr. M. Kjetsaa	<u> </u> NP Mr. S. Piarulli	<u> </u> P Miss C. Guerriero

III. OTHERS PRESENT

 P **Dr. Teresa Quigley, Superintendent**
 P **Mr. Eric Larson, SBA/BS**
 NP* **Mr. John Geppert, Board Attorney**
 *Mr. Geppert arrived at 7:07 p.m.

IV. FLAG SALUTE

V. PRESENTATION – Gwen Thornton from NJ School Boards on Superintendent’s Evaluation and Goals process and provided additional booklets for distribution to the members who were not present.

VI. APPROVAL OF MINUTES

Minutes of the March 19, 2018 regular meeting
Minutes of the March 19, 2018 executive session meeting

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> NP Ms. T. Roland
<u> </u> M Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> AB Mrs. T. Simitz
<u> </u> S Dr. M. Kjetsaa	<u> </u> Y* Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

*Mr. Piarulli arrived before roll call

VII. COMMITTEE REPORTS:

Policy C. Guerriero, Chairperson

Board members discussed aspects of policies which were reviewed.

Building & Grounds/Finance S. Groning, Chairperson
A. DelConte
T. Roland
S. Piarulli

Met on 4/16 and reviewed facilities report prepared by the architect; The boiler at Washington School will be repaired; Gym floor will be replaced at a future date; Salaries were discussed.

Education T. Simitz, Chairperson
C. Guerriero
M. Kjetsaa
A. Langston

Met on 4/5 and discussed the revised school calendar; The list of tenured and non-tenured teachers; Programs for future teas; Preparation of Survey Monkey for community interest in certain topics.

VIII. LIAISON REPORTS:

Clark Board of Education C. Guerriero, Delegate

Miss. Guerriero reported that the meeting was held on 3/19. The tentative 2018-2019 budget was approved; Psychology class trip was approved; Senior class trip was approved; Second reading policies were adopted; 2018-2019 calendar was approved.

At the 4/12 meeting the Governor’s Educators and Educational Specialists of the Year were recognized; ALJ Bowling and Cheerleading championships were recognized; A Behavioral Disabilities class for students was approved; The meeting on 5/2 will be a regular meeting as well as budget hearing and will be held in council chambers.

Education Foundation of Garwood T. Roland, Delegate

The annual EFG dinner will be on 4/26 from 6:00 – 9:00 p.m.

Representative to the Borough Council A. DelConte

Mr. Delconte reported on various items discussed at the 4/10 meeting.

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C. Guerriero/A. Langston/
M. Kjetsaa

No report.

Union County School Boards Association

T. Simitz, Delegate
Alternate: A. Langston

No report.

IX. SUPERINTENDENT’S REPORT

Dr. Quigley reported that PARCC testing is going smoothly so far; The students who won contests will be at the next BOE meeting; There is one reported bullying incident which was deemed a violation of the student code of conduct; The PTA Variety Show was a hit, especially the second graders doing dancing through the ages; D.A.R.E. graduation is on April 18th; The EFG dinner is next week and Denise Cafiero will be honored.

Resolved that the Garwood Board of Education accepts the April Superintendent’s report.

Moved by: S. Groning Seconded by: T. Simitz All Ayes

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

X. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

Jen Blumenstock, 315 Spruce Ave, discussed safety measures she felt would be helpful for Lincoln School.

Bruce Patterson, 325 Willow Ave, asked about Ms. Thronton’s goals presentation, the student code of conduct and the student handbook.

XI. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of February 2018.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$708,108.26.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of February 2018; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of February 2018 as submitted and certified.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>NP</u> Ms. L. Koenig	<u>NP</u> Ms. T. Roland
<u>M</u> Mrs. S. Groning	<u>NP</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>Y*</u> Dr. M. Kjetsaa	<u>S</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

*Dr. Kjetsaa abstained from check # 12554

XII. EDUCATION COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the attached revised 2017-2018 school calendar.
2. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Special Services Department, approval of the following special education placement effective April 9, 2018 for the remainder of the 2017-2018 school year.

<u>Student</u>	<u>Estimated Cost</u>	<u>Transportation Required</u>	<u>Cost Includes Trans.</u>
LMA7145242192	\$13,200	yes	no

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>NP</u> Ms. L. Koenig	<u>NP</u> Ms. T. Roland
<u>S</u> Mrs. S. Groning	<u>NP</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>M</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

XIII. POLICY COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Bylaw No. 9250	Expenses and Reimbursements
Bylaw No. 9270	Conflicts of Interest
Bylaw No. 9271	Code of Ethics
Bylaw No. 9300	Governance
Bylaw No. 9310	Development, Distribution and Maintenance Manual
Bylaw No. 9311	Formulation, Adoption, Amendment and Continuing Review of Policies
Bylaw No. 9312	Formulation, Adoption, Amendment and Continuing Review of Bylaws
Bylaw No. 9313	Formulation, Adoption, Amendment of Administrative Regulations
Bylaw No. 9314	Suspension of Policies, Bylaws and Regulations

2. Move to approve upon the recommendation of the Chief School Administrator, the second reading of the following:

Bylaw No. 9123	Board Secretary
Bylaw No. 9125	Treasurer of School Moneys
Bylaw No. 9126	Legal Services
Bylaw No. 9127	Auditor
Bylaw No. 9130	Committees
Bylaw No. 9132	Staff Relationships
Bylaw No. 9140	Board Representatives/Liaisons
Bylaw No. 9150	Board Consultants
Bylaw No. 9200	Orientation and Training of Board Members

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> NP Ms. T. Roland
<u> </u> Y Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> M Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> S Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

XIV. COMMITTEE OF THE WHOLE

1. Move to approve, upon recommendation of the Chief School Administrator, the findings and decisions presented at the March 19, 2018 board meeting regarding bullying incidents G-7 – G-9.
2. Move to approve, upon recommendation of the Chief School Administrator, the appointment of the attached tenured certificated staff for the 2018-2019 school year.
3. Move to approve, upon recommendation of the Chief School Administrator, the appointment of the attached non-tenured certificated staff for the 2018-2019 school year.
4. Move to approve, upon recommendation of the Chief School Administrator the

appointment of Kara Piarulli as a substitute teacher for the 2017-2018 school year.

ROLL CALL:

<u> </u> Y* Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> NP Ms. T. Roland
<u> </u> M Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> S Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> Y** Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

*Mr. DelConte abstained from item # 3

**Mr. Piarulli abstained on item #4

XV. OLD BUSINESS - None

XVI. NEW BUSINESS

Finance Committee meeting will be on May 9th at 7:00 p.m. and Education Committee meeting will be on May 9th at 8:00 p.m.

Resolved that Mrs. Guerriero to attend the NJSB workshop on April 20th - April 22nd at no cost other than transportation.

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> NP Ms. T. Roland
<u> </u> M Mrs. S. Groning	<u> </u> NP Mrs. A. Langston	<u> </u> Y Mrs. T. Simitz
<u> </u> S Dr. M. Kjetsaa	<u> </u> Y Mr. S. Piarulli	<u> </u> AB Miss C. Guerriero

XVII. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> </u> X personnel matter, staff	<u> </u> X safety and protection of property
<u> </u> personal matter, student	<u> </u> contract negotiations
<u> </u> litigation	<u> </u> X other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 8:29 p.m.

Time returning to public session: 9:08 p.m.

XVIII. ADJOURNMENT

Motion to adjourn made at 9:10 p.m.

Moved by: S. Piarulli
Seconded by: M. Kjetsaa
Motion carried: All Ayes

Legend: P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain

Respectfully submitted,

Eric Larson, SBA/BS