

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 16, 2018**

I. CALL TO ORDER

The meeting was called to order at 6:37 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P Mr. A. DelConte	<u> </u> NP Ms. L. Koenig	<u> </u> P Ms. T. Roland
<u> </u> P Mrs. S. Groning	<u> </u> P Mrs. A. Langston	<u> </u> P Mrs. T. Simitz
<u> </u> P Dr. M. Kjetsaa	<u> </u> NP* Mr. S. Piarulli	<u> </u> P Miss C. Guerriero

*Mr. Piarulli arrived at 7:09 p.m., left at 8:15 p.m. and returned at 8:47 p.m.

III. OTHERS PRESENT

 P Dr. Teresa Quigley, Superintendent
 P Mr. Eric Larson, SBA/BS
 NP* Mr. John Geppert, Board Attorney
*Mr. Geppert arrived at 6:42 p.m. at the start of the Executive Session

IV. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> </u> X personnel matter, staff	<u> </u> safety and protection of property
<u> </u> personal matter, student	<u> </u> contract negotiations
<u> </u> litigation	<u> </u> X other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 6:39 p.m.

Time returning to public session: 7:35 p.m.

V. FLAG SALUTE

VI. APPROVAL OF MINUTES

Minutes of the December 19, 2017 regular meeting
Minutes of the December 19, 2017 executive session meeting
Minutes of the January 3, 2018 organization meeting

ROLL CALL:

Y* **Mr. A. DelConte** NP **Ms. L. Koenig** S **Ms. T. Roland**
M **Mrs. S. Groning** Y **Mrs. A. Langston** Y **Mrs. T. Simitz**
Y **Dr. M. Kjetsaa** Y** **Mr. S. Piarulli** Y **Miss C. Guerriero**

*Mr. DelConte abstained from 12/19/17 minutes

**Mr. Piarulli abstained from 1/3/18 minutes

VII. PRESENTATION – Mrs. Benc’s Pep Club – Rescheduled due to pending snow

VIII. Additional Appointments

- 1. Names of committees and mode of operation will be determined in accordance with the related Board policy.

Present standing committees:

Policy

Chair: Christine Guerreiro

Policy information will be disseminated to Board members and discussed at the Board meetings if necessary.

Education/Public Relations

Chair: TBD
C. Guerreiro
M. Kjetsaa
A. Langston
T. Simitz

Building & Grounds/Finance

Chair: TBD
A. DelConte
S. Groning
T. Roland
S. Piarulli

Negotiations - N/A at this time

IX. COMMITTEE REPORTS:

Policy

C. Guerriero, Chairperson

The first report will be provided at the February meeting.

Building & Grounds/Finance

A. DelConte
S. Groning
T. Roland
S. Piarulli

The first report will be provided at the February meeting.

Education/Public Relations

C. Guerriero
M. Kjetsaa
A. Langston
T. Simitz

The first report will be provided at the February meeting.

X. LIAISON REPORTS:

Clark Board of Education

C. Guerriero, Delegate

Miss Guerriero reported that at the 1/8/18 meeting the Board President and Vice President were elected; Two math teachers retired; Coaches for spring sports were appointed; The MOA between law enforcement and the district was approved; ALJ Music Department trip to Florida for a competition was approved; A trip to Washington DC was approved for the Holocaust class; Fencing contract was approved; NJSBA and UCSBA delegates were approved; Audit reports were approved; the next meeting is on 2/5 @ 7 p.m.

Education Foundation of Garwood

T. Roland, Delegate

Mrs. Roland reported that the 14th Annual EFG Appreciation Dinner is April 26th; Two grants were approved - \$1,300 for Space Club and \$1,000 for library books; The 12/6 fundraiser at Rosie's generated over \$1,000; The next meeting is 1/25 at 6:30 at The Station.

Representative to the Borough Council

None

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C.Guerriero/A.Langston/
M.Kjetsaa

The next meeting is the first Wednesday in February.

Union County School Boards Association

T. Simitz, Delegate
Alternate: A.Langston

None

NJ School Boards Association

T. Roland, Delegate
Alternate: A. Langston

XI. SUPERINTENDENT’S REPORT

Dr. Quigley reported that Garwood had a minor power outage on 1/12/18; The new governor wants to discontinue PARCC; The School Report Card was included in the board packets and the public can get the information from the state website; There were no bullying incidents this month; For the period of 7/1/17 – 12/31/17 there was no violence or vandalism, there were 4 HIB incidents and 1 was substantiated; A School Safety Officer needs to be appointed for the district; This week is No Name Calling Week; There will be a tea on 3/16 for kindergarten parents.

Resolved that the Garwood Board of Education accepts the **January 2018** Superintendent’s report. Moved by: S. Groning Seconded by A. Langston All ayes

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XII. HEARING OF CITIZENS

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

Bruce Patterson inquired about the opening of the BOE meeting; How the Board President was elected and if the related correspondences could be obtained through an OPRA request; The general nature of HIB incidents; The selection of people for committees; The NJ School Performance Report.

Ileen Cuccuro asked if there was a score prescribed for districts based on the NJ School Performance Report.

XIII. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of November 2017.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the bills in the amount of \$ 505,032.16
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of November 2017; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of November 2017 as submitted and certified.

4. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the donation of \$1,828.70 from the Knights of Columbus.

ROLL CALL:

Y Mr. A. DelConte
M Mrs. S. Groning
Y Dr. M. Kjetsaa

NP Ms. L. Koenig
S Mrs. A. Langston
NP Mr. S. Piarulli

Y Ms. T. Roland
Y Mrs. T. Simitz
Y Miss C. Guerriero

XIV. COMMITTEE OF THE WHOLE

1. Move to approve, upon recommendation of the Chief School Administrator, the findings and decisions presented at the December 19, 2017 board meeting regarding bullying incident G-5.
2. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Anthony Mondi as a part-time paraprofessional without benefits for the 2017-2018 school year.
3. Move to approve, upon recommendation of the Chief School Administrator the appointment of the following substitute personnel for the 2017-2018 school year:
 - A. Joshua Law - Paraprofessional
 - B. Anthony Pares - Paraprofessional
4. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Dr. Quigley as the School Safety Specialist with no additional compensation.
5. Move to approve, upon recommendation of the Chief School Administrator, agreement between the Garwood Board of Education and Vaco staffing service for the 2017-2018 school year.
6. Move to approve Patricia Stott and Luis Castillo to attend the 2018 Partnership for Assessment of Readiness for College and Careers (PARCC) in Monroe Township, NJ on March 5, 2018 at the following cost: transportation to be reimbursed at .31 cents per mile. There is no registration fee.
7. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the SBA/BS, the appointment of Peter Balos as Assistant to the Business Administrator at a rate of \$21 per hour with single benefits not to exceed 30 hours per week with a start date as soon as possible to June 30, 2018 pending a satisfactory criminal background check and mantoux test.
8. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, Cheryl Paolino for home instruction for the 2017-2018 school year at the approved hourly rate of pay of \$45.00.

ROLL CALL:

<u>Y*</u> Mr. A. DelConte	<u>NP</u> Ms. L. Koenig	<u>Y</u> Ms. T. Roland
<u>Y</u> Mrs. S. Groning	<u>M</u> Mrs. A. Langston	<u>Y</u> Mrs. T. Simitz
<u>S</u> Dr. M. Kjetsaa	<u>NP</u> Mr. S. Piarulli	<u>Y</u> Miss C. Guerriero

*Mr. DelConte abstained from voting on item #4

XV. OLD BUSINESS

Amanda Langston asked about a list of teachers coming up for tenure.

XVI. NEW BUSINESS

Committee meetings on Tuesday, February 13th – Finance at 6:00 p.m. and Education/Public Relations at 7:00 p.m; Mrs. Groning suggested board donations for EFG basket; Dr. Quigley offered chrome books to the BOE members in lieu of paper packets.

XVII. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board will not return to public session to take action:

- | | |
|---|--|
| <input checked="" type="checkbox"/> personnel matter, staff | <input type="checkbox"/> safety and protection of property |
| <input type="checkbox"/> personal matter, student | <input type="checkbox"/> contract negotiations |
| <input type="checkbox"/> litigation | <input checked="" type="checkbox"/> other permitted by law |

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 8:39 p.m.

Time returning to public session: 9:00 p.m.

XVIII. ADJOURNMENT

Motion to adjourn made at 9:02 p.m.

Moved by: S. Piarulli
Seconded by: M. Kjetsaa
Motion carried: All Ayes

- Legend:
- P = Present
 - M = Moved motion
 - S = Seconded motion
 - Y = Yes Vote
 - N = No Vote
 - AB = Abstain

Respectfully submitted,

Eric Larson, SBA/BS