

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
FEBRUARY 20, 2018**

I. CALL TO ORDER

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P Mr. A. DelConte	<u> </u> P Ms. L. Koenig	<u> </u> P Ms. T. Roland
<u> </u> P Mrs. S. Groning	<u> </u> P Mrs. A. Langston	<u> </u> P Mrs. T. Simitz
<u> </u> P Dr. M. Kjetsaa	<u> </u> P Mr. S. Piarulli	<u> </u> P Miss C. Guerriero

III. OTHERS PRESENT

 P **Dr. Teresa Quigley, Superintendent**
 P **Mr. Eric Larson, SBA/BS**
 P **Mr. John Geppert, Board Attorney**

IV. FLAG SALUTE

V. APPROVAL OF MINUTES

Minutes of the January 16, 2018 regular meeting
Minutes of the January 16, 2018 two executive session meetings

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> AB Ms. L. Koenig	<u> </u> Y Ms. T. Roland
<u> </u> S Mrs. S. Groning	<u> </u> M Mrs. A. Langston	<u> </u> Y Mrs. T. Simitz
<u> </u> Y Dr. M. Kjetsaa	<u> </u> Y Mr. S. Piarulli	<u> </u> Y Miss C. Guerriero

VI. PRESENTATION – Honor Society
Mrs. Benc – Pep Club
Robert’s Rules of Order

VII. COMMITTEE REPORTS:

Policy C. Guerriero, Chairperson

Building & Grounds/Finance S. Groning, Chairperson
A. DelConte
T. Roland
S. Piarulli

Met on 2/13; The Facilities Audit is not in yet. Finance committee started review of the budget related dates.

Education/Public Relations T. Simitz, Chairperson
C. Guerriero
M. Kjetsaa
A. Langston

Met on 2/13; Discussed many items on tonight’s agenda; 2018-2019 preliminary school calendar; staffing needs; 2 clubs for approval tonight; softball coaching; ABA services for a student; chrome books only used by BOE during BOE meetings; Superintendent’s Tea on 3/16 for kindergarten parents.

VIII. LIAISON REPORTS:

Clark Board of Education C. Guerriero, Delegate

Miss. Guerriero reported that the meeting was held on 2/5. Discussed were: the retirement of Evelyn Rothman; Mark Harley was appointed District Anti-Bulling Coordinator; Substitute teachers were approved; Approved ACT practice test coordinator; Approved the Special Olympics Unified Sports Program; The retirement of # 24 of the ALJ Basketball Team in honor of Kevin Boyle for his athletic achievements; Accepted donations from Donorschoolse.org; Accepted a \$1,000. grant from Investors Foundation for the ALJ special education ipad program; Three year Comprehensive Maintenance Plan was approved; Accepted the proposal from Applied Data Services to address enrollment projections.

Education Foundation of Garwood T. Roland, Delegate

The fundraiser at The Station raised \$400.; ALJ scholarships are available; Annual Teacher Appreciation Dinner on 4/26 at the Westwood. Purse Bingo fundraiser for 8th grade will be held on 3/8, tickets are \$35 per person (This is not an EFG function).

New Jersey School Board Association on December & June

T. Roland, Delegate
Alternate: A. Langston

Miss. Guerriero reported that she and Linda Koenig attended a Foundation for Success seminar on 2/8. Discussed were: Conflicts of interest BOE members may encounter. Also discussed were HIB issues, residency issues, tenure rights and OPRA requests among many other topics.

Representative to the Borough Council

A. Delconte, Delegate

Mr. DelConte reported that items discussed included water service notification; Fair share housing act; Upgrades to Boro Hall; Renewed Board of Health contract with Westfield; Grants for Hartman Park; Potential addition of rail service; Junior Police Academy – potential summer program for middle school students; Structural and mold issues to the recreation building with a total cost of \$116,000. Repairs will start in April or May and take 45 days to complete; Garwood Rocks is 6/3; Next meeting is 2/27. Discussed at the Planning Board meeting on 1/31 was the traffic impact for the proposed housing. Next meeting is on 2/21 at 8 p.m.

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C. Guerriero/A. Langston/
M. Kjetsaa

Met on 2/7; There will be a budget meeting on 3/7.

Union County School Boards Association

T. Simitz, Delegate
Alternate: A. Langston

No meeting.

IX. SUPERINTENDENT’S REPORT

Dr. Quigley congratulated the 31 students with straight As. She reported that this is the second month with without a bullying report (although an investigation is underway); Reflected on how the Florida shooting affects all of us; D.A.R.E event for 5th grade; The 4th grade play is Anastasia; The Cat in the Hat is coming for Read Across America and thank you to Mrs. Benc for all of her efforts; Congratulations to Mr. Burke for another banner basketball season; There were 573 cans collected for the Souper Bowl of Caring.

Resolved that the Garwood Board of Education accepts the February 2018 Superintendent’s report. Moved by: S. Groning Seconded by A. Langston All ayes

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the

Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

X. HEARING OF CITIZENS

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

K. Lukacovic voiced her displeasure with the new health care provider, AmeriHealth.

K. McCarrick had questions on items 8 and 9 under Committee of the Whole, the status of the gym floor and a potential contribution to Hartman Park.

I. Cuccaro asked about county comments on the tentative budget submissions.

B. Patterson asked if this is the first time the policies on the agenda have been reviewed; He would like a presentation on the Pay it Forward club; Asked about the send/receive agreement with Clark, the status of the gym floor, who the Robert's Rules pertain to and item 9 under Committee of the Whole.

XI. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of December 2017.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$1,070,054.79
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of December 2017; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of December 2017 as submitted and certified.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>S</u> Mrs. S. Groning	<u>M</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>Y</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

XII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the Garwood PTA’s request to use the gym for their annual variety show on March 29, 2018. Practice dates will be March 1, 5, 6, 12, 13, 15, 19, 20, 22, 26, 27, 28. Overtime custodial fees are to be paid by the PTA.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>Y</u> Mrs. S. Groning	<u>S</u> Mrs. A. Langston	<u>M</u> Mrs. T. Simitz
<u>Y</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

XIII. EDUCATION/PUBLIC RELATIONS COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the submission of a waiver to the Union County Executive Superintendent of Schools for participation in the S.E.M.I. (Special Education of Medicaid Initiatives) for the 2018-2019 school year due to student enrollment not meeting the standard criteria of 40 medicaid eligible classified students.
2. Move to approve upon the recommendation of the Chief School Administrator, the attached 2018-2019 school calendar.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>M</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>Y</u> Mrs. S. Groning	<u>Y</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>S</u> Dr. M. Kjetsaa	<u>Y</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

XIV. POLICY COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 9000	Role of the Board
Policy No. 9010	Role of the Member
Policy No. 9020	Public Statements
Policy No. 9111	Qualifications and Requirements of Board Members
Policy No. 9113	Filling Vacancies
Policy No. 9121	Election and Duties of President

- 2. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 9100 Organization of the Board

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>Y</u> Mrs. S. Groning	<u>Y</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>M</u> Dr. M. Kjetsaa	<u>S</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

XV. COMMITTEE OF THE WHOLE

- 1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year at no cost to the board.

8th grade class – Elizabeth Union County Courthouse – March 2, 2018
 Certified staff supervision will be provided by Tamara Benc and Sarina Drummond.

Select Choir/Band/Advanced Art – Teen Arts Festival, Union County College –
 March 16, 2018. Certified staff supervision will be provided by Armando Gonzalez,
 Rebecca Planer and Karen Lukacovic.

- 2. Move to approve upon the recommendation of the Chief School Administrator, the following D.A.R.E. Saturday evening supplemental field trip with parents responsible for transporting their own children to and from the event:

Grade 5 pupils to Cranford Indoor Pool on February 10, 2018 from 7:00 p.m. to
 9:00 p.m. Certified staff supervision will be provided by Mrs. DelConte.

- 3. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, rescinding Dana Parkhill and appointing Aaren Beaty to the extra-curricular position of Softball Coach for the 2017-2018 school year as per the negotiated agreement.
- 4. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the following to the extra-curricular positions for the 2017 - 2018 school year as per the negotiated agreement. Clubs must have a minimum of 15 participants and a maximum of 20 participants.

- A. Backstage Club – Mrs. DelConte
- B. Pay It Forward – Mrs. Naples

- 5. Move to approve, upon recommendation of the Chief School Administrator the appointment of Shelley Brown as a substitute secretary and substitute para-professional for the 2017-2018 school year.

- 6. Move to approve, upon recommendation of the Chief School Administrator the appointment of Cristina Domingues as a substitute staff coordinator with a weekly stipened of \$100 not to exceed 10 weeks.

- 7. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of the following as a part-time paraprofessionals without benefits at a rate of \$13.25 per hour not to exceed 25 hours per week for the 2017-2018 school year:
 - A. Sara Kahrیمان
 - B. Josh Law

- 8. Move to approve, upon recommendation of the Chief School Administrator, changing the daily rate for Renee La Prete education consultant to an observation rate of \$275 per observation not to exceed \$9,900.

- 9. Move to approve, upon recommendation of the Chief School Administrator, The Data Group to provide an ABA in house program for student # 5430379860, not to exceed \$30,450 for the 2017 – 2018 school year.

- 10. Move to approve upon the recommendation of the Chief School Administrator, Thomas Spera to attend the NJ School Buildings and Grounds Association 2018 Expo on March 12-14, 2018 in Atlantic City, NJ at the following cost: transportation to be reimbursed at .31 cents per mile, lodging not to exceed \$99 per night, and workshop registration of \$200.

ROLL CALL:

<u>Y*</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>Y</u> Mrs. S. Groning	<u>Y</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>S</u> Dr. M. Kjetsaa	<u>M</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

*Mr. DelConte abstained from voting on items 2, 4 and 8

XVI. OLD BUSINESS - None

XVII. NEW BUSINESS – C. Guerriero reminded BOE members to submit Financial Disclosures and that there is mandated training for BOE members.

XVIII. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may return to public session to take action:

<u>X</u> personnel matter, staff	<u> </u> safety and protection of property
<u> </u> personal matter, student	<u>X</u> contract negotiations
<u> </u> litigation	<u>X</u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 9:30 p.m.

Time returning to public session: 10:15 p.m.

XIX. ADJOURNMENT

Motion to adjourn made at 10:17 p.m.

Moved by: S. Piarulli
Seconded by: T. Simitz
Motion carried: All Ayes

Legend: P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain

Respectfully submitted,

Eric Larson, SBA/BS