

**GARWOOD BOARD OF EDUCATION
GARWOOD, NEW JERSEY
REGULAR MEETING AGENDA
OCTOBER 16, 2018**

I. CALL TO ORDER

The meeting was called to order at 7:00 p.m. by Board President Christine Guerriero in the all-purpose room of the Lincoln School.

PLEASE TURN OFF CELL PHONES

Adequate notice of this meeting has been provided to the Westfield Leader, the official newspaper of the Garwood Board of Education. The News Tribune, Courier Home News, Westfield Leader, Star Ledger, and Suburban News are approved for use for legal notices. Notice of this meeting was sent to the Borough Clerk, and a copy of this meeting notice is posted on the front door of Lincoln School.

II. ROLL CALL:

<input type="checkbox"/> Mr. A. DelConte	<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Dr. M. Kjetsaa	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Miss C. Guerriero

III. OTHERS PRESENT

Dr. Teresa Quigley, Superintendent
 Mrs. Debra LeBrun, SBA/BS
 Mr. John Geppert, Board Attorney

IV. FLAG SALUTE

V. EXECUTIVE SESSION

Be it resolved that the GBOE conducts a closed, executive session concerning the following topic(s) as permitted by the New Jersey Open Public Meeting Act after which time the Board may or may not return to public session to take action:

<input checked="" type="checkbox"/> personnel matter, staff	<input type="checkbox"/> safety and protection of property
<input type="checkbox"/> personal matter, student	<input type="checkbox"/> contract negotiations
<input type="checkbox"/> litigation	<input checked="" type="checkbox"/> other permitted by law

Be it further resolved that at such time as it is legally appropriate for the substance of the closed session to be made public that same will be ordered.

Time of vote to enter closed session: p.m.

Time returning to public session: p.m.

VI. APPROVAL OF MINUTES

Minutes of the September 18, 2018 regular meeting
Minutes of the September 18, 2018 executive session meeting

ROLL CALL:

_____ Mr. A. DelConte	_____ Ms. L. Koenig	_____ Ms. T. Roland
_____ Mrs. S. Groning	_____ Mrs. A. Langston	_____ Mrs. T. Simitz
_____ Dr. M. Kjetsaa	_____ Mr. S. Piarulli	_____ Miss C. Guerriero

VII. PRESENTATION

VIII. COMMITTEE REPORTS:

Policy C. Guerriero, Chairperson

Building & Grounds/Finance S. Groning, Chairperson
A. DelConte
T. Roland
S. Piarulli

Education T. Simitz, Chairperson
C. Guerriero
M. Kjetsaa
A. Langston

IX. LIAISON REPORTS:

Clark Board of Education C. Guerriero, Delegate

Education Foundation of Garwood T. Roland, Delegate

Representative to the Borough Council

A. DelConte

Union County Educational Services Commission

L. Koenig, Delegate
Alternates:
C. Guerriero/A. Langston/
M. Kjetsaa

Union County School Boards Association

T. Simitz, Delegate
Alternate: A. Langston

X. SUPERINTENDENT’S REPORT

Resolved that the Garwood Board of Education accepts the October 2018 Superintendent’s report. Moved by: Seconded by: Motion carried:

*During the course of the board meeting the Garwood Board of Education offers members of the public an opportunity to address issues regarding the operation of the Garwood Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

XI. HEARING OF CITIZENS

The following is a summary of the Board’s understanding of comments made by members of the public. This is not a verbatim transcript.

XII. FINANCE COMMITTEE

1. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the attached list of budget transfer for the month of August 2018.
2. Move to approve, upon recommendation of the Chief School Administrator and the SBA/BS, the payment of the September 2018 bills in the amount of \$242,359.25.
3. WHEREAS, the Garwood Board of Education, as recommended by the Chief School Administrator, and pursuant to N.J.A.C. (6A:23-2.2), has received the Financial Reports of the Board Secretary and the Treasurer of School Monies for the month of August 2018; and

WHEREAS, said reports are in agreement, and it has been certified by the School Business Administrator/Board Secretary that no major account or fund has been over expended in violation of N.J.A.C. (6A:23-2.12), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED, that the Garwood Board of Education accepts the Financial Reports for the month of August 2018 as submitted and certified.

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

XIII. BUILDING AND GROUNDS COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the Supervisor of Buildings & Grounds, the use of the gym by the Garwood Lions Club for their annual Halloween Parade on October 31, 2018.
2. Move to approve upon the recommendation of the Chief School Administrator, in cooperation with the SBA/BS, approves the attached three-year Comprehensive Maintenance Plan for 2017-2018 expenditures; 2018-2019 budget; 2019-2020 projected.

ROLL CALL:

___ Mr. A. DelConte	___ Ms. L. Koenig	___ Ms. T. Roland
___ Mrs. S. Groning	___ Mrs. A. Langston	___ Mrs. T. Simitz
___ Dr. M. Kjetsaa	___ Mr. S. Piarulli	___ Miss C. Guerriero

XIV. POLICY COMMITTEE

1. Move to approve upon the recommendation of the Chief School Administrator, the first reading of the following:

Policy No. 2224	Nondiscrimination/Affirmative Action
Policy No. 2240	Research, Evaluation and Planning
Policy No. 2255	Action Planning for State Monitoring NJQSAC New Jersey Quality Single Accountability Continuum

2. Move to approve upon the recommendation of the Chief School Administrator, the second reading of the following:

Policy No. 2130	Principal Evaluation
Policy No. 2131	Chief School Administrator
Policy No. 2131.21	Holidays and Vacation Days
Policy No. 2210	Administrative Leeway in Absence of Board Policy

- 3. Move to approve, upon the recommendation of the Chief School Administrator, the deletion of the following:

Policy No. 2232 Manuals, Directives, Bulletins, Announcements, Reports

ROLL CALL:

_____ Mr. A. DelConte	_____ Ms. L. Koenig	_____ Ms. T. Roland
_____ Mrs. S. Groning	_____ Mrs. A. Langston	_____ Mrs. T. Simitz
_____ Dr. M. Kjetsaa	_____ Mr. S. Piarulli	_____ Miss C. Guerriero

XV. COMMITTEE OF THE WHOLE

- 1. Move to approve, upon recommendation of the Chief School Administrator, the revised contract for Debi LeBrun as the Business Administrator/School Board Secretary for the 2018-2019 school year to include mentoring fees not to exceed \$2,000.
- 2. Move to approve, upon recommendation of the Chief School Administrator, in Cooperation with the Lincoln School Principal, rescinding Deborah Valencia as a part-time paraprofessional.
- 3. Move to approve with regrets, upon recommendation of the Chief School Administrator, the resignation of Sara Kahrman as a part-time teacher.
- 4. Move to approve, upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal, the appointment of Amanda Storti as a part-time elementary teacher on BA Step 1 and part-time paraprofessional with benefits.
- 5. Move to approve upon recommendation of the Chief School Administrator, in cooperation with the Lincoln School Principal the appointment of Anthony Vastano as a substitute teacher for the 2018-2019 school year pending a satisfactory criminal history background check and mantoux results.
- 6. Move to approve, upon recommendation of the Chief School Administrator, the appointment of the following for the 8th grade play positions pending a satisfactory criminal background check. The funding drawn from the plays proceeds will be used as compensation for services:
 - Play Production – Heather Linken – Choreographer - \$600.
 - Janelle Hartz – Sound - \$450.
 - Michael Hartz – Lights - \$450.
- 7. Move to approve, upon recommendation of the Chief School Administrator, the following board member to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2018 to October 26, 2018 at the following cost: transportation to be reimbursed at .31 cents per mile, meals and incidentals not to exceed \$59.00 per day, lodging at a cost of \$186.00 per night (excluding taxes) not to exceed three nights, and workshop registration of \$300 each person:

Mary Ann Kjetsaa – 2 nights

- 8. Move to approve, upon recommendation of the Chief School Administrator, Debra LeBrun to attend the annual school board’s convention in Atlantic City, NJ from October 22, 2018 to October 26, 2018 at the following cost: transportation to be reimbursed at .31 cents per mile, meals and incidentals not to exceed \$59.00 per day and workshop registration of \$300.
- 9. Move to approve, upon recommendation of the Chief School Administrator, aid in lieu of transportation at the 2018-2019 rate for student 7329035642.

ROLL CALL:

<input type="checkbox"/> Mr. A. DelConte	<input type="checkbox"/> Ms. L. Koenig	<input type="checkbox"/> Ms. T. Roland
<input type="checkbox"/> Mrs. S. Groning	<input type="checkbox"/> Mrs. A. Langston	<input type="checkbox"/> Mrs. T. Simitz
<input type="checkbox"/> Dr. M. Kjetsaa	<input type="checkbox"/> Mr. S. Piarulli	<input type="checkbox"/> Miss C. Guerriero

XVI. OLD BUSINESS

XVII. NEW BUSINESS

XVIII. ADJOURNMENT

Motion to adjourn made at p.m.

Moved by:
 Seconded by:
 Motion carried:

Legend: P = Present
 M = Moved motion
 S = Seconded motion
 Y = Yes Vote
 N = No Vote
 AB = Abstain

Respectfully submitted,

Debra LeBrun, SBA/BS