

**GARWOOD BOARD OF EDUCATION, Regular Public Meeting Minutes
October 18, 2021**

I. Flag Salute / Sunshine Statement / Call to Order / Roll Call

In accordance with the Open Public Meetings Act (*N.J.S.A. 10:4-6 et seq.*), adequate notification of this meeting has been provided by advertising in the **Star Ledger** and **Westfield Leader** and posting notice on the front door of Lincoln School and filing notice with the Borough Clerk. I hereby call to order the Regular Public Meeting, Monday, October 18, 2021, at 7:00 pm.

<i>Board Member</i>	<i>Present</i>	<i>Absent</i>
Mrs. Barnes (Adrienne)	X	
Mr. DelConte (Albert)	X	
Miss Guerriero (Christine)	X	
Mrs. Ridente (Denise)	X	
Ms. Roland (Tracey)	X	
Mr. Ryan (Timothy)	X	
Mrs. Scepkowski (Maureen)	X	
Mr. Trentacosta (Ralph)	X	
Vacancy		

Administration:

Dr. Teresa Quigley, Chief School Administrator
 Marci Krasny, SBA/Board Secretary
 John G. Geppert, Jr., Esq., Board Attorney

II. Executive Session

Be It Resolved, that the Garwood Board of Education determines it is necessary to meet in Executive Session on Monday, October 18, 2021, to discuss **Legal** and **Personnel** matters; and **Be It Further Resolved**, that these matters will be made public when the need for confidentiality no longer exists.

Trustee Roland motioned to convene Executive Session at 7:03 pm; seconded by Trustee Ryan carried by unanimous vote.

Trustee Guerriero motioned to adjourn Executive Ssesion and reconvene the regular meeting at 7:37 pm; seconded by Trustee Roland; carried by unanimous vote

III. Garwood BOE Remembers . . .

Please stand as we remember a member of the Lincoln school community . . .

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First for a family here in Lincoln School. We pray for the family to find peace in their loss.

Mrs. Krasny introduced herself to the public.

IV. Approval of Minutes

Be It Resolved, that the Garwood Board of Education approves the minutes of the Regular Meeting and Executive Session held on September 21, 2021, as submitted.

Trustee Scepkowski motioned to approve the minutes as submitted; seconded by Trustee Ryan; carried by unanimous roll call vote; carried by unanimous vote

V. Committee Reports

- A. Budget/Finance/Facilities
- B. Education/Personnel
- C. Strategic Planning/Policy
- D. Website Committee

VI. Liaison Reports

A	Clark Board of Education	Christine Guerriero reported
B	Garwood Educational Foundation	Maureen Scepkowski reported
C	Garwood PTA	Andrienne Barnes reported
D	Garwood Borough Council Representative	Albert DelConte reported
E	Union County Ed Services Commission	Maureen Scepkowski reported
F	Union County School Boards Association	Timothy Ryan reported
G	Union County Vo-Tech	Timothy Ryan reported
H	Garwood Seniors Association	No report
I	New Jersey School Boards Association	Christine Guerriero reported

VII. Superintendent's Report

VIII. Public Comment (Bylaw 9322)

Public Participation Meetings of the Garwood Board of Education are open to the public and all members of the community should feel free to attend. Public participation shall be governed by the following rules: **1)** A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, municipality of residence, and group affiliation, if applicable; **2)** Each statement made by a participant shall be limited to three minutes' duration; **3)** No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard; **4)** All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board or by the individual Board member; **5)** the presiding officer may interrupt, warn, and/or terminate a participant's statement, question, or inquiry when it is too lengthy.

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*Mr. Bruce Patterson commented
Mrs. Jen Uva commented*

IX. Resolutions

- A. Budget/Finance/Facilities
- B. Education/Personnel
- C. Strategic Planning/Policy

X. Board Comments

X1. Adjournment

Trustee Guerriero motioned to adjourn at 8:34 pm; seconded by Trustee Ryan; carried by unanimous vote.

Respectfully submitted,

Marci Krasny, MA
SBA/Board Secretary

A. Finance/Budget/Facilities

- A1 Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approve the A148 (Board Secretary's) and A149 (Treasurer's) reports for the month July 1-31, 2021 and August 1-31, 2021; and **Be It Further Resolved**, that the Board of Education and Board Secretary certify that no budgetary line item account has been over-expended and that there are sufficient funds available to meet District financial obligations for the 2021/22 school year.

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A2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Interim SBA/Board Secretary, approve the payment of bills and claims:

September 18 thru October 15, 2021	\$178,469.19
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A3 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approves the September 2021 budget transfers #8645 thru #86460, total transfers \$50,411.20.

A4 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the Use of School Facilities:

PTA, use of cafeteria, Sept 28; Nov 17, 2021; Feb 16, 2022, from 7:00 pm to 9:00 pm, General Meetings.

Eighth Grade Committee, use of front foyer, November 13, 2021, from 8:00 am to 2:00 pm, for Clothing Drive.

Garwood Education Association (GEA), use of Science room, October 4 and 16, 2021, from 3:00 pm to 4:00 pm, for Association Meetings.

A5 Whereas, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting “required” maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Garwood School District are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid; now

Be It Resolved, that the Garwood Board of Education hereby authorizes the school business administrator to submit the attached Comprehensive Maintenance Plan (Form M1) for the Garwood School District in compliance with Department of Education requirements.

A6 Be It Resolved, that the Garwood Board of Education, approves the Health and Safety Evaluation of School Buildings Checklist 2021/2022.

A7 Be It Resolved, that the Garwood Board of Education, cancels the following outstanding checks (Operating Account), in the total amount of \$10,186.07:

<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
09/18/2012	8959	\$50.00
06/16/2014	10032	\$25.00
06/24/2014	10058	\$81.58
05/29/2015	10712	\$442.00
06/30/2015	10751	\$107.22
06/30/2017	12083	\$140.00

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10/31/2017	12352	\$684.24
07/22/2018	12711	\$1,235.00
08/13/2018	12808	\$794.90
09/12/2018	12817	\$20.00
06/17/2019	13435	\$25.00
00/00/0000	13481	\$4,365.00
04/29/2020	14141	\$1,265.00
00/00/0000	14158	\$161.05
06/25/2020	14246	\$790.08

A8 **Whereas**, the district received Extraordinary Aid, for the 2020/'21 school year, in the amount of \$153,678; and
Whereas, budgeted \$85,400 in the 2021/22 schoolyear budget; now
Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator and Interim SBA/Board Secretary, approve the allocation of the remaining Extraordinary Aide, in the amount of \$68,278 as follows:

11-000-240-500-000	Other Purchased Services	\$2,000
11-000-221-320-000	Purchase Prof-Ed Services	\$36,278
12-000-400-450-000	Construction Services	\$30,000

A9 **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, accept the Security Grant in the amount of \$20,172

Finance/Budget/Facilities resolutions 1 thru 9				
Motion: <i>Trustee Guerriero</i>		Second: <i>Trustee Scepkowski</i>		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X		Abstained from check number 015103	
Miss Guerriero (Christine)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			
Vacancy				

B. Education/Personnel

B1 **Be It Resolved**, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approves the NJQSAC Statements of Assurances for the 2020-2021 school year to be submitted to the New Jersey Department of Education.

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Education/Personnel B1				
Motion: <i>Trustee Ryan</i>		Second: <i>Trustee Barnes</i>		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			
Vacancy				

Personnel

Education/Personnel B2 thru B5				
Motion: <i>Trustee Barnes</i>		Second: <i>Trustee Roland</i>		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			
Vacancy				

C. Strategic Planning/Policy

C1 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the *first* reading of the following revised/new policies:

- Policy 6171 Special Instructional Programs
- Policy 6171.1 Remedial Instruction
- Policy 6171.2 Gifted and Talented
- Policy 6171.3 At-Risk and Title 1
- Policy 6171.4 Special Education`
- Bylaw 9326 Minutes

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C2 Be It Resolved, that the Garwood Board of Education, upon the recommendation of the Chief School Administrator, approve the **second** reading of the following revised/new policies:

- Policy 5141.10 Face Coverings
- Policy 5141.11 Vaccination and Testing
- Policy 6162.4 Community Resources
- Policy 6162.5 Research
- Policy 6163.1 Media Center/Library
- Policy 6164.1 Intervention and Referral Services for General Education Pupils
- Policy 6164.2 Guidance Services
- Policy 6164.4 Child Study Team

Strategic Planning/Policy resolutions C1- C2				
Motion: <i>Trustee Roland</i>		Second: <i>Trustee Guerriero</i>		
	Yes	No	Abstain	Absent
Mrs. Barnes (Adrienne)	X			
Mr. DelConte (Albert)	X			
Miss Guerriero (Christine)	X			
Mrs. Ridente (Denise)	X			
Ms. Roland (Tracey)	X			
Mr. Ryan (Timothy)	X			
Mrs. Scepkowski (Maureen)	X			
Mr. Trentacosta (Ralph)	X			
Vacancy				