

**Garwood Board of Education Regular Public Meeting Minutes
April 20, 2021**

I. Flag Salute / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Star Ledger** and **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk. I hereby call to order the Regular Public Meeting, via Google Meet, Tuesday, April 20, 2021, at 7:00 pm.

Board Member	Present	Absent
Mrs. Barnes (Adrienne)	X	
Mr. DelConte (Albert)	X	
Miss Guerriero (Christine)	X	
Dr. Kjetsaa (Mary Ann)	X	
Mrs. Ridente (Denise)	X	
Ms. Roland (Tracey)	X	
Mr. Ryan (Timothy)	X	
Mrs. Scepkowski (Maureen)	X	
Mr. Trentacosta (Ralph)	X	

Administration:

Dr. Teresa Quigley, Chief School Administrator
Dr. Dennis R. Frohnepfel, Interim SBA/Board Secretary
John G. Geppert, Jr., Esq., Board Attorney

II. Executive Session

Be It Resolved, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Tuesday, April 20, 2021, to discuss **Legal** and **Personnel** matters; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Kjetsaa motioned to convene Executive Session at 7:06 pm; seconded by Trustee Barnes; carried by unanimous vote.

Trustee Guerriero motioned to adjourn Executive Session and reconvene the regular public meeting at 7:36 pm; seconded by Trustee Ryan; carried by unanimous vote.

III. Approval of Minutes

Be It Resolved, that the Garwood Board of Education approves the minutes of the Regular Meeting and Executive Session held on March 16, 2021:

Trustee Scepkowski motioned to approve the minutes of the Regular Meeting and Executive Session held on March 16, 2021; seconded by Trustee Kjetsaa; carried by unanimous roll call vote.

IV. Presentation “The Board’s Role in Curriculum”

Gwen Thornton, NJSBA Field Service Rep

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V. Committee Reports

A. Budget/Finance/Facilities

Committee met on April 13 (M. Scepkowski, C. Guerriero, T. Ryan, Dr. T. Quigley, Dr. Dennis)

- ▶ Capital project update - these items will be reflected in a revised budget to include stage floor and mercury remediation \$35,890, playground repaving \$43,750.
- ▶ Break out of the general fund into specific accounts in Fund 70 to improve accounting re Student Activity funds into specific accounts.
- ▶ Dr. Dennis applied for a Safety Grant from NJSBIG (\$2,843.00) to be used for safety purposes and COVID relief assistance of approx.. \$27,000.

B. Education/Personnel

Committee met on April 12 (D. Ridente, A. Barnes, M. Kjetsaa, Dr. Quigley)

- ▶ Staffing . . . The Special Education Summer Program to run the last week of June to the last week of July, four (4) hours per day. Program will be for students who meet the required level of NJ Tiered System of Support Guidelines, 12 students expected (Grades 1-8), In addition, discussed having one to two summer classes for students in basic skills. All parents who wish to have children keep chrome books over the summer to utilize program, i.e., Study Island. Reviewed the fifth grade play positions needed, i.e., Business Manager, Costume, Scenic Design, Stage Manager, and Choreographer. Discussed non-tenured teacher's renewals and family leave extension.
- ▶ School Calendar . . . Revised school calendar for this year changes the last day for students to June 22 and for teachers June 23. Change was a result of one unused snow day. Discussed revised school calendar for next year.
- ▶ High School Student Panel attending BOE meeting . . . Our student council will attend the June Board meeting and ask questions of our high school students from ALJ and UCVTS. Dr. Quigley to invite interested students.
- ▶ Math Program update . . . Next year Garwood will offer an online Geometry class for students who are recommended by their math teacher. The class aligns with the NJSLS. The cost is \$250 for a teacher-facilitator and \$12 for each qualifying student. Kumph School in Clark offers the same class online. We are awaiting to receive additional information from SALJ regarding math placement for our students attending ALJ.

C. Strategic Planning/Policy

Committee met on April 12 (A. DelConte, T. Roland, R. Trentacosta, Dr. Quigley)

- ▶ 6000 policy series, Bylaw 9236, job descriptions and superintendent ad hoc committee.

VI. Liaison Reports

A	Clark Board of Education	Christine Guerriero reported
B	Garwood Educational Foundation	Maureen Scepkowski reported
C	Garwood PTA	Andrienne Barnes reported
D	Garwood Borough Council Representative	Albert DelConte reported
E	Union County Ed Services Commission	Maureen Scepkowski reported

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F	Union County School Boards Association	Timothy Ryan reported
G	Union County Vo-Tech	Timothy Ryan reported
H	Garwood Seniors Association	No report
I	New Jersey School Boards Association	Christine Guerriero reported

VII. Superintendent’s Report

- Thank you to Mrs. Thorton for her report - in Garwood we teach our students to advocate for themselves and be responsible.
- no bullying was reported.
- on the agenda is the revised calendar and graduation is now the same night as the BOE meeting.
- play positions are on the agenda and the practices have begun.
- 4th marking period 18 students returned from virtual learning.
- the after school clubs are a great success
- We are gearing up for art show, curriculum fair, field day and thank you to Mrs. Linken who created an excellent staff video for the PTA variety show.
- Safe Routes to School had a press conference last week and the school will do their part to educate students on crossing the street at the crosswalk and looking both ways before crossing the street.
- Ruby Bridges was a fantastic assembly! Thank you to the EFG for the grant.

Trustee Guerriero motioned to accept the Superintendent’s Report; seconded by Trustee Kjetsaa; carried by unanimous vote.

VIII. Public Comment (Bylaw 9322)

IX. Resolutions

- A. Budget/Finance/Facilities
- B. Education/Personnel
- C. Strategic Planning/Policy

X. Board Comments

XI. Adjournment

Trustee Scepkowski motioned to adjourn at 9:30 pm; seconded by Trustee Kjetsaa; carried by unanimous vote.

Respectfully submitted,

Dennis R. Frohnepfel, Ed.D.
Interim SBA/Board Secretary

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A. Finance/Budget/Facilities

- A1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the A148 (Board Secretary's) and A149 (Treasurer's) reports for the month March 1-31, 2021; and
Be It Further Resolved, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2020/21 school year.
- A2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approves the payment of bills and claims.

March 12 thru April 15, 2021	\$899,965.26
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- A3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the following budget transfers for the month of March 2021:

<i>FROM Account</i>	<i>TO Account</i>	<i>\$ Amount \$</i>
Tuition/private Schools NJ 11-000-100-566-000	Purchase Prof-Ed Services 11-000-216-320-000	\$10,000.00
Cleaning/Repair/Maintenance 11-000-261-420-000	Salaries/Paraprofessionals 11-190-100-106-000	\$5,000.00
Cleaning/Repair/Maintenance 11-000-261-420-000	Other Salaries/Substitutes 11-190-100-106-001	\$5,000.00
Unemployment 11-000-291-241-000	Other Retirement PERS 11-000-291-250-000	\$2,737.29

- A4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the submission and subsequent acceptance of the 2021 NJSBIG Safety Grant, in the amount of \$2,843.00.
- A5 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, authorizes the Interim SBA/Board Secretary to close the Athletics Account and transfer the balance to the General Operating Account and contra the balance to line acct #11-402-100-100-000.
- A6 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the Use of School Facilities:

Armando Gonzalez, use of Art Room, April 13 and 14 (3:00 pm to 4:30 pm), April 15 (4:00 pm to 5:30 pm), April 19, 20 and 21 (3:00 pm to 5:00pm),

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Budget/Finance/Facilities resolutions A1 thru A6				
Motion: Trustee Ryan		Second: Trustee Guerriero		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			

B. Education/Personnel

Education

- B1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School, approves the findings and decisions presented at the March 16, 2021 regular meeting regarding bullying incidents J-3 and J-4.
- B2 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School, approves the revised school calendar for 2020/21.
- B3 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School, approves the revised preliminary school calendar for 2021/22.

Personnel

- B4 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following **Leaves of Absence**:
 - 1. Emp No. 11504, medical leave, unpaid, from April 14 thru June 30, 2021, full cost of benefits payable to Garwood BOE, from April 14 thru June 30, 2021.
- B5 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following extra-curricular assignments, for the 2020/21 school year, compensation in accordance with negotiated agreement:
 - Play Production (4 positions, total cost not to exceed \$3,264
 - Tamara Benc (1 position)
 - Heather Linken (1 position)
 - Carol DelConte (2 positions)
- B6 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the following certificated staff, for the Special Education Summer Program, compensation in accordance with the negotiated agreement:

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1. Janine Murray and Nicole Bosco, Sp Ed Teacher, \$30.00 per hour
2. Tara Ridente, Speech Teacher, \$30.00 per hour
3. Stacie Curraro, Mireya Kolfenbach, Tracey Kornik, Imperio Mormile, Gavin Parkhill, Paraprofessionals, \$15.00 per hour

B7 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the assignment of Jennifer Woodruff, to provide ABA services for the Special Education Summer Program, total cost not to exceed \$6,500.

B8 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the 8th grade trip to Great Adventure, June 4, 2021.

Education/Personnel B1 thru B8				
Motion: Trustee Barnes		Second: Trustee Scepkowski		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X		B5	
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X		B6	
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			

C. Strategic Planning/Policy

C1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the **second reading** of revised Policies:

- Policy 6142.2 English as a Second Language; Bilingual Programs
- Policy 6142.4 Physical Education and Health
- Policy 6142.6 Basic Skills
- Policy 6142.9 Arts
- Policy 6142.10 Internet Safety and Technology
- Policy 6142.12 Career and Technical Education

C2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the **first reading** of revised Policies:

- Policy 6142.13 HIV Prevention Education
- Policy 6143 Curriculum Guides
- Policy 6143.1 Lesson Plans
- Policy 6144 Controversial Issues
- Policy 6145 Extra Curricular Activities
- Policy 6145.1/6145.2 Intramural Competition: Interscholastic Competition

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Strategic Planning/Policy resolutions C1 and C2				
Motion: Trustee Roland		Second: Trustee Ryan		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Dr. Kjetsaa (Mary Ann)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			