

**GARWOOD BOARD OF EDUCATION  
GARWOOD, NEW JERSEY  
REGULAR MEETING AGENDA  
FEBRUARY 20, 2018**

**I. CALL TO ORDER**

The meeting was called to order at 7:30 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

**PLEASE TURN OFF CELL PHONES**

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

**II. ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**III. OTHERS PRESENT**

\_\_\_ Dr. Teresa Quigley, Superintendent  
\_\_\_ Mr. Eric Larson, SBA/BS  
\_\_\_ Mr. John Geppert, Board Attorney

**IV. FLAG SALUTE**

**V. APPROVAL OF MINUTES**

Minutes of the January 16, 2018 regular meeting  
Minutes of the January 16, 2018 two executive session meetings

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**VI. PRESENTATION – Honor Society**  
Mrs. Benc – Pep Club  
Robert’s Rules of Order

**VII. COMMITTEE REPORTS:**

**Policy** C. Guerriero, Chairperson

**Building & Grounds/Finance** S. Groning, Chairperson  
A. DelConte  
T. Roland  
S. Piarulli

**Education/Public Relations** T. Simitz, Chairperson  
C. Guerriero  
M. Kjetsaa  
A. Langston

**Negotiations**

**VIII. LIAISON REPORTS:**

**Clark Board of Education** C. Guerriero, Delegate

**Education Foundation of Garwood** T. Roland, Delegate

**New Jersey School Board Association on December & June** T. Roland, Delegate  
Alternate: A. Langston

**Representative to the Borough Council**

**Union County Educational Services Commission** L. Koenig, Delegate  
Alternates:  
C. Guerriero/A. Langston/  
M. Kjetsaa

**Union County School Boards Association** T. Simitz, Delegate  
Alternate: A. Langston

## **IX. SUPERINTENDENT’S REPORT**

Resolved that the Garwood Board of Education accepts the Superintendent’s report.

\*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

## **X. HEARING OF CITIZENS**

**The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.**

## **XI. FINANCE COMMITTEE**

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of December 2017.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$1,070,054.79
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of December 2017; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of December 2017 as submitted and certified.

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XII. BUILDING AND GROUNDS COMMITTEE**

1. Move to approve upon the recommendation of the Chief School Administrator, the Garwood PTA’s request to use the gym for their annual variety show on March 29, 2018. Practice dates will be March 1, 5, 6, 12, 13, 15, 19, 20, 22, 26, 27, 28. Overtime custodial fees are to be paid by the PTA.

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XIII. EDUCATION/PUBLIC RELATIONS COMMITTEE**

1. Move to approve upon the recommendation of the Chief School Administrator, the submission of a waiver to the Union County Executive Superintendent of Schools for participation in the S.E.M.I. (Special Education of Medicaid Initiatives) for the 2018-2019 school year due to student enrollment not meeting the standard criteria of 40 medicaid eligible classified students.
2. Move to approve upon the recommendation of the Chief School Administrator, the attached 2018-2019 school calendar.

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XIV. POLICY COMMITTEE**

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 9000	Role of the Board
Policy No. 9010	Role of the Member
Policy No. 9020	Public Statements
Policy No. 9111	Qualifications and Requirements of Board Members
Policy No. 9113	Filling Vacancies
Policy No. 9121	Election and Duties of President

- 2. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 9100      Organization of the Board

**ROLL CALL:**

____ <b>Mr. A. DelConte</b>	____ <b>Ms. L. Koenig</b>	____ <b>Ms. T. Roland</b>
____ <b>Mrs. S. Groning</b>	____ <b>Mrs. A. Langston</b>	____ <b>Mrs. T. Simitz</b>
____ <b>Dr. M. Kjetsaa</b>	____ <b>Mr. S. Piarulli</b>	____ <b>Miss C. Guerriero</b>

**XV. COMMITTEE OF THE WHOLE**

- 1. Move to approve upon the recommendation of the Chief School Administrator, the following field trips for the 2017-2018 school year at no cost to the board.

8<sup>th</sup> grade class – Elizabeth Union County Courthouse – March 2, 2018  
 Certified staff supervision will be provided by Tamara Benc and Sarina Drummond.

Select Choir/Band/Advanced Art – Teen Arts Festival, Union County College –  
 March 16, 2018. Certified staff supervision will be provided by Armando Gonzalez,  
 Rebecca Planer and Karen Lukacovic.

- 2. Move to approve upon the recommendation of the Chief School Administrator, the following D.A.R.E. Saturday evening supplemental field trip with parents responsible for transporting their own children to and from the event:

Grade 5 pupils to Cranford Indoor Pool on February 10, 2018 from 7:00 p.m. to  
 9:00 p.m. Certified staff supervision will be provided by Mrs. DelConte.

- 3. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, rescinding Dana Parkhill and appointing Aaren Beaty to the extra-curricular position of Softball Coach for the 2017-2018 school year as per the negotiated agreement.
- 4. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the following to the extra-curricular positions for the 2017 - 2018 school year as per the negotiated agreement. Clubs must have a minimum of 15 participants and a maximum of 20 participants.

Backstage Club – Mrs. DelConte  
 Pay It Forward – Mrs. Naples

- 5. Move to approve, upon recommendation of the Chief School Administrator the appointment of Shelley Brown as a substitute secretary and substitute para-professional for the 2017-2018 school year.

- 6. Move to approve, upon recommendation of the Chief School Administrator the appointment of Cristina Domingues as a substitute staff coordinator with a weekly stipened of \$100 not to exceed 10 weeks.
- 7. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Sara Kahrman as a part-time paraprofessional without benefits at a rate of \$13.25 per hour not to exceed 25 hours per week for the 2017-2018 school year.
- 8. Move to approve, upon recommendation of the Chief School Administrator, changing the daily rate for Renee La Prete education consultant to an observation rate of \$275 per observation not to exceed \$9,900.
- 9. Move to approve, upon recommendation of the Chief School Administrator, The Data Group to provide an ABA in house program for student # 5430379860, not to exceed \$30,450 for the 2017 – 2018 school year.

**ROLL CALL:**

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

**XVI. OLD BUSINESS**

**XVII. NEW BUSINESS**

**XVIII. EXECUTIVE SESSION**

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u>  X  </u> personnel matter, staff	_____ safety and protection of property
_____ personal matter, student	_____ contract negotiations
_____ litigation	<u>  X  </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

**Time of vote to enter closed session:      p.m.**

**Time returning to public session:          p.m.**

**XIX. ADJOURNMENT**

Motion to adjourn made at      p.m.

Moved by:  
Seconded by:  
Motion carried:

Legend:      P = Present  
                 M = Moved motion  
                 S = Seconded motion  
                 Y = Yes Vote  
                 N = No Vote  
                 AB = Abstain

Respectfully submitted,

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Eric Larson, SBA/BS