

**Garwood Board of Education Regular Public Meeting Minutes  
August 17, 2021**

**I. Flag Salute / Sunshine Statement / Call to Order / Roll Call**

In accordance with the Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.), adequate notification of this meeting has been provided by advertising in the Star Ledger and Westfield Leader and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk. I hereby call to order the Regular Public Meeting, Tuesday, August 17, 2021, at 7:00 pm.

<b>Board Member</b>	<b>Present</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)		X
Mr. DelConte (Albert)		X
Miss Guerriero (Christine)	X	
Dr. Kjetsaa (Mary Ann)	X	
Mrs. Ridente (Denise)	X	
Ms. Roland (Tracey)	X	
Mr. Ryan (Timothy)	X	
Mrs. Scepkowski (Maureen)	X	
Mr. Trentacosta (Ralph)	X	

**Administration:**

Dr. Teresa Quigley, Chief School Administrator  
Dr. Dennis R. Frohnepfel, Interim SBA/Board Secretary  
John G. Geppert, Jr., Esq., Board Attorney

***Statement from Board President . . .***

Across the State and the Country, we are seeing and hearing how school Board meetings are turning heated between school districts and the community, including our own meeting held on June 22, 2021.

Since our meeting the Governor has issued a new executive order 251 requiring EVERY SCHOOL in NJ to require masks for all students/teachers/staff and visitors while in school. While this was not what we had hoped for when we return in September the school has to follow this executive order. Should the governor return the decision back to the schools, the situation will be assessed with our staff and local medical advisors to then make a more local decision. As a parent of 3 students in Lincoln School, I understand your frustration. I encourage any of your feedback about this topic but please realize this is out of our hands at this time. In the meantime, while executive order 251 is still in effect, I encourage you to contact Governor Murphy and our local Trenton Representatives to raise your concerns.

To address something at our June meeting. Some things were said that had a lasting impact not only on this board but also other community members, and we heard from them. While I will not repeat what was said, there were some pretty harsh words said against our teachers and staff at Lincoln school as well as our board attorney, none of which this board agrees with what-so-ever! I have said many times throughout the year that our teachers and staff have worked incredibly hard this year to be at school providing in-person instruction alongside virtual-instruction . Because of their efforts we were able to stay open all year. As a parent whose children were virtual most of the school year, I can tell you first-hand how hard their job was. I am incredibly proud of the job everyone at Lincoln school did last year to make it a success.

With that said, with your cooperation I am optimistic that tonight's meeting will be conducted peacefully by everyone in this room, if that cannot be accomplished I will exercise the board's statutory rights and ask that you be escorted out of the meeting. Thank you!

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## **II. Executive Session**

**Be It Resolved**, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, August 10, 2021, to discuss **Legal** and **Personnel** matters; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

*Trustee Guerriero motioned to convene Executive Session at 7:02 pm' seconded by Trustee Kjetsaa; carried by unanimous vote.*

*Trustee Guerriero motioned to adjourn Executive Session at 7:40 pm; seconded by Trustee Ridente; carried by unanimous vote.*

## **II. Approval of Minutes**

**Be It Resolved**, that the Garwood Board of Education approve the minutes of the Regular Meeting and Executive Session held on May 18, 2021 and the Special Meeting and Executive Session held on June 16, 2021; the Regular Meeting and Executive Session held on June 22, 2021; and the Special Meeting held on July 7, 2021:

Trustee Guerriero motioned to approve the minutes from May 18, June 16, June 22, and July 7, 2021, as submitted; seconded by Trustee Scepkowski; carried by unanimous roll call vote.

## **IV. Committee Reports**

- A. Budget/Finance/Facilities**
- B. Education/Personnel**

Committee met on August 2, 2021 (D. Ridente, A. Barnes, Dr. Kjetsaa, Dr. Quigley). Discussed the following 1) Staffing Needs for 2021/22, hire a full time Social Worker; part-time Interim Supervisor and two part-time paraprofessionals; 2) Reviewed list of textbooks and online resources; 3) Professional Development to be based on district goals; 4) The Mentoring Plan to be approved. this school year two positions will need mentors; 5) Discussed the 5 year Curriculum Plan and future possibility of posting the curriculum guides on our website, this year Visual and Performing Arts is up for review, ELA is up for revision, and already is aligned with the current state approved NJSLs 2016; 6) School Calendar for 2021/22, awaiting confirmation regarding Election Day and Juneteeth was added to the calendar as a day off; 7) We will be using NWEA (NorthWest Evaluation Association) as our new assessment for K to 8, this replaces Dibels, this assessment will be done three times during the year, teachers will receive training on the use of the new assessment and the first assessment will take place the week after Columbus Day, the assessment will provide data and measure growth and proficiency as well as providing help to tailor instruction, this assessment also offers insight into identifying students who may be gifted and talented, struggling with dyslexia, and measures areas of need for students in ELA and Math, the program data can link students to appropriate sections in Study Island and IXL for practice and improvement; 8) Discussed 8th grade online Geometry class for eligible eighth graders, the online program is called Educere and will be implemented this school year; 9) Continued to discuss the National Junior Honor Society for grades 6-8. We have obtained more information and are looking to determine the full cost and staffing requirements to implement a chapter; 10) Reviewed draft 2021-22 Board Goal Action Plans.

- C. Strategic Planning/Policy**
- D. Website Committee (No report)**

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**V. Liaison Reports**

<b>A</b>	Clark Board of Education	Christine Guerriero reported
<b>B</b>	Garwood Educational Foundation	No report
<b>C</b>	Garwood PTA	No report
<b>D</b>	Garwood Borough Council Representative	No report
<b>E</b>	Union County Ed Services Commission	Christine Guerriero reported
<b>F</b>	Union County School Boards Association	Timothy Ryan reported
<b>G</b>	Union County Vo-Tech	Timothy Ryan reported
<b>H</b>	Garwood Seniors Association	No report
<b>I</b>	New Jersey School Boards Association	Christine Guerriero reported

**VI. Superintendent’s Report (The Road Forward . . .)**

**VII. Public Comment** (Bylaw 9322)

**VIII. Resolutions**

- A. Budget/Finance/Facilities
- B. Education/Personnel
- C. Strategic Planning/Policy

**IX. Board Comments**

**X. Adjournment**

*Trustee Guerriero motioned to adjourn at 8:52 pm’ seconded by Trustee Kjetsaa; carried by unanimous vote.*

Respectfully submitted,

Dennis R. Frohnapfel, Ed.D.  
Interim SBA/Board Secretary

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**A. Finance/Budget/Facilities**

**A1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approve the A148 (Board Secretary's) and A149 (Treasurer's) reports for the month June 1-30, 2021; and  
**Be It Further Resolved**, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2021/22 school year.

**A2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approve the payment of bills and claims:

June 18 thru 30, 2021	<b>\$599,259.36</b>
July 1 thru August 12, 2021	<b>\$462,837.55</b>

**A3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves budget transfers #8625 thru #8627, total transfers \$87,181.07, for the month of June 2021.

**A4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approve Service Agreement with Interglobe Communications, 101 Tyrellan Ave., New York, NY 10309, to provide Local, Long Distance, Internet and Conferencing Telecommunications, July 1, 2021 thru June 30, 2024.

Budget/Finance/Facilities resolutions A1 thru A4				
<b>Motion:</b> Trustee Ryan	<b>Second:</b> Trustee Scepkowski			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)				<b>X</b>
Mr. DelConte (Albert)				<b>X</b>
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			

**B. Education/Personnel**

**Education**

**B1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the grant allocations and for the Chief School Administrator to make application for the ESEA Consolidated Grants for fiscal year 2022:

- 1) Title I - \$45,451; 2) Title II - \$9,992; 3) Title IV - \$10,000

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- B2** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the findings and decisions presented at the June 22, 2021 regular meeting regarding bullying incidents J-5 and J-6.
- B3** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the McRel Teacher/Administrator Evaluation for the 2021/22 school year.
- B4** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Professional Development and Mentoring Plans, for the 2021/22 school year.
- B5** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the revised 2021/22 school year calendar.
- B6** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following five (5) year curriculum plan:

***Five-Year Plan for Curriculum***  
Review, Rewrite and/or Textbook Update

2021/22	Visual & Performing Arts K-8	ELA K-8
2022/23	Math K-8	
2023/24	Social Studies K-8	Technology K-8
2024/25	Science K-8	World Languages K-8
2025/26	Comprehensive Health & Physical Education K-8	21 <sup>st</sup> Century Life & Careers K-8

**Personnel**

- B7** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves following staff to serve on the SciP Professional Development Committee, for the 2021/22 school year, stipends in accordance with GEA negotiated agreement:
  1. Denise Cafiero, Chair (\$795)
  2. Joana Lopes (\$525)
  3. Dana Parkhill (\$525)
  4. Crystal Spagnuolo (\$525)

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**B8** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following individuals for the Affirmative Action Team, for the 2021/22 school year with no additional compensation:

- 1) Theresa Parkhill;
- 2) Rebecca Planer

**B9** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the appointment of Theresa Parkhill, Bullying Specialist, for the 2021/22 school year with no additional compensation.

**B10** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the extra-curricular assignments, for the 2021/22 school year, stipends in accordance with GEA negotiated agreement:

- Field Hockey Coach, Karen Lukacovic (\$2,550)
- Soccer Coach, Matthew Burke (\$2,550)
- Boys' Basketball Coach, Matthew Burke (\$2,550)
- Girls' Basketball Coach, Matthew Burke (\$2,550)
- Baseball Coach, Matthew Burke (\$2,550)
- Softball Coach, Aaren Beaty (\$2,550)
- Student Council Advisor, Tamara Benc (\$765)
- Yearbook Advisor, Armando Gonzalez (\$765)

**B11** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following substitute rates for the 2020/21 school year, effective September 1, 2021 thru June 30, 2022:

Paraprofessional	\$12.00 per hour
Teacher	\$90.00 per day
Secretary	\$12.00 per hour
Nurse	\$225.00 per day
Custodian	\$15.00 per hour
Security	\$11.00 per hour
Bus Driver	\$15.00 per hour

**B12** **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves agreements between the Garwood Board of Education and the following nursing services to provide substitute nursing services for the 2020/21 school year, effective September 1, 2021 thru June 30, 2022:

- 1) Bayada Nursing Services;
- 2) Horizon Healthcare Staffing

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- B13 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the appointment of the following Substitute Teachers, Paraprofessionals, Nurse, Secretary, for the 2021/22 school year, effective September 1, 2021 thru June 30, 2022:
- 1) Jennifer Blumenstock; 2) Connie Boruch; 3) Patricia Delaney; 4) Carol Hart; Rachel Herz, Nurse; 5) Katie Knierm; 6) John Mucci; 7) Cristofer Orellana; 8) Amy Silverman
- B14 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves University of Phoenix student Stephanie Tempio for a field experience internship not to exceed 50 hours in elementary classrooms.
- B15 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the employment of the following certificated and non-certificated staff, for the 2021/22 school year, effective September 1, 2021 thru June 30, 3022:
1. **Michelle Coyle**, School Social Worker, salary \$59,637 (MA/Step5)
  2. **Nicole Dencker**, Elementary School Teacher (0.5 FTE), salary \$25,619; and Paraprofessional (0.5 FTE), salary \$10,056 (Title I funded)
  3. **Theresa Parkhill**, Interim Supervisor Curriculum/Instruction, part-time, effective September 1, 2021 thru June 30, 2022; stipend \$15,000, payable semi-monthly installments of \$750.00, acct #11-000-221-102-000
- B16 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the employment of Dr. Dennis R. Frohnapfel, R.S.B.A., Interim SBA/Board Secretary, for the 2021/22 school year, July 1, 2021 thru September 30, 2021, Employment Contract approved by the Executive County Superintendent on June 28, 2021.
- B17 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the Employment Contract of Marci Krasny, School Business Administrator/Board Secretary, for the 2021/22 school year, October 1, 2021 thru June 30, 2022, salary \$99,840, prorated, employment contract subject to the approval of the Executive County Superintendent, pending a satisfactory criminal history background check and Mantoux results.

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Education/Personnel B1 thru B17				
<b>Motion:</b> Trustee Guerriero		<b>Second:</b> Trustee Kjetsaa		
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)				X
Mr. DelConte (Albert)				X
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X	B17		
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X	B15 #3		
Mr. Trentacosta (Ralph)	X			

**C. Strategic Planning/Policy**

**C1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the **second reading** of revised Policies:

- Policy 6153            Field Trips
- Policy 6154            Homework/Makeup Work
- Policy 6156            Instructional Planning/Scheduling
- Policy 6160            Instructional Services and Resources
- Policy 6161.1        Guidelines for Evaluations and Selection of Instructional Materials
- Policy 6161.2        Complaints Regarding Instructional Materials

**C2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following updated **Handbooks** for the 2021/22 school year:

- A. Pupil/Parent Handbook
- B. Substitute Handbook
- C. Faculty Handbook
- D. Paraprofessional Handbook
- E. Job Descriptions Book

**C3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following Board Goals for the 2021/22 school year:

1. To continue to engage our community by celebrating our students and staff
2. To focus on planning in the areas of Facilities Management, P.I.L.O.T.S. and their implications for the district, and Municipal/Board relationships
3. To understand the role of the Board in student achievement



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**C4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following District Goals for the 2021/22 school year:

1. To implement a plan for re-entry in September that aligns to state guidelines and requirements to provide a safe and healthy learning environment for students and staff. This environment will support the mental, social, and emotional needs of students and staff and will identify and address the learning gaps for all students.
2. To complete an analysis of administrative functions and duties, especially in the area of special education to more effectively and efficiently meet the needs of all students.
3. To ensure articulation across the curriculum with a specific focus on mathematics with the Kumpf Middle School to ensure our students reach the High School well prepared for continued success.

Strategic Planning/Policy resolutions C1 thru C4				
<i><b>Motion:</b></i> Trustee Ryan	<i><b>Second:</b></i> Trustee Guerriero			
	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
Mrs. Barnes (Adrienne)				X
Mr. DelConte (Albert)				X
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			