

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 15, 2019**

I. CALL TO ORDER

The meeting was called to order at by Debra LeBrun SBA/BS at 7:04 p.m in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<u> </u> P <u> </u> Mr. A. DelConte	<u> </u> P* <u> </u> Ms. L. Koenig	<u> </u> P <u> </u> Mrs. M. Scepkowski
<u> </u> P <u> </u> Mrs. S. Groning	<u> </u> NP <u> </u> Mr. S. Piarulli	<u> </u> P <u> </u> Mrs. T. Simitz
<u> </u> P <u> </u> Miss C. Guerriero	<u> </u> P <u> </u> Mrs. D. Ridente	<u> </u> P <u> </u> Mr. R. Trentacosta

*Ms. Koenig arrived at 7:04

III. OTHERS PRESENT

 P Dr. Teresa Quigley, Superintendent
 P Mrs. Debra LeBrun, SBA/BS
 P Mr. John Geppert, Board Attorney

IV. FLAG SALUTE

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<u> </u> X <u> </u> personnel matter, staff	<u> </u> <u> </u> safety and protection of property
<u> </u> <u> </u> personal matter, student	<u> </u> X <u> </u> contract negotiations
<u> </u> <u> </u> litigation	<u> </u> X <u> </u> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: 7:04 p.m.

Time returning to public session: 7:35 p.m.

Motion for Tina Simitz, Vice President to run the meeting.

ROLL CALL:

<u> </u> Y <u> </u> Mr. A. DelConte	<u> </u> Y <u> </u> Ms. L. Koenig	<u> </u> Y <u> </u> Mrs. M. Scepkowski
<u> </u> Y <u> </u> Mrs. S. Groning	<u> </u> NP <u> </u> Mr. S. Piarulli	<u> </u> M <u> </u> Mrs. T. Simitz
<u> </u> Y <u> </u> Miss C. Guerriero	<u> </u> Y <u> </u> Mrs. D. Ridente	<u> </u> Y <u> </u> Mr. R. Trentacosta

VI. COMMITTEE REPORTS:

Building & Grounds/Finance

A. DelConte
 S. Groning
 S. Piarulli
 R. Trentacosta

Mrs. Groning reported that the committee met on 1/9. Discussed were the plans for the boiler project at Washington School; Purchasing new risers and steps for school performances; The State visit to confirm that we are up to code with Contract Compliance Laws. Reviewed Finance Committee Report and solidified budget meeting dates.

Education/Policy

C. Guerriero
 D. Ridente
 M. Scepkowski
 T. Simitz

Miss Guerriero reported that the committee met on 1/9. She stated that the County CSA, SBA and Specialist will be onsite on 1/29 to review documentation related to NJQSAC.

Dr. Quigley reviewed the committee’s responsibilities with the new members. She discussed the staff evaluation process and distributed a list of tenured and non-tenured teachers. Tenured staff is evaluated twice per year and non-tenured staff is evaluated three times per year.

The curriculum review is on a five year cycle. World Language as well as Comprehensive Health and Physical Education are on the agenda for approval. The first reading policies on the agenda at were also discussed. Reviewed Superintendent Evaluation Standard Three – Operations and Management.

VII. LIAISON REPORTS:**Clark Board of Education**

T. Simitz, Delegate

Mrs. Simitz reported that the reorganization meeting was held on 1/7 and she was not able to attend. Three new board members were sworn in; Staff was appointed for Winter Athletics; Field trip requests were approved; The 2019-2020 Program of Studies was approved; Approved the agreement with Kean University for ALJ to serve as a satellite campus for two Holocaust education/prejudice reduction graduate courses for the 2019-2020 school year as the next phase of the district's existing partnership with the university's Holocaust Resource Center; The board finds that the proposed improvements and signalization of Wilson Drive and signalization of the intersection of Wilson Drive and Westfield Avenue will be a significant benefit to the BOE and will be constructed and completed without expense to the BOE. The next meeting will be on 2/11.

Mrs. Simitz attended the district Parent University on 1/14. The district implemented a wellness program including yoga and meditation. High School students have access to a meditation room during their lunch/free time. They plan on expanding the option to other grades.

Education Foundation of Garwood

No report.

New Jersey School Board Association on December & June

L. Koenig, Delegate
Alternate: S. Piarulli

Representative to the Borough Council

Mr DelConte reported that at the 12/11 meeting the borough engineer stated that the basketball court at Hartman Park is partially complete; Chief Wright spoke at the Westfield Rink Advisory Committee about parking concerns due to the rink's location and how it is adversely affecting our local business especially on weekends. The next meeting is on 1/30.

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C. Guerriero
M. Scepkowski

No meetings to report.

Union County School Boards Association

S. Groning, Delegate
Alternate: M. Scepkowski

No meetings to report.

VIII. SUPERINTENDENT'S REPORT

Resolved that the Garwood Board of Education accepts the January 2019 Superintendent's report. Moved by: C. Guerriero Seconded by: S. Groning Motion carried: All Ayes

Dr. Quigley introduced Mrs. Emmons to speak about the Wellness Group. Students in grades 6-8 have the option to go to the science room during lunch/recess to relax and debrief. Dr. Quigley discussed opening it up to younger students.

Dr. Quigley reported that there were no HIB cases since the last BOE meeting; The school had a bus drill on 1/14 led by Mr. Burke who has his CDL license; Teachers worked with Kumpf staff to coordinate curriculum; The ALJ band and choir performed for grades 5-8 to promote their band and choir programs; Some of Mrs. Cafiero's students entered a Scholastic math competition and three students are moving onto the next level; Some of Mrs. Planer's students are participating in the Doodle for Google contest. Google sent a gift for participating students; The school Facebook page will be rolled out soon; She will be meeting with Mayor Sara Todisco soon; Still waiting on a decision from the County Superintendent regarding Board President.

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

IX. HEARING OF CITIZENS

The following is a summary of the Board's understanding of comments made by members of the public. This is not a verbatim transcript.

Karen Lukacovic, School Nurse – EFG is having a Wine Tasting fundraiser on 2/7 from 6-9 p.m. for \$30 per person. The Annual Appreciation Dinner will be held on 4/27 at the Westwood.

Jennifer Blumenstock, 315 Spruce Avenue – Thank you to Dr. Quigley, Mrs. Emmons and the staff for being huge supporters of the MLK Day of Service and approving the winning homeroom to have a party.

Dara Parkhill, 236 Locust Avenue – The reorganization meeting was a trainwreck and hopes that the board can move forward with the idea of community in mind. Reminded the board that expert opinion should be taken more seriously.

Bruce Paterson, 225 Willow Avenue – Asked why articulate means; why are the board agendas blue and the rest white; Why don't we have a board president and what is the process?

Crystal Zawoysky, 208 Myrtle Avenue – Why are there open Liason positions? Suggested Albert DelConte to be Borough Council liason.

X. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of November 2018.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the December 2018 bills in the amount of \$ 1,844,169.93.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of November 2018 ; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of November 2018 as submitted and certified.

ROLL CALL:

<u>Y</u> Mr. A. DelConte	<u>Y</u> Ms. L. Koenig	<u>Y</u> Mrs. M. Scepkowski
<u>S</u> Mrs. S. Groning	<u>NP</u> Mr. S. Piarulli	<u>Y</u> Mrs. T. Simitz
<u>M</u> Miss C. Guerriero	<u>Y</u> Mrs. D. Ridente	<u>Y</u> Mr. R. Trentacosta

XI. BUILDING AND GROUNDS COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation of the SBA/BS, the submission of the following Washington School HVAC Project to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Washington School	Mechanical Upgrades	1710-070-19-1000

ROLL CALL:

<u> </u> S Mr. A. DelConte	<u> </u> Y Ms. L. Koenig	<u> </u> Y Mrs. M. Scepkowski
<u> </u> Y Mrs. S. Groning	<u> </u> NP Mr. S. Piarulli	<u> </u> Y Mrs. T. Simitz
<u> </u> M Miss C. Guerriero	<u> </u> Y Mrs. D. Ridente	<u> </u> Y Mr. R. Trentacosta

XII. POLICY COMMITTEE

1. Move to approve, upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy 3000/3010	Concepts and Roles in Business and Non-Instructional Operations; Goals and Objectives
Policy 3100	Budget Planning, Preparation and Adoption
Policy 3160	Transfer of Funds between Line Items/Amendments/Purchases Not Budgeted
Policy 3220/3230	State Funds;Federal Funds

ROLL CALL:

<u> </u> S Mr. A. DelConte	<u> </u> Y Ms. L. Koenig	<u> </u> Y Mrs. M. Scepkowski
<u> </u> Y Mrs. S. Groning	<u> </u> NP Mr. S. Piarulli	<u> </u> Y Mrs. T. Simitz
<u> </u> M Miss C. Guerriero	<u> </u> Y Mrs. D. Ridente	<u> </u> Y Mr. R. Trentacosta

XIII. COMMITTEE OF THE WHOLE

1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the continued appointment of Dr. Quigley as the School Safety Specialist for the remainder of the 2018 – 2019 with no additional compensation.
2. Move to approve, upon the recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the following revised curriculums:
 - A. Comprehensive Health and Physical Education
 - B. World Language
3. Move to approve, upon the recommendation of the Chief School Administrator, board member Susan Groning to attend Regional Leadership Training: Making Meetings Matter at Monville Township High School on Saturday, February 9, 2019 at the following cost: transportation to be reimbursed at .31 cents per mile and training registration of \$50.

ROLL CALL:

<u> </u> Y Mr. A. DelConte	<u> </u> S Ms. L. Koenig	<u> </u> Y Mrs. M. Scepkowski
<u> </u> Y* Mrs. S. Groning	<u> </u> NP Mr. S. Piarulli	<u> </u> Y Mrs. T. Simitz
<u> </u> M Miss C. Guerriero	<u> </u> Y Mrs. D. Ridente	<u> </u> Y Mr. R. Trentacosta

*Mrs. Groning abstained from item # 3

XIV. OLD BUSINESS

XV. NEW BUSINESS

Both Karen Lukacovic and Jennifer Blumenstock stated that they could report about the EFG at board meetings.

Denise Ridente discussed the role of the new development and stated that there should be a board member on the planning board in order to be kept up to date. Linda Koenig stated that was something that had been done in the past.

Linda Koenig reminded the board that anyone who is abstaining from a vote should not motion or second the vote.

XVI. ADJOURNMENT

Motion to adjourn made at 8:22 p.m.

Moved by: C. Guerriero
Seconded by: S. Groning
Motion carried: All Ayes

Legend: P = Present
M = Moved motion
S = Seconded motion
Y = Yes Vote
N = No Vote
AB = Abstain

Respectfully submitted,

Debra LeBrun, SBA/BS